

## Evaluation Worksheet

### Multi-Ring

Event: \_\_\_\_\_

Dates: \_\_\_\_\_

Show Manager: \_\_\_\_\_

Evaluator: \_\_\_\_\_

Rating: Premier \_\_\_\_\_ National \_\_\_\_\_

First Year competitions will not be considered. All evaluations will be anonymous when sent to the WCHR Manager and The Horse Show Board Of Directors. Existing shows will receive this feedback and rating.

The task force will receive from the submitted results the number of exhibitors in each WCHR section

Applications to host a WCHR event will not be considered unless all information is filled out.

**Scale: 10 equals excellent to 1 equals poor. The Remark box expands as you type.**

A	<b>Footing</b>	Marks	Remarks
	10(=excellent)- 1(=poor)		
<b>Main Arena</b>			
1	<b>Quality of Footing:</b> note the type of footing (euro-footing, sand, grass, etc.), is it slippery, hard, dusty, abrasive, etc.?		
2	<b>Conditions:</b> ability to be used in all conditions (rain or shine, drains well, extreme temperatures, etc.)		
3	<b>Maintenance:</b> frequency and quality of grooming		
<b>Secondary Arenas Footing</b> <b>(i.e. Hunter rings, this is a combined average on all other rings excluding the main arena)</b>			

1	<b>Quality of Footing:</b> note the type of footing (euro-footing, sand, grass, etc.), is it slippery, hard, dusty, abrasive, etc.?		
2	<b>Conditions:</b> ability to be used in all conditions (rain or shine, drains well, extreme temperatures, etc.)		
3	<b>Maintenance:</b> frequency and quality of grooming		
<p align="center"><b>Schooling Areas</b> one score for the lunging area answering the below</p>			
1	<b>Quality of Footing</b> <b>Conditions -</b> (Ability to be used in all conditions) <b>Maintenance</b>		
1	<b>Lunging Area</b> <i>one score for lunging area answering the following below</i>		
	Quality of Footing Conditions Maintenance		
	Proximity to Hunter Rings [include proximity in remarks]		
<p align="center"><b>All Show Arena's</b></p>			
1	<b>All Show Arena's</b> -Shade/Rain Tents available for Horses and People for all rings		
	<b>Total (Maximum 90 points)</b>		

# Management

B	Stabling	Marks	Remarks
	10(=excellent)-1(=poor)		
1	<b>Quality of stabling</b> (structure and amenities including wash stalls, grazing areas, water, manure removal, electric, etc – discuss each)		
2	<b>Size of Stalls</b> (min 10' x 10' in quality tent = 3. 12'x12' =4, 12'x12' or larger in permanent barn = 5)		
3	<b>Location/Proximity</b> to Main Arena (How far a walk. Are there proper walking paths for horses? Free of golf carts, etc. Well-lit for night classes?		
4	Security on site? / Equine emergency response?		
	<b>Total (maximum 40 points)</b>		
C	Courses/Jumps	Marks	Remarks
	10 (=excellent)- 1(= poor)		
1	<b>Quality of Courses</b> (ultimately that results in good sport)		
2	<b>Quality of Jumps</b> (uniqueness, decoration, maintenance)		
	Is the ring decorated for a special event?		
	<b>Total (maximum 20 points)</b>		
D	Other Technical Aspects	Marks	Remarks
	10(=excellent), - 1(=poor)		
1	<b>Quality of Officials</b> (comment on Judging and Stewards)		

2	<b>Quality of starting</b> , (on time, accurate, day finishes at an appropriate hour) Early updates for class schedule changes [12 hours ahead}		
3	<b>Quality and accuracy of scoreboard</b> , including visibility to riders and accuracy of timing. (5 = Jumbotron]		
4	<b>Quality of Loudspeaker system &amp; Announcer</b>		
5	<b>Quality Standards</b> (Is property well maintained, is there sufficient areas to ride or lunge, is there sufficient free parking for exhibitors, Is there sufficient free trailer parking)		
	<b>Total (maximum 50 points)</b>		
E	<b>Financial</b>	Marks	Remarks
	10=(excellent)- 1(=poor)		
1	<b>Total Prize Money at the event</b> (This includes rider bonuses and special prizes, Was prize list in alignment.		
2	<b>Prize Money</b> in WCHR special Classes or other special hunter classes?		
	<b>Rider Fees</b>		
3	How reasonable were <b>the fees at the event?</b> (Office, scratch/add, nominating, entries		
4	<b>Stabling fees</b> (distinguish type if varied)		
5	<b>Sufficient prize money</b> for Hunter Sections Spectaculars and Derbies per fees		

6	<b>Was VIP offered?</b> Was the value of the VIP experience alignment with your expectations?		
	<b>Total (maximum 60 points)</b>		
F	<b>Customer Service</b>	Marks	Remarks
	10(=excellent)- 1(=poor)		
1	<b>Quality of Customer Service of the Management team.</b> Was the Manager accessible?		
2	<b>Quality of Customer Service at Horse Show Office and Ingate.</b> Did the ingates work together to keep the show moving? Was the back gate knowledgeable and hospitable?		
3	<b>Quality and Variety of Classes</b> offered National Hunter Derby, International Hunter Derby, etc. Was an effort made to make the show special?)		
4	<b>Quality of food concessions</b> (Diversity of options, quality of choice and cost and efficiency of providers) Was there any food options on warm up day? Did the food concession stay open to the end of the show?		
5	<b>Proximity and Quantity of Hotels</b> (any discounts offered?)		
6	<b>Quality and appearance of overall venue</b> (Is the property aesthetically pleasing and is it well maintained? Does it feel important? Are there sufficient restrooms? Were the restrooms cleaned? Was the event hampered by construction or was it ready to go when the event started?)		
	<b>Total (maximum 60 points)</b>		

G	<b>Ceremony</b>	Marks	Remarks
	10(=excellent)- 1(=poor)		
1	<b>Quality of Presentations.</b> Were Ribbons awarded in the ring?		
2	<b>Acknowledgment of Sponsors</b> (Is an effort made by management to broadcast the sponsor and include them in the prize giving ceremony)		
3	<b>Visibility of WCHR Banners</b>		
4	<b>Quality of Customer Service of the Awards team.</b> Did they have a designated award person?		
5	<b>Quality of Prize Giving Ceremonies</b> (National Anthem played, sponsors presenting, number of exhibitors required to ride, Trophy and cooler presentation)		
	<b>Total (maximum 50 points)</b>		
H	<b>Marketing/Press Relations</b>	Marks	Remarks
	10(=excellent), -1(=poor)		
1	<b>Does the competition offer social media post of the WCHR Event?</b>		
2	<b>Quality of Website</b> (Results, on-line entries, starting orders? If none score 1)		
3	<b>Press coverage</b> at the event (local or National press releases)		

4	<b>Was there live feed? Which company?</b>		
	Quality of Videographer?		
5	<b>Was the special class scheduled for an audience?</b> Did it have spectator seating		
	<b>Total (maximum 50 points)</b>		
	<b>Total Overall Score( 420)</b>		

“Save As” The Name of the competition then email that saved version to [competitions@ushja.org](mailto:competitions@ushja.org) and [kknott@ushja.org](mailto:kknott@ushja.org)