



## Zone Committee Resource Guide

November 30, - December 11, 2020





## USHJA Zone Staff Contact Information

**Morgan Pearson**

*Sports Program Coordinator*

Direct Line: (859)225-6713

mpearson@ushja.org

**Kevin Price**

*Executive Director*

Direct Line: (859) 225-6701

kprice@ushja.org

**Mary Babick**

*President*

Cell: (732) 239-1235

mbabick13@gmail.com

---

Zones defined per USHJA Bylaws: The Zone Committees are education based geographic committees which facilitate communication between members and leadership through the Zone Councils, create Zone programs and educational opportunities for the benefit of their constituents. The Zone Councils shall make suggestions and provide member feedback to the applicable Working Groups regarding rules, conduct and programs within the disciplines.

Cover photo: Tori Bilas/USHJA

Back Cover photos: Brooke Giacin, Terisé Cole/USHJA, Jump Media,  
Julie Ward Photography, and Tori Bilas/USHJA







## **USHJA ZONE RESOURCE GUIDE**

### **TABLE OF CONTENTS**

(The sections listed below contain clickable links which will take you to the desired page)

<b>Zone Map</b>	<b>Page 1</b>
<b>Committee Contact Information</b>	
Zone 1 Committee Roster	Page 2
Zone 2 Committee Roster	Page 3
Zone 3 Committee Roster	Page 4
Zone 4 Committee Roster	Page 5
Zone 5 Committee Roster	Page 6
Zone 6 Committee Roster	Page 7
Zone 7 Committee Roster	Page 8
Zone 8 Committee Roster	Page 9
Zone 9 Committee Roster	Page 10
Zone 10 Committee Roster	Page 11
Zone 11 & 12 Committee Roster	Page 12
<b>Zone Programs and Communications</b>	
Zone Programs Highlights	Page 13
Zone Event Dates	Page 15
Zone Communications Summary	Page 17
Zone 1 & 2 Statistics	Page 19
Zone 3 & 4 Statistics	Page 20
Zone 5 & 6 Statistics	Page 21
Zone 7 & 8 Statistics	Page 22
Zone 9 & 10 Statistics	Page 23
Zone 11 & 12 Statistics	Page 24
<b>Zone Specifications</b>	
Zones 1 Specifications	Page 25
Zones 2 Specifications	Page 38
Zones 3 Specifications	Page 52
Zones 4 Specifications	Page 67
Zones 5 Specifications	Page 81
Zones 6 Specifications	Page 96
Zones 7 Specifications	Page 112
Zones 8 Specifications	Page 128
Zones 9 Specifications	Page 144
Zones 10 Specifications	Page 156
Zones 11 Specifications	Page 169
Zones 12 Specifications	Page 178
Zone Horse of the Year Championship Specifications	Page 187





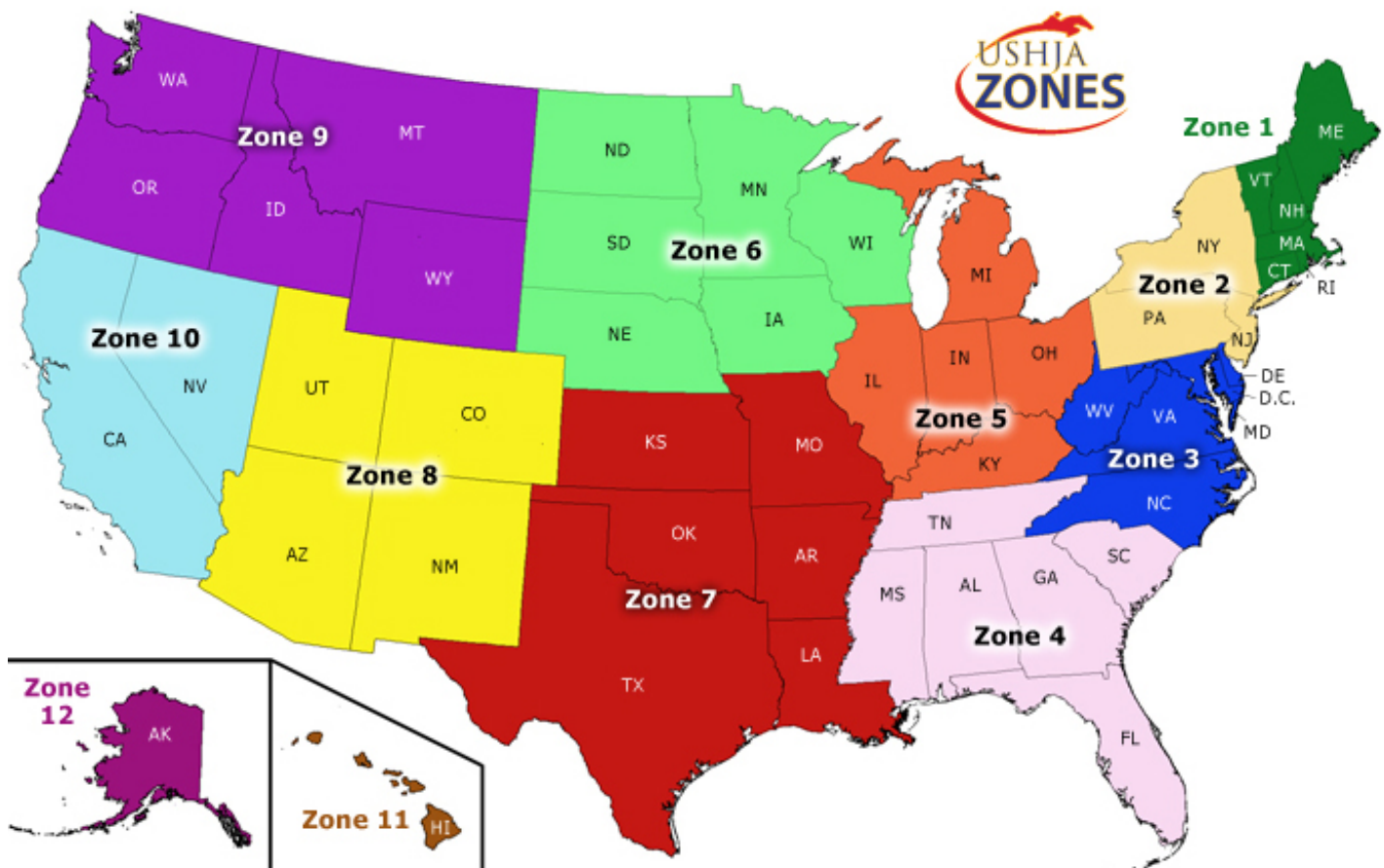
## **USHJA ZONE RESOURCE GUIDE**

### **TABLE OF CONTENTS**

(The sections listed below contain clickable links which will take you to the desired page)

<b>Zone Jumper Team Championship Specifications</b>	<b>Page 192</b>
<b>Platinum Jumper Championship Specifications</b>	<b>Page 206</b>
<b>Committee Handbook</b>	
USHJA Committee Handbook	Page 220
USHJA Conflict of Interest Policy	Page 231
USHJA Zone Committees Policies and Procedures	Page 237
USHJA Bylaws (as pertaining to Zones)	Page 243
<b>Zone Forms</b>	
Zone Check Request Form	Page 265
Zone Donation Form	Page 266
Zone Raised Revenue Form	Page 267





Zone 1: Maine, Vermont, New Hampshire, Massachusetts, Connecticut and Rhode Island.

Zone 2: New York, New Jersey and Pennsylvania.

Zone 3: Delaware, Maryland, Virginia, West Virginia, District of Columbia and North Carolina.

Zone 4: Georgia, Alabama, Mississippi, Florida, South Carolina and Tennessee.

Zone 5: Kentucky, Illinois, Indiana, Ohio and Michigan.

Zone 6: Wisconsin, Minnesota, Iowa, North Dakota, South Dakota and Nebraska.

Zone 7: Kansas, Missouri, Oklahoma, Texas, Arkansas and Louisiana.

Zone 8: Utah, Colorado, New Mexico and Arizona.

Zone 9: Washington, Oregon, Idaho, Montana and Wyoming.

Zone 10: California and Nevada.

Zone 11: Hawaii.

Zone 12: Alaska.





Fran Dotoli  
Chair  
Chepachet, RI  
(203) 249-5962  
frandotoli@yahoo.com

Jay Mullen  
Vice Chair  
Hopkinton, MA  
(617) 513-2289  
birchwoodma@hotmail.com

John Bahret  
Treasurer  
Middletown, RI  
(508) 944-4084  
jebahret@hotmail.com

Meg Black  
Deer Isle, ME  
(207) 469-8035  
islewoodfarm@yahoo.com

Cynsie Broda  
South Londonderry, VT  
(802) 289-4007  
cbb@reddotcommunications.com

Amy Eidson  
Wakefield, RI  
(401) 741-0211  
amyeidson1961@gmail.com

Lisa Foster  
Dover, MA  
(508) 667-4429  
llfoster@aol.com

Sally Hinkle Russell  
Gales Ferry, CT  
(860) 460-8586  
mvhcshow@yahoo.com

Charles Jacobs  
Boston, MA  
(617) 624-1964  
cjacobs@bostonbruins.com

Felicia Knowles  
Seabrook, NH  
(603) 474-3156  
fdknow@comcast.net

CJ Law  
South Hadley, MA  
(413) 687-1318  
cjlaw@mtholyoke.edu

Frederick Schauder  
Greenwich, CT

Carla Sharp  
Easton, CT  
(203) 268-8298  
carlasharp1@hotmail.com

Kristi Smith  
Madison, CT  
(978) 985-6832  
kristiwgsmith@gmail.com

David Wilbur  
Granby, CT  
(610) 763-5884  
moppage@hotmail.com

Ann Dotoli  
NV Advisor  
Chepachet, RI  
(802) 503-5797  
anniedotoli@yahoo.com

Monica Hunt  
NV Advisor  
Haverhill, MA  
(978) 407-5414  
monicadhunt@netscape.net

