



Dear Competition Secretary:

Thank you for your participation in the International Hunter Derby Program. Below are a few helpful hints for a successful Derby. *This event should be referred to as the USHJA International Hunter Derby Series, 2022 Series Event.*

Enrollment for the 2022 Series

Horses must be enrolled in the program to compete in an International Hunter Derby. Exception: Exhibitors may show in one class in the series year without enrollment. Horses will then be eligible for inclusion on the regional and national money won tracking lists. Only money earned by riders on enrolled horses will count toward the regional and national rider money won tracking lists during the 2022 series. Money won in International Hunter Derbies prior to enrollment in the program is not retroactive and does not count toward tracking lists, regional awards or Derby Championship qualifying. Enrollment is valid through November 30, 2022. Class entries can be checked against the list of enrolled horses [here: https://data.ushja.org/ihd/enrolled-horses.aspx](https://data.ushja.org/ihd/enrolled-horses.aspx)

Please hang the poster in a conspicuous place in the office and help us inform exhibitors about the enrollment program. We have also provided several flyers to be posted ringside or handed out during the riders meeting.

All International Hunter Derby riders must complete and sign the Official International Hunter Derby Declaration Form, for each horse they ride. This is the only document in which riders may declare the section to which their horses' money/points will be credited. The competition must submit the declaration forms to both the USHJA and USEF offices in order for the riders' sections to be credited.

In order for your results to be considered complete we need the following:

- 1st-12th Place results for the First Round, including declared section
- 1st-12th Place results for the Second Round, including declared section
- Champion-12th Place overall results, including prize money won and declared section
- *All results must also include horse, rider and owner information

Please fax or email the complete list of your results, declaration forms and fee report (if paying by credit card) immediately following your class to USHJA at (859) 258-9033 or hunterdept@ushja.org. Please do not email credit card information. It can be either faxed, mailed, or taken over the phone (859-225-6700). **Please have your show photographer email the photo of the winner mentioned in the host agreement to hunterdept@ushja.org after the conclusion of the competition with the relevant caption and photo credit.**

All horses entered in this class must complete the standard entry form you have for your horse show, complete with the USEF required signatures, drug fees, et cetera.

Included Forms:

- **Biography Form** is to be used to collect biographies that can be read while each horse is on course during the USHJA International Hunter Derby.

- **Official Score Sheets** are a very useful tool for scoring purposes; created for use by an announcer or a designated scribe rather than the judges of the class, although there are signature lines for the judges next to the overall results should you choose to utilize that page as the official **Overall Results** Judges Card.
- **Riders meeting agenda** (suggested)
- **Declaration Form**
- **Fee Report** is to be used to calculate the payment due to USHJA (\$50 per entry) within 10 days following the Derby

12 ribbons for each round and overall awards are included.

Thank you again for your help. If you have any questions, please do not hesitate to contact me at josterman@ushja.org or (859) 225-6703.

Sincerely,

Jennifer Osterman

USHJA Assistant Managing Director of Sport Programs