



USHJA Zone 12 Committee Meeting Minutes

Monday, December 13, 2021 - 12:00 PM AKT/4:00 PM ET

Committee Members Participating: Jill Cornforth (Chair), Lauren Eaton, Sadie Kurtz, Carrie Patnode and Jaimie Thurman. (5)

Committee Members Not Present: Kristi Seymour (Vice Chair) - EXC and Anndawnika Neavill. (2)

Also Present: Morgan Pearson (Sport Programs Coordinator), Kristin Rover (Regional Communications Coordinator) and Lynn Johnson (Sport Programs Assistant) (3)

I. Welcome and Roll Call

Ms. Cornforth called the meeting to order and Ms. Pearson called roll. A quorum was met with five committee members present.

II. Approve the Minutes

*Ms. Patnode made a motion to approve the minutes with the following corrections: under Item V, change "ASHA to ASH" and change "2022 to 2021". Ms. Eaton seconded the motion. The motion passed. *Corrections made to November 8, 2021 minutes.*

III. Adopt the Agenda

Ms. Cornforth presented the Agenda to the Committee for approval to adopt. *Ms. Thurman made a motion to adopt the agenda. Ms. Patnode seconded the motion. The motion passed.*

IV. Treasurer's Report

Ms. Cornforth mentioned Ms. Seymour, the Committee Treasurer is not presented so she will address this item. Ms. Cornforth went over four funding requests as follows: a request for \$40 to clean up the balance from last year's clinic; a \$300 request for a deposit on the facility to hold the Zone 12 banquet; a \$191 request for a deposit to AHC for the arena for the June 2022 clinic and a \$268 request for a deposit to AHC for the arena for the September 2022 show.

**NOTE – Email vote was conducted on November 23, 2021 with the Zone 12 Committee to approve the Zone 12 Banquet and to limit expenditures for the banquet to \$500. Both were approved by email vote.*

See below under Item V, Clinic for vote.

Current balance for Zone 12 2022 funding is not yet available but should be like last year. Ms. Pearson stated the Zone 12 2022 Budget meeting should be in January or February, depending on when budget information is completed.

V. Old Business

- **Annual Mtg – Survey Monkey, Outreach Program**

Ms. Cornforth gave a summary of the Zone 12 Annual Meeting session. Survey Monkey results will be forthcoming.

- **Banquet**

Ms. Cornforth is compiling a handout for the banquet with information for USHJA and Alaska programs as well as Zone 12 award winners. Ms. Cornforth will get cost estimates to print. Awards will be shipped to Zone 12. The Committee discussed banquet details regarding menu, times, attire and draft agenda.

- **Clinic**

Ms. Thurman made a motion to send deposits to AHC through a funding request to secure facility for Zone 12 Clinic on June 24-26, 2022 and Zone 12 HOTY Championship show on September 3-5, 2022. Ms. Kurtz seconded the motion. The motion passed. The Committee discussed details for the clinic regarding clinician contacted and their availability and charges along with clinic schedule. The Committee will obtain more information and finalize the clinician to use at the next meeting.

- **HOTY Championship Show**

Ms. Cornforth stated Zone 12 will need a licensee for the Zone 12 HOTY and hire a show manager. The Committee agreed to have a third party do this. Ms. Cornforth has emailed Mary Babick for suggestions for licensee/show manager. The Committee discussed and decided to wait for information from Ms. Babick.

- **Financial Inquiries**

Ms. Cornforth gave an update on the status of several financial inquiries. This item will remain on the agenda until the information has been received. Ms. Pearson stated USHJA is still gathering information.

- **Housekeeping**

Ms. Cornforth requested to have the contact person changed on the Zone 12 web page and to add “Treasurer” to Kristi’s name on the Zone 12 Committee page. Ms. Pearson stated the contact’s name will be changed. USHJA has no way to add Treasurer to Ms. Seymour’s name. Ms. Eaton and Ms. Neavill need to change their email address through their membership account.

VI. New Business

- **Zone Specs**

Ms. Cornforth stated the Zone 12 Specifications can only be revised during the specified time which is usually in March of each year.

- **Outreach Program**

Ms. Cornforth stated this program could be useful for Zone 12. Ms. Thurman gave the Committee an overview of some benefits to using this program.

- **HQC & Stable Challenge**
- **EAP Mini-Clinic**
- **Ideas to Encourage New Membership**
- **Social Media**

Ms. Cornforth asked if Ms. Rover could send out information about the Zone 12 Banquet, at least a “Save the Date” blast.

VII. Next Meeting

The Committee will meet January 10, 2022 at 4pm ET.

VIII. Adjourn

Ms. Kurtz made a motion to adjourn the meeting. Ms. Patnode seconded the motion. The meeting was adjourned at 5:04pm ET.

Respectfully Submitted,

Lynn Johnson
Sports Program Assistant