Sheila Murphy  
NV Advisor  
Quincy, MA  
(617) 688-0849  
sheilammurphy@hotmail.com





Mark Leone  
Chair  
Franklin Lakes, NJ  
(201) 337-0431  
markleone14310@gmail.com

Troy Hendricks  
Vice-Chair  
Glenmoore, PA  
(561) 319-6756  
kimberview.stables@gmail.com

Wendy Chapot Nunn  
Treasurer  
Madison, NJ  
(908) 507-2227  
wcunn@gmail.com

James Benedetto  
Northport, NY  
(631) 754-9800  
jbstonyhill@optonline.net

Katie Benson  
Whitehouse Station, NJ  
(908) 534-8833  
jackkate@aol.com

Naomi Blumenthal  
Manlius, NY  
(315) 436-1933  
nblumenthal@twcnny.rr.com

Michael Dowling  
Bedminster, NJ  
(914) 850-0508  
dowling@windhamhill.net

Mary Drueding  
Andover, NY  
(603) 491-7408  
mdrueding@stlawu.edu

Karin Immerman  
Southampton, NY  
(631) 664-1327  
kbrilyntrip@aol.com

Kerry Kocher  
Centre Hall, PA  
(814) 404-4123  
stonefencefarm@yahoo.com

Claudine Liberatore  
Jackson, NJ  
(917) 371-4551  
cjlinc2003@yahoo.com

Linda Mancini  
Warwick, NY  
(845) 651-4706  
wincirc@yahoo.com

Tobey McWilliams  
Oley, PA  
(484) 824-1014  
valleymistfarm@horwith.net

Andrew Philbrick  
Princeton, NJ

Cynthia Williams  
Somers, NY  
(914) 330-1443  
wjumpin1@aol.com





Oliver Kennedy  
Chair  
Brookeville, MD  
(443) 878-8143  
oliverkennedy@capitalchallenge.org

Streett Moore  
Vice Chair  
Owings Mills, MD  
(410) 446-2906  
smoore@mcdonogh.org

Diane Tate  
Treasurer  
Pinehurst, NC  
(910) 315-6333  
starlandfarm@hotmail.com

Andrew Ellis  
Warrenton, VA  
(919) 637-2958  
equitalk@aol.com

Rachel Howell  
Arlington, VA

Brooke Kemper  
Culpeper, VA  
shadowpondstables@gmail.com

Alan Lohman  
Poolesville, MD  
(410) 596-2051  
alohmanjr@gmail.com

Tracy Magness  
Baltimore, MD  
(410) 625-2685  
lvfarm2@gmail.com

Alden Moylan  
Middleburg, VA  
(703) 431-4068

Deloise Noble-Strong  
Ruxton, MD  
noblestables@hotmail.com

Gordon Reistrup  
Lexington, VA

Mike Rosser  
Southern Pines, NC  
(910) 690-1529  
reynardsridge@me.com

Sandra Ruiz  
Culpeper, VA  
(540) 547-2352  
sandrasanmar@aol.com

Catherine Schlaepfi  
High Point, NC  
(336) 687-9222  
cschlaepfi@aol.com

Cricket Stone  
Gladys, VA  
(434) 770-2941  
cricketstone64@yahoo.com

Eric Straus  
NV Advisor  
Tryon, NC  
(203) 979-6579  
Ericlstraus@gmail.com





Page Tredennick  
Chair  
Wellington, FL  
(303) 808-8413  
ptredennick@woodrunfarm.com

Janet McCarroll  
Vice Chair  
Long Beach, MS  
(228) 669-2687  
gcclassic@aol.com

Susan Ashe  
Wellington, FL  
(561) 791-1558  
sueashe@aol.com

Carrie Buxton  
Lake Worth, FL

Richard Cram  
Aiken, SC  
(803) 649-3505  
psjrickcram@aol.com

Kim Land  
Newnan, GA  
(770) 789-3767  
kland@popeandland.com

Kat Mulkey  
Madison, GA  
(706) 474-8490  
Katdemas@aol.Com

David Pellegrini  
Eads, TN  
ddpellegrini.dp@gmail.com

Wendy Peralta  
Geneva, FL  
(407) 399-1180  
perignon10@aol.com

John Rush  
Wellington, FL  
(904) 703-1798  
Jrush3@aol.com

Christina Schlusemeyer  
Wellington, FL  
(352) 804-6660  
quiethill1@aol.com

Allison Sweetnam  
Wellington, FL  
alisweetnam@aol.com





Patrick Boyle  
Chair  
Hampshire, IL  
(847) 274-6834  
showsno1@aol.com

George Thornbury  
Vice Chair  
Pleasant Plain, OH  
(513) 702-6821  
skipght2050@gmail.com

Sara Ballinger  
Marion, OH  
(419) 348-3771  
saraeballinger@gmail.com

Otis Brown  
Georgetown, KY  
(859) 361-4440  
otis5325@hotmail.com

Joleen Dewitt  
Elburn, IL  
(630) 638-5206  
miradorjwd@yahoo.com

Lisa Goldman-Smolen  
Hawthorn Woods, IL  
(847) 902-0322  
lisagoldman878@gmail.com

Myron Leff  
Westerville, OH  
(614) 395-8254  
myron@rideiea.org

Heather Pinnick  
Hamilton, OH  
(513) 255-4863  
burrahe@miamioh.edu

Patricia Rogers  
Mason, OH  
(513) 703-4648  
pattyrogers@gmail.com

Ryan Sassmannshausen  
St. Charles, IL

Elaine Schott  
Versailles, KY  
(859) 489-0481  
rivermountainfarm@gmail.com





Mark Aplin  
Chair  
Watertown, WI  
(608) 469-1060  
markaplin12@gmail.com

Dan Urban  
Vice Chair  
Elkhorn, NE  
(619) 820-3802  
danurban311@gmail.com

Amy Aplin  
Watertown, WI  
(715) 307-0259  
amy.v.olson@gmail.com

Rae Doerring  
Des Moines, IA

Kendra Gohr  
Sobieski, WI

Sybil Greene  
Lincoln, NE  
(402) 310-2718  
Wynmorefarm@aol.com

Courtney Hayden-Fromm  
West Bend, WI  
(414) 688-8888  
cshayden@yahoo.com

Betsy Kieffer  
Maple Grove, MN  
(763) 494-8458  
byllesby@embarqmail.com

Gregory Novak  
Delano, MN  
(763) 486-8127  
baydujour@aol.com

Susan Novak  
Delano, MN  
(763) 486-8128  
Pommertrophy@aol.com

Stacey Oppermann  
Cedarburg, WI  
(262) 227-5197  
stacey@cedarcreekequestrian.com

Heather Parish  
St. Paul, MN  
(651) 492-6300  
eagleton94@gmail.com

Danielle Urban  
Elkhorn, NE  
(402) 312-9950  
danee\_risler@hotmail.com

Patrice Urban  
Elkhorn, NE  
purbs1@aol.com





Nancy Jones  
Chair  
Little Rock, AR  
(501) 352-2819  
njapplewood@aol.com

Carl Hansen  
Vice Chair  
Simonton, TX  
(281) 610-2208  
hansen7711@aol.com

Joey Brumbaugh  
Treasurer  
Tulsa, OK  
(918) 261-2542  
joeybrmbgh@hotmail.com

Janis Collette  
Foristell, MO  
twojayars@juno.com

Matt Cyphert  
Northlake, TX  
(940) 367-1854  
whf95@aol.com

Valerie Garza  
Katy, TX  
(210) 870-4584  
ValGarza@gswecc.com

Genie Harper  
Folsom, LA  
(985) 796-3864  
ohf@bellsouth.net

Fred Kahn  
Bucyrus, KS  
(913) 592-2344  
Fred@KahnSteel.com

Kalea Maxwell  
Bixby, OK  
(918) 605-6344  
kaleamaxwell@gmail.com

Kelly McCabe-Cyphert  
Lewisville, TX  
(940) 367-3381  
Kellysue1112@aol.com

John McQueen  
Calhoun, LA  
(318) 348-8233  
jcmcqu@gmail.com

Patricia Roberts  
Houston, TX  
(713) 683-8636  
office@memorialparkhunters.com

Sandra Tabio  
Bixby, OK  
(918) 366-8444  
sandytabio@gmail.com

Bill Whisenant  
Lawton, OK  
(580) 695-5986  
billwhiz42@gmail.com





Laurie Grayson  
Chair  
Boulder, CO  
(303) 579-3837  
justalittlefarm@gmail.com

Betsy Checchia  
Vice Chair  
Tucson, AZ  
(520) 508-5940  
betsy.checchia@gmail.com

Jenny Paisley  
Treasurer  
Corrales, NM  
(303) 748-8477  
ijumpm@aol.com

Betty Beran  
Scottsdale, AZ  
(602) 524-7627  
bizberan@aol.com

Chris Collman  
Cave Creek, AZ  
(480) 704-3981  
cepshows@aol.com

Michael Dennehy  
Littleton, CO  
(303) 638-6805  
mdennehy65@hotmail.com

Brittany Jorgensen  
Albuquerque, NM

Marion Maybank  
Larkspur, CO  
(859) 324-0847  
Marion.maybank@gmail.com

Beth Nielsen  
Longmont, CO  
(408) 612-7359  
nbnielsen159@aol.com

Jill Pelzel  
Fort Lupton, CO  
Fall\_River\_Farm@yahoo.com

Danine Summers  
Scottsdale, AZ  
(602) 626-4921  
daninesummers@yahoo.com

Allison Wicks  
Draper, UT  
(801) 573-7433  
allierides@aol.com





Clare Warren  
Chair  
Bellevue, WA  
(206) 669-1287  
cwarren@archwayeqsports.com

Max Von Zimmerman  
Vice Chair  
Selah, WA  
(509) 833-5411  
vonz33@yahoo.com

Megan Jordan  
Treasurer  
Oregon City, OR  
(503) 539-2283  
mjventurefarmhj@yahoo.com

