

## **2025 USHJA ZONE CHEF D'EQUIPE APPLICATION**

Thank you for your interest in serving as a USHJA Zone Chef d'Equipe. This exciting and rewarding role will assist in the development of equestrian athletes through several zone team championships held throughout the competition year. The role of the Chef d'Equipe is not to be a trainer, coach, or competition manager. The role of the Chef d'Equipe is to understand the specifications and format of the competition and be available to team members and their trainers to answer any questions concerning the event.

The job of the Chef d'Equipe also includes handling all interactions with licensed officials, competition management/staff, and USHJA representatives as it pertains to the team. The Chef d'Equipe is the overall leader and manager of athlete/horse combinations that are participating on a zone team at a championship.

To be considered for the position of Chef d'Equipe, a member must meet the eligibility requirements, complete an application. Interviews with the applicant's respective zone committee will be conducted for all who submit complete applications. **There will be one Head Chef d'Equipe per Championship section, the number of supporting Chefs d'Equipe may vary by Zone.**

### **APPLICANT REQUIREMENTS**

1. Current Active Senior member in good standing with USHJA and USEF.
2. Agree to attend one or more of the following as a multi -year contract in rotation with the respective host location:
  - USHJA Zone Jumper Team Championship,
  - USHJA Platinum Jumper Championships,
  - USHJA 1.00/1.05m Junior/Amateur Zone Jumper Championships,
3. Agree to participate in one annual orientation and training session.
4. Individuals selected to serve as a Chef d'Equipe must have completed:
  - Annual Safe Sport Training.
  - Background check within the past five years, provided the results to USHJA.
  - Concussion training.
  - Service Agreement.

### **RESPONSIBILITIES**

Please see the Chef d'Equipe position description for the full responsibilities and requirements of the role.

**\*\* PLEASE FOLLOW THESE DIRECTIONS CAREFULLY. APPLICATIONS THAT ARE INCOMPLETE WILL NOT BE CONSIDERED.**



**2025 ZONE CHEF D'EQUIPE APPLICATION**

**Application Deadlines:**

- Zones 1, 2, 3, 4, 5, 6, & 7: March 1, 2025
- Zones 8, 9, & 10: August 1, 2025

Name \_\_\_\_\_ USHJA# \_\_\_\_\_ Zone \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone (cell) \_\_\_\_\_ (home or business) \_\_\_\_\_

Email \_\_\_\_\_

**Please select the championship for which you are applying to serve as Chef d'Equipe:**

USHJA 1.00/1.05m Junior/Amateur Zone Jumper Championships

- Zones 1 & 2 – Princeton Show Jumping Fall 1, Princeton, NJ, September 17-21, 2025
- Zones 3 & 4 – Tryon Summer V, Mill Spring, NC, July 8-13, 2025
- Zones 5 & 6 – Split Rock Fall 1, Lexington, KY, September 23-28, 2025
- Zones 7 & 8 – Summer in the Rockies 6, Parker, CO, July 16-20, 2025
- Zones 9 & 10 – Temecula Valley National Fall III, Temecula, CA, October 15-19, 2025

Markel/USHJA Zone Jumper Team Championships

- North - Zones 1/2/5/6 – Traverse City Spring Horse Show, Traverse City, MI, June 18-22, 2025
- South - Zones 3/4/7 – Tryon Summer 6, Mill Spring, NC, July 16-20, 2025
- West - Zones 8/9/10 – Temecula Valley National Fall III, Temecula, CA, October 15-19, 2025

Markel/USHJA Platinum Jumper Championships

- North - Zones 1/2/5/6 – Traverse City Spring Horse Show, Traverse City, MI, June 18-22, 2025
- South - Zones 3/4/7 – Tryon Summer 6, Mill Spring, NC, July 16-20, 2025
- West - Zones 8/9/10 – National Sunshine Series 1, Thermal, CA, October 29 - November 2, 2025

**If additional space is needed, please attach a maximum of three typewritten pages.**

1. Please describe your experience within the jumper discipline.

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2. What experience do you have with team competition?

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3. What do you think is the most important component of Jumper Team Championships?

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4. What other responsibilities, outside of serving as a Chef do you think you may have at the Championship?

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*I verify that the information contained in this application is true and correct and I acknowledge and understand that any misstatements may result in my application being eliminated from consideration. I acknowledge and understand that the acceptance of this application for consideration for Chef d'Equipe remains the sole discretion of USHJA.*

*Further, I verify that I have read and understand the responsibilities associated with becoming a zone Chef d'Equipe and agree to fulfill all the duties of the volunteer function, to follow Safe Sport MAPP protocols and other reasonable requests from the Zone or USHJA.*

***Please be advised:** The typing of your name below shall be considered an electronic signature and shall be considered to have the same legal effect and validity as your handwritten signature. Therefore, by typing your name in the fields below, you are confirming this verification statement and the truth of the contents of the application.*

Signature of Applicant: \_\_\_\_\_

Date: \_\_\_\_\_

**COMPLETED APPLICATIONS MUST BE RECEIVED BY USHJA NO LATER THAN**  
**March 1, 2025**

Please return completed application to:  
United States Hunter Jumper Association

Attn: Emily Martinez

3870 Cigar Lane

Lexington, KY 40511

Zones@ushja.org