Nicole Bourgeois  
Wilsonville, OR  
(503) 310-9982  
imaginationlanellc@gmail.com

Kathryn Hall  
Hillsboro, OR  
khall@pnwequinelaw.com

Jessie Lang  
Jackson, WY  
(307) 413-4045  
jessielangwy@gmail.com

Quinn Partridge  
Redmond, WA

Martha Price  
Roseburg, OR  
(802) 989-9067  
mmprice39@gmail.com

Gayl Russell  
Wise River, MT  
(617) 833-7730  
grpaintjumper1@gmail.com

Corene Smith  
Covington, WA  
(206) 200-7101  
coreys@archwayeqsports.com

Nora Thomas  
Bellevue, WA  
(561) 308-0305  
n5fred@aol.com

Mary Von Zimmermann  
Renton, WA  
(509) 731-1657  
mary.vonz@gmail.com

Katherine Wade-Easley  
Woodinville, WA  
katherine@sundanceequestrian.com





Kathy Hobstetter  
Co-Chair  
Costa Mesa, CA  
(714) 797-1404  
ijumpsports@aol.com

Ned Glynn  
Co-Chair  
Petaluma, CA  
(707) 249-1637  
glynnedward@yahoo.com

Denise Finch  
Treasurer  
Las Vegas, NV  
(702) 496-2742  
huntersedgefarm@msn.com

Kay Altheuser  
Calabasas, CA  
(805) 857-5456  
Kayelven@gmail.com

Michael Curtis  
Burbank, CA  
(818) 669-1652  
mrcandml@yahoo.com

Ellen Gates  
San Juan Capistrano, CA  
(949) 290-4826  
Lngca@aol.com

Sally Hudson  
Monterey, CA  
(831) 594-1719  
Sallyh1@aol.com

Melissa Kalember  
Sebastopol, CA  
(707) 363-1258  
melissa@kalemberequine.com

Robert Leckie  
San Juan Capistrano, CA  
(775) 997-8722  
robertseanleckie@icloud.com

Stephanie Lightner  
Rancho Mission Viejo, CA  
(949) 299-7219  
showpark@aol.com

Gry McFarlane  
Fairfield, CA

Lynn Mullins  
Reno, NV  
(775) 745-2753  
lynn@meadowviewfarms.biz

James Waldman  
Vista, CA  
(760) 533-5278  
jwqhf@sbcglobal.net





Brendan Ethington  
Honolulu, HI  
(808) 226-3900  
bdethington@me.com

Sally White  
Kaneohe, HI  
(808) 351-9291  
sally@fpwhite.com



Dana Eaton  
Chair  
Anchorage, AK  
(907) 346-3745  
eatonequest@gmail.com

Kerri Geppert  
Vice Chair  
Chugiak, AK  
(907) 301-3393  
glacierequestrian@gmail.com

Shannon Bodolay  
Palmer, AK  
(907) 317-8068  
snbodolay@hotmail.com

Jill Cornforth  
Fairbanks, AK  
(907) 301-1268  
jillcornforth@aol.com

Katherine Haghighi  
Anchorage, AK  
(907) 317-8157

Lauren Williams  
Chugiak, AK





## **2020 ZONE PROGRAM HIGHLIGHTS**

### **ZONE 1**

Academic Grant

EAP Grants

Zone 1 HOTY Championship – Eastern States Exhibition – West Springfield, MA - CANCELED

### **ZONE 2**

College Scholarships

EAP Grants

Zone 2 HOTY Jumper Championship – Devon Fall Classic – Devon, PA - CANCELED

Zone 2 HOTY Hunter Championship – PA State Farm Show Complex – Harrisburg, PA - CANCELED

Zone 2 Equitation Championship – Quentin Fall Classic – Littlestown, PA

Stirrup Cup Championship - Swan Lake Fall Regional - Littlestown, PA

### **ZONE 3**

Clinic Host Grants

College Scholarship

EAP Grants

Zone 3 HOTY Championship – WIHS Regional Horse Show – Leesburg, VA

L.M. 'Sandy' Gerald Equitation Championship – Rose Mount Farm Summer - Spotsylvania, VA

### **ZONE 4**

EAP Grants

Clinic Grants

Zone 4 Handy Hunter Challenges

Zone 4 HOTY Championship North- Aiken Zone 4 Finals North – Aiken, SC

Zone 4 HOTY Championship South - Fox Lea Farm November - Venice, FL

Zone 4 Stirrup Cup Championship – Fox Lea Farm October – Venice, FL

Zone 4 Clinic with Geoff Teall - Free for Zone 4 members

### **ZONE 5**

College Scholarship

EAP Grants

Zone 5 Horseman of the Year Awards

Zone 5 HOTY Championship - Showplace Fall Classic I - Wayne, IL

Zone 5 Horsemanship Class - The Kentucky National - Lexington, KY



## **ZONE 6**

College Scholarship

EAP Grants

Zone 6 Handy Hunter Challenges

Zone 6 HOTY Championship - Mid States Fall - Mason City, IA

Zandra Powers Horsemanship Class - CANCELED

## **ZONE 7**

Clinic Grants

EAP Grants

Zone 7 Handy Hunter Challenges

Zone 7 HOTY Championship North - Lake St. Louis Hunter Jumper Show - Lake St. Louis, MO

Zone 7 HOTY Championship South - Great Southwest Autumn Classic - Katy, TX

Zone 7 Equitation Championship – Lake St. Louis Indoor Preview, St. Louis, MO - CANCELED

## **ZONE 8**

EAP Grants

Clinic Grants

Zone 8 and Colorado Hunter Jumper Association Clinic

Zone 8 HOTY Championship - Arizona Season Finale -Scottsdale, AZ

Zone 8 Stirrup Cup Championship – NMHJA Fall Festival - Albuquerque, NM – CANCELED

## **ZONE 9**

EAP Grants

Clinic Grants

Zone 9 HOTY Hunter Championship - Northwest Autumn Classic - Monroe, WA

Zone 9 HOTY Jumper Championship - Northwest Spectacular - Wilsonville, OR

Zone 9 Stirrup Cup Championship – Cascade Finals - Cle Elum, WA - CANCELED

Zone 9 Equitation Championship – Northwest Spectacular – Wilsonville, OR

## **ZONE 10**

EAP Grants

Clinic Grants

Zone 10 HOTY Championship – Autumn Jubilee - Burbank, CA

Zone 10 Stirrup Cup Championship - Gold Coast Labor Day - Burbank, CA - CANCELED

Zone 10 Medal Challenge -NORTH – Brookside Fall Finale – Elk Grove, CA

Zone 10 Mini Medal Challenge-NORTH – Let’s Show Halloween Championship – Rancho Murrieta, CA

Zone 10 Medal Finals South – National Sunshine Preview – Thermal, CA

## **ZONE 12**

EAP Grants

Zone 12 Clinic with Mary Babick - CANCELED

Zone 12 HOTY Championship – AHJA Benefit Horse Show - Palmer, AK - CANCELED





## 2021 Zone Horse of the Year Championships Zone Equitation Classes

### **Zone 1**

HOTY Hunter & Jumper – Eastern States Exposition Heritage Show September 15-19

### **Zone 2**

HOTY Hunter – Zone 2 Hunter Championship TBD  
HOTY Jumper – Princeton Show Jumping September 22-26  
Zone 2 Equitation Championship – Brandywine Valley Summer Series June 30-July 4

### **Zone 3**

L.M. Sandy Gerald Equitation Championship – Rose Mount Farm Summer July 29-August 1  
HOTY Hunter and Jumper – WIHS Regional Horse Show October 22-24

### **Zone 4**

HOTY Hunter and Jumper – SFHJA Annual Charity November 23-28

### **Zone 5**

HOTY Hunter and Jumper- Showplace Fall Classic I September 15-19  
Zone 5 Horsemanship Class – Kentucky National Horse Show September 22-26

### **Zone 6**

Zone 6 Zandra Powers Horsemanship Class – Mid States Summer June 16-20  
HOTY Hunter and Jumper – Mid States Fall September 15-19

### **Zone 7**

Zone 7 Equitation Championship – Lake St. Louis Indoor Preview September 2-6  
HOTY North – Lake St. Louis Hunter Jumper Show November 10-14  
HOTY South –Harvest November 3-7





**2021**  
**Zone Horse of the Year Championships**  
**Zone Equitation Classes**

**Zone 8**

HOTY Hunter and Jumper – Arizona Season Finale

November 18-21

**Zone 9**

HOTY Hunter – Northwest Autumn Classic

September 15-19

HOTY Jumper & Equitation– Northwest Spectacular

September 1-5

Zone 9 Equitation Championship – Northwest Spectacular

September 1-5

**Zone 10**

HOTY Hunter North– Menlo Charity Horse Show

August 10-15

HOTY Jumper & Equitation North –Murrieta Autumn Classic I

October 20-24

HOTY Hunter & Jumper South – Camelot Autumn Classic

November 12-14

**Zone 12**

HOTY – TBD

TBD



## 2020 COMMUNICATIONS OVERVIEW

This year has presented unique challenges for our USHJA communications team with the COVID-19 pandemic affecting everyone in the sport. We worked hard this year to pivot from our original 2020 plans and continue to provide valuable content to our members.

Noteworthy communications that we provided this year:

- Communicating the most up-to-date COVID-19 information and resources as it related to the sport including
  - Event cancellations and changes
  - Virtual Town Halls with USHJA President Mary Babick
  - Resources for how to return to competition safely
- Promoting educational opportunities for members including USHJA Webinars and online virtual clinics
- Highlighting members accomplishments through event coverage at championships and classes that were able to run as well as spotlighting members and their accomplishments that weren't competition-related

This year continues to be transitional for our communications team. We are currently hiring to fill our fourth team member position. This person will assist us with our digital marketing efforts, including digital advertising and innovating our online marketing tools.

We have been working this year on a Strategic Marketing Plan to increase membership growth and development that we look forward to implementing next year.

## COMMUNICATIONS GOALS/OBJECTIVES FOR 2021

Proposed zone communications goals for 2020 are:

- Provide communications as needed with the continuation of the pandemic
- Work to improve the interaction and engagement with members via the zone Facebook pages
- Educate members about their leaders, the election process and continue to work with these leaders to help determine where we should focus our communications.
- Increase word of mouth communication about our programs through committee members and other engaged members and ambassadors.

## 2020 COMMUNICATIONS RESULTS BY ZONE

The following report provides digital communications statistics by zone **December 1, 2019-October 11, 2020.**



#### Facebook analytics:

- **Likes:** The number of people who like the page
- **Posts:** The number of times we have posted information to the page
- **Reach:** The number of people who had your Page's post enter their screen. Posts include statuses, photos, links, videos and more. (Unique Users)
- **Engagement:** The number of unique people who engaged in certain ways with your Page post, for example by commenting on, liking, sharing, or clicking upon particular elements of the post. (Unique Users)

#### eNews analytics:

- **Open rate:** The percentage of recipients who opened your email compared to how many were sent.
- **Clicks:** A click on one of the URL links in the email.
- **Click rate:** The click-through rate is the percentage of click-throughs for a particular email based on the number of contacts who actually opened the email.
- **Average industry rates:** Each quarter, Constant Contact (our email marketing platform) gathers data from more than 200 million emails sent through its customers who have recorded their business types to create a list of averages. We compared our results with other non-profit organizations.

**(Please continue to the next page for individual Zone statistics)**



## Zone 1



### ZONE 1 FACEBOOK



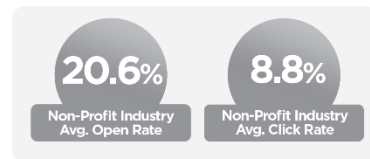
#### POST WITH THE MOST ENGAGEMENT:

"Let Zone 1 help you achieve your goals! Applications are open for the Zone 1 Academic Grant and EAP Grants."



### ZONE 1 ENEWS

eNews updates sent every month. Statistics calculated December 2019-October 2020.



### ZONE 1 PRINTED CARDS

Cards distributed to 2019 Zone HOTY and Stirrup Cup Winners with their awards and throughout the year at USHJA events.



## Zone 2



### ZONE 2 FACEBOOK



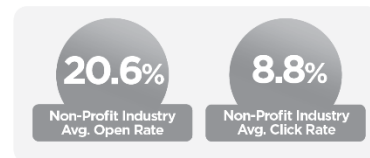
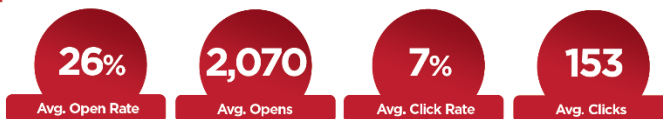
#### POST WITH THE MOST ENGAGEMENT:

"If you're headed to the show ring this month, know about new rules that are in effect!"



### ZONE 2 ENEWS

eNews updates sent every month. Statistics calculated December 2019-October 2020.



### ZONE 2 PRINTED CARDS

Cards distributed to 2019 Zone HOTY and Stirrup Cup Winners with their awards and throughout the year at USHJA events.





## Zone 3



### ZONE 3 FACEBOOK



#### POST WITH THE MOST ENGAGEMENT:

"Congratulations and good luck to Christina Gaither Webb of Bahama, N.C., who is participating in the USHJA Gold Star Clinic East Coast, underway at Jim Brandon Equestrian Center!"



### ZONE 3 ENEWS

eNews updates sent every month. Statistics calculated December 2019 - October 2020.



### ZONE 3 PRINTED CARDS

Cards distributed to 2019 Zone HOY and Stirrup Cup Winners with their awards and throughout the year at USHJA events.



## Zone 4



### ZONE 4 FACEBOOK



#### POST WITH THE MOST ENGAGEMENT:

"Congratulations and good luck to Zone 4 members Madison Jones, Avery Moore, Eileen O'Leary, Natalie Pedley, Emily Schneider and Ansley Wright, who are participating in the USHJA Gold Star Clinic East Coast underway at Jim Brandon Equestrian Center!"



### ZONE 4 ENEWS

eNews updates sent every month. Statistics calculated December 2019 - October 2020.



### ZONE 4 PRINTED CARDS

Cards distributed to 2019 Zone HOY and Stirrup Cup Winners with their awards and throughout the year at USHJA events.





## Zone 5



### ZONE 5 FACEBOOK



#### POST WITH THE MOST ENGAGEMENT:

"The educational opportunities you've been waiting for are here for 2020! EAP and HQC are officially open for members to take their knowledge to the next level."



### ZONE 5 ENEWS

eNews updates sent every month. Statistics calculated December 2019-October 2020.



### ZONE 5 PRINTED CARDS

Cards distributed to 2019 Zone HOTY and Stirrup Cup Winners with their awards and throughout the year at USHJA events.



## Zone 6



### ZONE 6 FACEBOOK



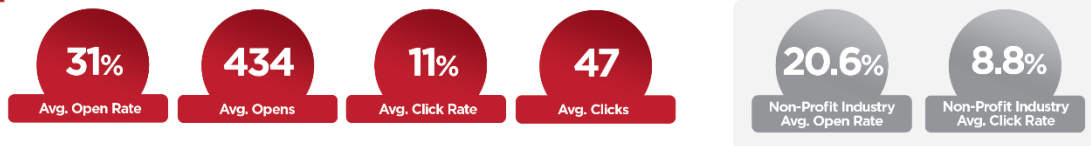
#### POST WITH THE MOST ENGAGEMENT:

"You won't want to miss this opportunity to ride with Melanie Smith Taylor! Apply by March 13 for the chance to participate April 9-12 at International Omaha"



### ZONE 6 ENEWS

eNews updates sent every month. Statistics calculated December 2019-October 2020.



### ZONE 6 PRINTED CARDS

Cards distributed to 2019 Zone HOTY and Stirrup Cup Winners with their awards and throughout the year at USHJA events.





## Zone 7



### ZONE 7 FACEBOOK



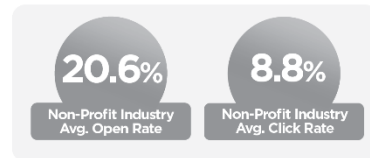
#### POST WITH THE MOST ENGAGEMENT:

"You've heard his name all over the show jumping world this year, but read a little more about Zone 7's Brian Moggre and his horse MTM Vivre le Reve in Practical Horseman Magazine's latest interview! And be sure to watch and cheer him on as he competes at FEI World Cup Finals in April!"



### ZONE 7 ENEWS

eNews updates sent every month. Statistics calculated December 2019-October 2020.



### ZONE 7 PRINTED CARDS

Cards distributed to 2019 Zone HOTY and Stirrup Cup Winners with their awards and throughout the year at USHJA events.



## Zone 8



### ZONE 8 FACEBOOK



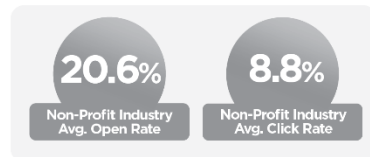
#### POST WITH THE MOST ENGAGEMENT:

"Your input and feedback is important to us, and we hope you will take a few minutes to complete this survey regarding returning to competition"



### ZONE 8 ENEWS

eNews updates sent every month. Statistics calculated December 2019-October 2020.



### ZONE 8 PRINTED CARDS

Cards distributed to 2019 Zone HOTY and Stirrup Cup Winners with their awards and throughout the year at USHJA events.





## Zone 9



### ZONE 9 FACEBOOK



#### POST WITH THE MOST ENGAGEMENT:

"Zone 9 Committee members met yesterday and also attended the Zone Educational Meeting at USHJA Annual Meeting 2019 to discuss important issues and opportunities in the zones. Thank you to all of our volunteers and members who attended and participated in the discussion!"



### ZONE 9 ENEWS

eNews updates sent every month. Statistics calculated December 2019-October 2020.



### ZONE 9 PRINTED CARDS

Cards distributed to 2019 Zone HOTY and Stirrup Cup Winners with their awards and throughout the year at USHJA events.



## Zone 10



### ZONE 10 FACEBOOK



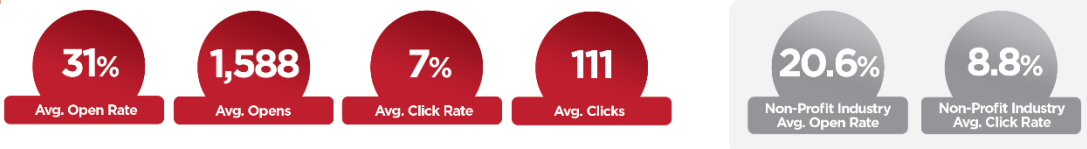
#### POST WITH THE MOST ENGAGEMENT:

"Did you read about this year's HQC Stable Challenge winners? Congratulations to Zone 10's Carolyn Biava and First Field Farm!"



### ZONE 10 ENEWS

eNews updates sent every month. Statistics calculated December 2019-October 2020.



### ZONE 10 PRINTED CARDS

Cards distributed to 2019 Zone HOTY and Stirrup Cup Winners with their awards and throughout the year at USHJA events.





## Zone 11



### ZONE 11 ENEWS

Statistics calculated December 2019-October 2020. Seven eNews updates sent December 2019-October 2020.



## Zone 12



### ZONE 12 FACEBOOK



### ZONE 12 ENEWS

Statistics calculated December 2019-October 2020. Seven eNews updates sent December 2019-October 2020.



### ZONE 12 PRINTED CARDS

Cards distributed to 2019 Zone HOTY and Stirrup Cup Winners with their awards and throughout the year at USHJA events.





**ZONE 1**  
**2021 HUNTER, JUMPER AND EQUITATION SPECIFICATIONS**

**Table of Contents**

2021 ZONE 1 HUNTER, JUMPER AND EQUITATION SPECIFICATIONS.....	2
ADULT AMATEUR HUNTER .....	3
LOW ADULT AMATEUR HUNTER.....	4
ADULT AMATEUR JUMPER .....	5
AGE GROUP EQUITATION: ADULT SECTION .....	6
CHILDREN'S HUNTER HORSE .....	7
LOW CHILDREN'S HUNTER HORSE .....	8
CHILDREN'S HUNTER PONY .....	9
CHILDREN'S JUMPER .....	11
AGE GROUP EQUITATION: CHILDREN'S/JUNIOR SECTION.....	12
USHJA COMPETITIVE PROGRAMS AND SPECIAL CLASSES.....	13



## **2021 ZONE 1 HUNTER, JUMPER AND EQUITATION SPECIFICATIONS (CT, MA, ME, NH, RI, VT)**

In accordance with GR1111.4: Canada and NY are contiguous states. For contiguous state points New York includes New Jersey. Contiguous points earned in USEF/Equine Canada licensed competitions will only receive national points in USEF rated divisions.

### **JUDGING FOR ALL HUNTER SECTIONS:**

- To be judged on performance and soundness, suitability to count.
- Horses and Ponies are not required to jog for soundness.

### **ELIGIBILITY FOR ADULT AMATEURS: HUNTER, JUMPER AND EQUITATION:**

- To be ridden by exhibitors who have reached their 18<sup>th</sup> birthday as of December 1 of the current competition year and who hold a current USEF Amateur certification. Open to horses and ponies.

### **ELIGIBILITY FOR CHILDREN'S SECTIONS: HUNTER, JUMPER AND EQUITATION:**

- To be ridden by exhibitors who have not reached their 18<sup>th</sup> birthday as of December 1 of the current competition year.



## **ADULT AMATEUR HUNTER**

### **Sections offered and requirements:**

- Adult Amateurs – may be split into three (3) sections

### **Cross Entry:**

#### **Riders:**

Riders may cross enter between the Adult Amateur Hunter and the Amateur Owner section if the rider owns the horse he or she is showing in the Adult Amateur section.

#### **Horses:**

Horses may not cross enter between the Adult Amateur and Amateur Owner Hunter sections at the same show.

#### **Horse and Rider Combination:**

Horse-and-rider combination is not eligible for any other USEF rated classes in which fence height exceeds 3'0" (exception: Equitation 3'3", USHJA National Hunter Derby).

### **Fence height:**

- 3'0" with spreads not to exceed the fence height.
- Courses will not be adjusted for ponies.
- Combinations will be permitted.

### **Combining/Dividing Sections:**

May be split into three sections:

- Adult Amateurs 18– 35
- Adult Amateurs 36– 49
- Adult Amateurs 50 & over

Adult Amateur Hunter sections may be combined if there are fewer than six (6) entries in a section. If there are six (6) or more entries in each divided section, the divided sections must be held separately. Adult Amateur Hunter and Children's Hunter may be combined if there are fewer than three (3) entries in either section.

### **Awards:**

Zone Horse of the Year Awards will be presented annually to the following sections:

- Adult Amateur Hunter 18- 35
- Adult Amateur 36- 49
- Adult Amateur 50 & over



## **LOW ADULT AMATEUR HUNTER**

### **Eligibility:**

Open to exhibitors who have reached their 18th birthday as of December 1 of the current competition year.

### **Cross Entry:**

#### **Riders:**

Riders may not cross enter into any class or section at the same competition where fences exceed 2'9".

### **Fence Height:**

- 2'6"

### **Awards:**

Zone Horse of the Year Awards will be presented annually to the following section:

- Low Adult Amateur Hunter



## **ADULT AMATEUR JUMPER**

### **Sections offered and requirements:**

- Low Adult Amateur Jumper
- High Adult Amateur Jumper

### **Cross Entry:**

#### **Rider:**

Riders may not compete in any other class at the same competition where fences exceed 1.15m except the USEF Talent Search Class.

#### **Horse/Pony**

Horses may show at 1.40m or below with another rider.

#### **Horse and Rider Combination:**

Horse/rider combinations may enter only one classic, if both Low and High are offered.

### **Fence Height:**

- Low Adult Amateur Jumper .90m – 1.00m
- High Adult Amateur Jumper 1.10m- 1.15m

### **Combining/Dividing Sections:**

Sections may be divided by age of rider or by horse/pony and may also be combined with Children's Jumper if so stated in the prize list.

### **Awards:**

Zone Horse of the Year Awards will be presented annually to the following sections:

- Low Adult Amateur Jumper
- High Adult Amateur Jumper



## **AGE GROUP EQUITATION: ADULT SECTION**

- Refer to GR1131



## **CHILDREN'S HUNTER HORSE**

### **Sections offered and requirements:**

- Children's Hunter Horse 14 & Under
- Children's Hunter Horse 15- 17

### **Cross Entry:**

#### **Rider:**

Riders cannot cross enter into any class where fences exceed 3'3" (exception: Equitation, Children's Jumpers, Pony Jumpers and the USHJA National Hunter Derby).

#### **Horses/Ponies:**

n/a

#### **Horse and rider combination:**

n/a

### **Fence Height:**

- 3'0" with spreads not to exceed fence height
- Combinations will be permitted unless combined with Children's Hunter Pony.

### **Combining/Dividing Sections:**

The Children's Hunter Horse section may be divided by age of rider: Children's Hunter Horse 14 & Under and Children's Hunter Horse 15- 17.

If there are fewer than three (3) entries in either age section, the two sections must be combined. The Children's Hunter Horse section may be combined with the Children's Hunter Pony, when there are fewer than three (3) entries in either section.

Alternatively, the Children's Hunter Horse section may be combined with the Adult Amateur section when there are fewer than three (3) entries in either section. The Children's Hunter (horse & pony) section may be combined with the Adult Amateur section when there are fewer than three (3) entries in either section.

When sections are combined and there are more than 16 total entries, the sections must be divided utilizing a Floating split, or a California split to create an even division of entries.

### **Awards:**

Zone Horse of the Year Awards will be presented annually to the following sections:

- Children's Hunter Horse 14 & Under
- Children's Hunter Horse 15- 17



## **LOW CHILDREN'S HUNTER HORSE**

### **Eligibility:**

Open to exhibitors who have not yet reached their 18th birthday as of December 1 of the current competition year.

### **Cross Entry:**

#### **Riders:**

Riders may not cross enter at the same competition into the Children's Hunter, Pony Hunter or any class/section where fences exceed 2'9".

### **Fence Height:**

- 2'6"

### **Awards:**

Zone Horse of the Year Awards will be presented annually to the following section:

- Low Children's Hunter Horse



## **CHILDREN'S HUNTER PONY**

### **Sections offered and requirements:**

- Small/Medium Children's Pony
- Large Children's Pony

### **Cross Entry:**

#### **Rider:**

Riders may only show one pony in either the 2'0" or the 2'6" height of the Children's Pony Hunter sections(s) when also competing on multiple ponies in the Regular or Green Pony Hunter sections(s). Riders may only show one pony in the Regular or Green Pony Hunter sections when competing on multiple ponies in the Children's Pony Hunter section(s) (exception: Model and Under Saddle classes).

#### **Horse/Pony**

Ponies cannot cross enter into Regular and/or Green Pony Hunter section at the same competition.

#### **Horse and Rider Combination**

n/a

### **Fence Height:**

- Small/Medium Ponies: 2'0" with spreads not to exceed height of fence
- Large Ponies: 2'6" with spreads not to exceed height of fence
- Distances will not be adjusted
- Combinations will not be permitted

### **Combining/Dividing Sections:**

The Children's Hunter Pony section may be divided by size. If the Children's Hunter Pony is offered divided by size it will be divided: Children's Hunter Pony Small/Medium and Children's Hunter Pony Large.

If there are fewer than three (3) entries in either height section, the two sections must be combined. The Children's Hunter Pony section may be combined with Children's Hunter Horse when there are fewer than three (3) entries in either section.

The Children's Hunter (horse & pony) section may be combined with the Adult Amateur section when there are fewer than three (3) entries in either section.

When sections are combined and there are more than 16 total entries, the sections must be divided utilizing a Floating split, or a California split to create an even division of entries.



**Awards:**

Zone Horse of the Year Awards will be presented annually to the following sections:

- Children's Hunter Pony - Small/Medium
- Children's Hunter Pony - Large



## **CHILDREN'S JUMPER**

### **Sections offered and Requirements:**

- Low Children's Jumper
- High Children's Jumper

### **Cross Entry:**

#### **Rider:**

Riders may not compete in any other class at the same competition where fences exceed 1.15m except the USEF Talent Search Class.

#### **Horse/Pony**

Horses may show at 1.40m or below with another rider.

#### **Horse and Rider Combination:**

Horse/rider combinations may enter only one classic, if both Low and High are offered.

### **Fence Height:**

- Low Children's Jumper .90m-1.00m
- High Children's Jumper 1.10m- 1.15m

### **Combining/Dividing Sections:**

Sections may be divided by age of rider or by horse/pony and may also be combined with Adult Amateur if so stated in the prize list.

### **Awards:**

Zone Horse of the Year Awards will be presented annually to the following section:

- Low Children's Jumper section
- High Children's Jumper



## **AGE GROUP EQUITATION: CHILDREN'S/JUNIOR SECTION**

To be judged on performance and soundness, suitability to count.

### **Sections Offered:**

- Equitation 11 & Under
- Equitation 12- 14
- Equitation 15- 17

### **Cross Entry:**

No cross entry restrictions for the horse and rider.

### **Fence Height:**

- Equitation 11 & Under:
  - Minimum 2'0", maximum 2'6" - management must state height at which class will be offered.
  - Management may offer multiple height options if stated in the prize list, but each course must be set at the same height throughout.
  - Course design must comply with EQ108.8 and 108.11, combinations not permitted.
- Equitation 12- 14:
  - Minimum 2'9", maximum 3'3" - management must state height at which class will be offered.
  - Management may offer multiple height options if stated in the prize list, but each course must be set at the same height throughout.
  - Course design must comply with EQ108.8 and 108.11, combinations not permitted.
- Equitation 15- 17:
  - Minimum 3'0", maximum 3'6" - management must state height at which class will be offered.
  - Management may offer multiple height options if stated in the prize list, but each course must be set at the same height throughout.
  - Course design must comply with EQ108.8 and 108.11, combinations not permitted.

### **Combining/Dividing Sections:**

Age-Group Equitation Sections may be combined as necessary, jumping at their respective heights, to meet the three (3) entry minimum requirement for points to be awarded.

Stallions are prohibited when adult equitation sections are combined with children's/junior equitation sections. EQ101.3.

### **Awards:**

Zone Horse of the Year Awards will be presented annually to the following sections:

- Equitation 11 & Under
- Equitation 12- 14
- Equitation 15- 17



## **USHJA COMPETITIVE PROGRAMS**

For more information regarding the following programs please click on the links below:

### **Green Hunter Incentive**

Click [here](#) for full specifications

### **International Hunter Derby**

Click [here](#) for full specifications

### **National Hunter Derby**

Click [here](#) for full specifications

### **Outreach**

Click [here](#) for full specifications

### **Pony Hunter Derby**

Click [here](#) for full specifications

### **World Championship Hunter Rider**

Click [here](#) for full specifications

### **Zone Horse of the Year Championships**

Please check individual [zone pages](#)

### **Zone Jumper Championships**

Click [here](#) for full specifications

## **SPECIAL CLASSES**

### **3'3" Jumping Seat Medal**

Click [here](#) for full specifications

### **Green Hunter Challenge**

Click [here](#) for full specifications

### **Gladstone Cup Equitation Classic**

Click [here](#) for full specifications



**ZONE 2**  
**2021 HUNTER, JUMPER AND EQUITATION SPECIFICATIONS**

**Table of Contents**

2021 ZONE 2 HUNTER, JUMPER AND EQUITATION SPECIFICATIONS .....	2
ADULT AMATEUR HUNTER .....	3
LOW ADULT AMATEUR HUNTER.....	5
ADULT AMATEUR JUMPER .....	6
AGE GROUP EQUITATION: ADULT SECTION .....	7
CHILDREN'S HUNTER HORSE.....	8
LOW CHILDREN'S HUNTER HORSE .....	9
CHILDREN'S HUNTER PONY .....	10
LOW CHILDREN'S HUNTER PONY .....	11
CHILDREN'S JUMPER .....	12
AGE GROUP EQUITATION: CHILDREN'S/JUNIOR SECTION .....	13
USHJA COMPETITIVE PROGRAMS AND SPECIAL CLASSES... ..	14



## **2021 ZONE 2 HUNTER, JUMPER AND EQUITATION SPECIFICATIONS**

**(NJ, NY, PA)**

In accordance with GR1111.4: Contiguous states are DE, CT, MA, VT, MD, WV, & OH.

### **JUDGING FOR ALL HUNTER SECTIONS:**

- To be judged on performance and soundness, suitability to count.
- Horses and Ponies are not required to jog for soundness.

### **ELIGIBILITY FOR ADULT AMATEURS: HUNTER, JUMPER AND EQUITATION:**

- To be ridden by exhibitors who have reached their 18<sup>th</sup> birthday as of December 1 of the current competition year and who hold a current USEF Amateur certification. Open to horses and ponies.

### **ELIGIBILITY FOR CHILDREN'S SECTIONS: HUNTER, JUMPER AND EQUITATION:**

- To be ridden by exhibitors who have not reached their 18<sup>th</sup> birthday as of December 1 of the current competition year.



## **ADULT AMATEUR HUNTER**

### **Sections offered and requirements:**

- Adult Amateurs – may be split into three (3) sections

### **Cross Entry:**

#### **Riders:**

Riders may not compete in any other classes at the same competition where the fence height exceeds 3'6", except Adult Amateur Jumper and USEF Talent Search.

Riders competing in the Amateur Owner sections may ride one horse that they do or do not own in the Adult Amateur Hunter division.

Riders can cross enter between the Amateur Owner 3'3" and 3'6". In the under saddle class the cross entry restrictions do not apply, but an Amateur Adult must ride in the Adult Amateur Hunter under saddle.

#### **Horses:**

Horses may be shown by a different rider in any other section or class at the same competition. Horses may not cross enter between any Adult Amateur and any Amateur Owner Hunter sections at the same show.

#### **Horse and Rider Combination:**

n/a

### **Fence height:**

- 3'0" with spreads not to exceed the fence height.
- Courses will not be adjusted for ponies.

### **Combining/Dividing Sections:**

May be split into three sections:

- Adult Amateurs 18– 35
- Adult Amateurs 36– 49
- Adult Amateurs 50 & over

If there are fewer than three (3) entries in one Adult section if offered split it may be combined with another Adult Amateur section. If there is only one section of Adult Amateurs it may be combined with Children's Hunter Horse section.

Section Requirements: If the section is held in one day a maximum of four (4) classes may be offered. If the section is held over two days a maximum of five classes may be offered.



**Awards:**

Zone Horse of the Year Awards will be presented annually to the following sections:

- Adult Amateur Hunter 18- 35
- Adult Amateur 36- 49
- Adult Amateur 50 & over



## **LOW ADULT AMATEUR HUNTER**

### **Eligibility:**

Open to exhibitors who have reached their 18th birthday as of December 1 of the current competition year.

### **Cross Entry:**

#### **Riders:**

Riders may not cross enter into any class or section at the same competition where fences exceed 2'9"

### **Fence Height:**

- 2'6"

### **Awards:**

Zone Horse of the Year Awards will be presented annually to the following section:

- Low Adult Amateur Hunter



## **ADULT AMATEUR JUMPER**

### **Sections offered and requirements:**

- Low Adult Amateur Jumper
- High Adult Amateur Jumper

### **Cross Entry:**

#### **Rider:**

Low Adult Amateur riders may not compete in any other class at the same competition where fences exceed 1.15m except the USEF Talent Search Class Level 1\* and 2\*.

High Adult Amateur riders may not compete in any other class at the same competition where fences exceed 1.25m.

#### **Horse/Pony**

Horses may show at 1.40m or below with another rider.

#### **Horse and Rider Combination:**

If a horse and rider combination compete where fences exceed 1.20m the horse and rider cannot compete in a classic, stake, or highest prize money class at the horse show.

Should the cross entry rules be violated, points awarded in the lower height class are forfeited and the horse and rider combination are not permitted to compete below 1.25m in height at the show.

### **Fence Height:**

- Low Adult Amateur Jumper 0.90m to 1.00m
- High Adult Amateur Jumper 1.10m to 1.15m

### **Combining/Dividing Sections:**

If there are fewer than three (3) entries in any section, the sections may be combined at management's discretion allowing each section to compete at their respective height. If sections are combined a horse can only compete at one height in each class.

### **Awards:**

Zone Horse of the Year Awards will be presented annually to the following sections:

- Low Adult Amateur Jumper
- High Adult Amateur Jumper



## **AGE GROUP EQUITATION: ADULT SECTION**

- Refer to GR1131



## **CHILDREN'S HUNTER HORSE**

### **Sections offered and requirements:**

- Children's Hunter Horse 14 & Under
- Children's Hunter Horse 15- 17

### **Cross Entry:**

#### **Rider:**

Rider may not cross enter into any other class at the same competition where the fences exceed 3'0" (exception: Children's Jumper, Pony Jumpers, USHJA National Hunter Derby and Equitation Classes where the fences do not exceed 3'6"). A rider on a Children's Hunter Horse may cross enter into the Pony Hunter section or the Green Pony Hunter section at the same competition. In the under saddle if a rider has two or more horses entered, at least one horse is ridden by the original rider, and the additional horse(s) entered may be ridden by another junior rider, provided the additional junior rider(s) do(es) not compete over 3'6" at the same competition.

#### **Horses/Ponies:**

Horses competing in the Children's Hunter Horse section may not cross enter into the Junior Hunter section at the same competition.

#### **Horse and rider combination:**

n/a

### **Fence Height:**

- 3'0" with spreads not to exceed fence height

### **Combining/Dividing Sections:**

If there are more than twenty-five (25) in any one section then that section may be split into Sections A and B. If there are fewer than three (3) horses entered in the Children's Hunter Horse section, then they may be combined and judged with the Adult Amateur Hunter section.

### **Awards:**

Zone Horse of the Year Awards will be presented annually to the following sections:

- Children's Hunter Horse 14 & Under
- Children's Hunter Horse 15- 17



## **LOW CHILDREN'S HUNTER HORSE**

### **Eligibility:**

Open to exhibitors who have not yet reached their 18th birthday as of December 1 of the current competition year.

### **Cross Entry:**

#### **Riders:**

Riders may not cross enter at the same competition into the Children's Hunter, Pony Hunter or any class/section where fences exceed 2'9"

### **Fence Height:**

- 2'6"

### **Awards:**

Zone Horse of the Year Awards will be presented annually to the following section:

- Low Children's Hunter Horse



## **CHILDREN'S HUNTER PONY**

### **Sections offered and requirements:**

- Small/Medium Children's Pony
- Large Children's Pony

### **Cross Entry:**

#### **Rider:**

Rider may not cross enter into any other class at the same competition where the fences exceed 3'0" (exception: Children's Jumper, Pony Jumpers, USHJA National Hunter Derby and Equitation Classes where the fences do not exceed 3'6"). A rider on a Children's Hunter Pony may NOT cross enter into the Pony Hunter section or Green Pony Hunter section at the same competition. The cross entry restrictions do not apply in the under saddle, but juniors must ride in the Children's Hunter Pony under saddle.

#### **Horse/Pony**

Ponies showing in the Children's Pony section may not cross enter into the Regular Pony Hunter sections or the Green Pony Hunter section at the same competition.

#### **Horse and Rider Combination**

n/a

### **Fence Height:**

- Small/Medium Ponies: 2'0" with spreads not to exceed height of fence.
- Large Ponies: 2'6" with spreads not to exceed height of fence.

### **Combining/Dividing Sections:**

If there are more than twenty-five (25) in any one section then that section may be split into Sections A and B. If there are fewer than three (3) ponies in the Children's Hunter Small/Medium Pony or Children's Hunter Large Pony, then the classes may be combined and judged together.

### **Awards:**

Zone Horse of the Year Awards will be presented annually to the following sections:

- Children's Hunter Pony-Small/Medium
- Children's Hunter Pony-Large



## **LOW PONY HUNTER**

### **Eligibility:**

Open to exhibitors who have not yet reached their 18th birthday as of December 1 of the current competition year.

### **Cross Entry:**

#### **Riders:**

Low Pony Hunter riders may not cross enter into any class where fences exceed 2'9" or into any rated section at the same competition.

### **Fence Height:**

- 2'0"

### **Combining/Dividing:**

Can be split.

### **Awards:**

Zone Horse of the Year Awards will be presented annually to the following section:

- Low Pony Hunter



## **CHILDREN'S JUMPER**

### **Sections offered and Requirements:**

- Low Children's Jumper
- High Children's Jumper

### **Cross Entry:**

#### **Rider:**

Low Children's Riders may not compete in any other class at the same competition where fences exceed 1.15m except the USEF Talent Search Class Level 1\* and 2\*.

High Children's Riders may not compete in any other class at the same competition where fences exceed 1.25m.

#### **Horse/Pony**

Horses may show at 1.40m or below with another rider.

#### **Horse and Rider Combination:**

If a horse and rider combination compete where fences exceed 1.20m the horse and rider cannot compete in a classic, stake, or highest prize money class at the horse show.

Should the cross entry rules be violated, points awarded in the lower height class are forfeited and the horse and rider combination are not permitted to compete below 1.25m in height at the show.

### **Fence Height:**

- Low Children's Jumper 0.90m to 1.00m
- High Children's Jumper 1.10m to 1.15m

### **Combining/Dividing Sections:**

If there are fewer than three (3) entries in any section, the sections may be combined at management's discretion allowing each section to compete at their respective height. If sections are combined a horse can only compete at one (1) height in each class.

### **Awards:**

Zone Horse of the Year Awards will be presented annually to the following section:

- Low Children's Jumper section
- High Children's Jumper section



## **AGE GROUP EQUITATION: CHILDREN'S/JUNIOR SECTION**

- Refer to GR1131



## **USHJA COMPETITIVE PROGRAMS**

For more information regarding the following programs please click on the links below:

### **Green Hunter Incentive**

Click [here](#) for full specifications

### **International Hunter Derby**

Click [here](#) for full specifications

### **National Hunter Derby**

Click [here](#) for full specifications

### **Outreach**

Click [here](#) for full specifications

### **Pony Hunter Derby**

Click [here](#) for full specifications

### **World Championship Hunter Rider**

Click [here](#) for full specifications

### **Zone Horse of the Year Championships**

Please check individual [zone pages](#)

### **Zone Jumper Championships**

Click [here](#) for full specifications

## **SPECIAL CLASSES**

### **3'3" Jumping Seat Medal**

Click [here](#) for full specifications

### **Green Hunter Challenge**

Click [here](#) for full specifications

### **Gladstone Cup Equitation Classic**

Click [here](#) for full specifications



**ZONE 3**  
**2021 HUNTER, JUMPER AND EQUITATION SPECIFICATIONS**

**Table of Contents**

2021 ZONE 3 HUNTER, JUMPER AND EQUITATION SPECIFICATIONS .....	2
ADULT AMATEUR HUNTER .....	3
LOW ADULT AMATEUR HUNTER.....	5
ADULT AMATEUR JUMPER .....	6
AGE GROUP EQUITATION: ADULT SECTION .....	8
CHILDREN'S HUNTER HORSE.....	9
LOW CHILDREN'S HUNTER HORSE .....	10
CHILDREN'S HUNTER PONY .....	11
CHILDREN'S JUMPER .....	12
AGE GROUP EQUITATION: CHILDREN'S/JUNIOR SECTION .....	14
USHJA COMPETITIVE PROGRAMS AND SPECIAL CLASSES .....	15



## **2021 ZONE 3 HUNTER, JUMPER AND EQUITATION SPECIFICATIONS**

**(DE, Washington DC, MD, NC, VA, WV)**

In accordance with GR1111.4: Contiguous states are: GA, KY, NJ, OH, PA, SC, TN

### **JUDGING FOR ALL HUNTER SECTIONS:**

- To be judged on performance and soundness, suitability to count.
- Horses and Ponies are not required to jog for soundness.

### **ELIGIBILITY FOR ADULT AMATEURS: HUNTER, JUMPER AND EQUITATION:**

- To be ridden by exhibitors who have reached their 18<sup>th</sup> birthday as of December 1 of the current competition year and who hold a current USEF Amateur certification. Open to horses and ponies.

### **ELIGIBILITY FOR CHILDREN'S SECTIONS: HUNTER, JUMPER AND EQUITATION:**

- Children's Hunter Horse 14 & Under – to be ridden by exhibitors who have not reached their 15<sup>th</sup> birthday by December 1, of the current competition year.
- Children's Hunter Horse 15– 17 – to be ridden by exhibitors who have not yet reached their 18<sup>th</sup> birthday by December 1, of the current competition year.
- Children's Pony – Small/Medium - to be ridden by exhibitors who have not reached their 15<sup>th</sup> birthday by December 1, of the current competition year.
- Children's Pony – Large - to be ridden by exhibitors who have not reached their 18<sup>th</sup> birthday by December 1, of the current competition year.



## **ADULT AMATEUR HUNTER**

### **Sections offered and requirements:**

- Adult Amateurs – may be split into three (3) sections

### **Cross Entry:**

#### **Riders:**

A rider in the Adult Amateur section is not eligible to compete in any class where fence heights exceed 3'3" with the exception of the Children's/Adult Jumpers and the USHJA National Hunter Derby. Riders may cross enter on a different horse between the Adult Amateur Hunter and the 3'3" Amateur Owner section if the rider owns the horses (notwithstanding GR1108, a leased horse is not permitted) he or she is showing in both sections.

#### **Horses:**

Horses entered in Adult Amateur Hunter sections may not compete in the Amateur Owner Hunter sections at the same competition.

#### **Horse and Rider Combination:**

The horse-and-rider combination is restricted from showing in both Amateur Owner and Adult Amateur Hunter sections at the same show.

#### **Fence Height:**

- 3'0" with spreads not to exceed the fence height.
- Course shall consist of no less than eight (8) fences
- Courses will not be adjusted for ponies.
- Combinations will be permitted

### **Combining/Dividing Sections:**

May be split into three sections:

- Adult Amateurs 18– 35
- Adult Amateurs 36– 49
- Adult Amateurs 50 & over

The Adult Amateur 18- 35 section, the Adult Amateur 36- 49 section and Adult Amateur 50 & Over section must be combined if there are fewer than four (4) in any age section.

The Adult Amateur and Children's Hunter sections may be combined if there are fewer than four (4) in either section. The Adult Amateur and Children's Hunter Pony sections may not be combined.



**Awards:**

Zone Horse of the Year Awards will be presented annually to the following sections:

- Adult Amateur Hunter 18- 35
- Adult Amateur 36- 49
- Adult Amateur 50 & over



## **LOW ADULT AMATEUR HUNTER**

### **Eligibility:**

Open to exhibitors who have reached their 18th birthday as of December 1 of the current competition year.

### **Cross Entry:**

#### **Riders:**

Riders may not cross enter into any class or section at the same competition where fences exceed 2'9" (Exception: 3'0" Equitation).

### **Fence Height:**

- 2'6"

### **Awards:**

Zone Horse of the Year Awards will be presented annually to the following section:

- Low Adult Amateur Hunter



## **ADULT AMATEUR JUMPER**

Classes to be scored under Table II, Section 1, Sections 2(a), 2(b), 2(c), 2(d) or 3; or Table III( Optimum Time)

### **Sections offered and requirements:**

- Low Adult Amateur Jumper
- High Adult Amateur Jumper

### **Cross Entry:**

#### **Rider:**

Low Adult Amateur Jumper riders may not cross enter into any classes held above 1.15m at the same competition.

High Adult Amateur Jumper rider is not eligible to compete in any jumper class above 1.15m except equitation classes at the same competition.

#### **Horse/Pony:**

n/a

#### **Horse and Rider Combination:**

Low Adult Amateur Jumper horse/rider combinations may cross enter into the High Adult Amateur Jumpers at the same show. Low Adult Amateur Jumper horse/rider combinations may enter only one classic, if both Low and High are offered.

High Adult Amateur Jumper horse/rider combinations may cross enter into the Low Adult Amateur Jumpers at the same show. High Adult Amateur Jumper horse/rider combinations may enter only one classic, if both Low and High are offered.

### **Fence height:**

- Low Adult Amateur Jumper 1.00m to 1.05m
- High Adult Amateur Jumper 1.10m to 1.15m

### **Combining/Dividing Sections:**

Low Children's and Low Adult Amateur Jumper sections must combine if there are fewer than three (3) in either section and may combine if there are fewer than six (6) in either section. If after combining the Low sections there are fewer than three (3) entries then competition management must further combine the Low sections with the High sections, allowing each section to compete at their respective height.

High Children's and High Adult Amateur Jumper sections must combine if there are fewer than three (3) in either section and may combine if there are fewer than six (6) in



either section. If after combining the High sections there are fewer than three (3) entries then competition management must further combine the High sections with the Low sections, allowing each section to compete at their respective height.

**Awards:**

Zone Horse of the Year Awards will be presented annually to the following sections:

- Low Adult Amateur Jumper
- High Adult Amateur Jumper



## **AGE GROUP EQUITATION: ADULT SECTION**

- Refer to GR1131



## **CHILDREN'S HUNTER HORSE**

### **Sections offered and requirements:**

- Children's Hunter Horse 14 & Under
- Children's Hunter Horse 15- 17

### **Cross Entry:**

#### **Rider:**

A rider in the Children's Hunter section is not eligible to compete in classes where fences exceed 3'3" (exception: age group Equitation, Medal classes, Children's/Adult Amateur Jumper, Pony Jumper and the USHJA National Hunter Derby).

#### **Horses/Ponies:**

Horses may not cross enter into any Junior Hunter Class at the same competition.

#### **Horse and rider combination:**

n/a

### **Fence Height:**

- 3'0" with spreads not to exceed fence height
- Course shall consist of no less than eight (8) fences
- Combinations will be permitted

### **Combining/Dividing Sections:**

The Children's Hunter Horse 14 & Under section and Children's Hunter Horse 15- 17 section must be combined if there are fewer than four (4) in either age section. The Adult Amateur and Children's Hunter Horse sections may be combined if there are fewer than four (4) in either section.

The Children's Hunter Horse 15- 17 section and Children's Hunter Horse 14 & Under section must be combined if there are fewer than four (4) in either age section. The Adult Amateur and Children's Hunter Horse sections may be combined if there are fewer than four (4) in either section.

### **Awards:**

Zone Horse of the Year Awards will be presented annually to the following sections:

- Children's Hunter Horse 14 & Under
- Children's Hunter Horse 15- 17



## **LOW CHILDREN'S HUNTER HORSE**

### **Eligibility:**

Open to exhibitors who have not yet reached their 18th birthday as of December 1 of the current competition year.

### **Cross Entry:**

#### **Riders:**

Riders may not cross enter at the same competition into the Children's Hunter, Pony Hunter or any class/section where fences exceed 2'9" (Exception: 3'0" Equitation)

### **Fence Height:**

- 2'6"

### **Awards:**

Zone Horse of the Year Awards will be presented annually to the following section:

- Low Children's Hunter Horse



## **CHILDREN'S HUNTER PONY**

### **Sections offered and requirements:**

- Small/Medium Children's Pony
- Large Children's Pony

### **Cross Entry:**

#### **Rider:**

Rider must not show over 3'0" at the same show.

#### **Horse/Pony**

Ponies may not show in any Regular or Green Pony Hunter rated section.

#### **Horse and Rider Combination**

n/a

### **Fence Height:**

- Small/Medium Ponies: 2'0" with spreads not to exceed height of fence.
- Large Ponies: 2'6" with spreads not to exceed height of fence.
- Combinations will not be permitted

### **Combining/Dividing Sections:**

The Children's Hunter Pony sections may be combined if there are fewer than four (4) in either height section.

### **Awards:**

Zone Horse of the Year Awards will be presented annually to the following sections:

- Children's Hunter Pony-Small/Medium
- Children's Hunter Pony-Large



## **CHILDREN'S JUMPER**

Classes to be scored under Table II, Section 1, Sections 2(a), 2(b), 2(c), 2(d) or 3; or Table III (Optimum Time)

### ***Sections offered and Requirements:***

- Low Children's Jumper
- High Children's Jumper

### **Cross Entry:**

#### **Rider:**

Low Children's Jumper riders may not cross enter into any classes held above 1.15m at the same competition.

High Children's Jumper rider is not eligible to compete in any jumper class above 1.15m except equitation or Pony Jumper classes at the same competition.

#### **Horse/Pony:**

n/a

#### **Horse and Rider Combination:**

Low Children's Jumper horse/rider combinations may cross enter into the High Children's Jumpers at the same show. Low Children's Jumper horse/rider combinations may enter only one classic, if both Low and High are offered.

High Children's Jumper horse/rider combinations may cross enter into the Low Children's Jumpers at the same show. High Children's Jumper horse/rider combinations may enter only one classic, if both Low and High are offered.

### **Fence Height:**

- Low Children's Jumper 1.00m to 1.05m
- High Children's Jumper 1.10m to 1.15m

### **Combining/Dividing Sections:**

Low Children's and Low Adult Amateur Jumper sections must combine if there are fewer than three (3) in either section and may combine if there are fewer than six (6) in either section. If after combining the Low sections there are fewer than three (3) entries then competition management must further combine the Low sections with the High sections, allowing each section to compete at their respective height.

High Children's and High Adult Amateur Jumper sections must combine if there are fewer than three (3) in either section and may combine if there are fewer than six (6) in either section. If after combining the High sections there are fewer than three (3) entries then competition



management must further combine the High sections with the Low sections, allowing each section to compete at their respective height.

**Awards:**

Zone Horse of the Year Awards will be presented annually to the following section:

- Low Children's Jumper section
- High Children's Jumper section



## **AGE GROUP EQUITATION: CHILDREN'S/JUNIOR SECTION**

- Refer to GR1131



## **USHJA COMPETITIVE PROGRAMS**

For more information regarding the following programs please click on the links below:

### **Green Hunter Incentive**

Click [here](#) for full specifications

### **International Hunter Derby**

Click [here](#) for full specifications

### **National Hunter Derby**

Click [here](#) for full specifications

### **Outreach**

Click [here](#) for full specifications

### **Pony Hunter Derby**

Click [here](#) for full specifications

### **World Championship Hunter Rider**

Click [here](#) for full specifications

### **Zone Horse of the Year Championships**

Please check individual [zone pages](#)

### **Zone Jumper Championships**

Click [here](#) for full specifications

## **SPECIAL CLASSES**

### **3'3" Jumping Seat Medal**

Click [here](#) for full specifications

### **Green Hunter Challenge**

Click [here](#) for full specifications

### **Gladstone Cup Equitation Classic**

Click [here](#) for full specifications



**ZONE 4**  
**2021 HUNTER, JUMPER AND EQUITATION SPECIFICATIONS**

**Table of Contents**

2021 ZONE 4 HUNTER, JUMPER AND EQUITATION SPECIFICATIONS .....	2
ADULT AMATEUR HUNTER .....	3
LOW ADULT AMATEUR HUNTER.....	4
ADULT AMATEUR JUMPER .....	5
AGE GROUP EQUITATION: ADULT SECTION .....	6
CHILDREN'S HUNTER HORSE .....	7
LOW CHILDREN'S HUNTER HORSE.....	8
CHILDREN'S HUNTER PONY .....	9
CHILDREN'S JUMPER .....	11
AGE GROUP EQUITATION: CHILDREN'S/JUNIOR SECTION.....	12
USHJA COMPETITIVE PROGRAMS AND SPECIAL CLASSES.....	14



## **2021 ZONE 4 HUNTER, JUMPER AND EQUITATION SPECIFICATIONS**

**(AL, FL, GA, MS, SC, TN)**

In accordance with GR 1111.4: **Contiguous states are: AR, KY, LA, MO, NC, VA**

### **JUDGING FOR ALL HUNTER SECTIONS:**

- To be judged on performance and soundness, suitability to count.
- Horses and Ponies are not required to jog for soundness.

### **ELIGIBILITY FOR ADULT AMATEURS: HUNTER, JUMPER AND EQUITATION:**

- To be ridden by exhibitors who have reached their 18<sup>th</sup> birthday as of December 1 of the current competition year and who hold a current USEF Amateur certification. Open to horses and ponies.

### **ELIGIBILITY FOR CHILDREN'S SECTIONS: HUNTER, JUMPER AND EQUITATION:**

- To be ridden by exhibitors who have not reached their 18<sup>th</sup> birthday as of December 1 of the current competition year.



## **ADULT AMATEUR HUNTER**

### **Sections offered and requirements:**

- Adult Amateurs – may be split into three (3) sections

### **Cross Entry:**

#### **Rider:**

Riders in this section may enter any Equitation class and any class where otherwise eligible. Riders who compete in the Amateur Owner Hunter and/or Jumper classes may show other horses that they own in the Adult Amateur Hunters. Riders competing in the Amateur Owner 3'3" section (but not competing in the Amateur Owner 3'6" section) may ride one horse that they do not own in the Adult Amateur Hunter section.

#### **Horse:**

Horses and ponies exhibiting in this section may cross enter multiple sections of Adult Amateur Hunter and any classes where eligible.

#### **Horse and Rider Combination:**

n/a

### **Fence height:**

- 3'0" or 3'3" with spreads not to exceed the fence height.
- Courses will not be adjusted for ponies.
- Combinations will be permitted.

### **Combining/Dividing Sections:**

May be split into three sections:

- Adult Amateurs 18– 35
- Adult Amateurs 36– 49
- Adult Amateurs 50 & over

The Adult Amateur Hunter section may be divided by age of rider and/or height of fences. If there are fewer than three (3) entries in a section, that section must be combined with another Adult Amateur section. The Adult Amateur Hunter section may be combined with the Children's Hunter section when there are fewer than three (3) entries in either section. When sections are combined and there are more than 24 total entries, the sections must be divided utilizing a Floating split, or a California split to create an even division of entries.

### **Awards:**

Zone Horse of the Year Awards will be presented annually to the following sections:

- Adult Amateur Hunter 18- 35
- Adult Amateur Hunter 36- 49
- Adult Amateur Hunter 50 & over



## **LOW ADULT AMATEUR HUNTER**

### **Eligibility:**

Open to exhibitors who have reached their 18th birthday as of December 1 of the current competition year.

### **Cross Entry:**

#### **Rider:**

Riders may not cross enter into any class or section at the same competition where fences exceed 3'3" (Exception: All Equitation classes). Riders who compete in the 3' Adult Hunters and/or the 3'3" Amateur Owner Hunter classes may show horses that they own in the Low Adult Hunters and one that they do not own in the Low Adult Hunters.

### **Fence height:**

- 2'6"

### **Awards:**

Zone Horse of the Year Awards will be presented annually to the following section:

- Low Adult Amateur Hunter



## **ADULT AMATEUR JUMPER**

### **Sections offered and requirements:**

- Low Adult Amateur Jumper
- High Adult Amateur Jumper

### **Cross Entry:**

Competition Management may restrict cross entries between High and Low sections at the same competition if stated in the prize list.

### **Rider:**

Riders competing in an Adult Amateur Jumper Classic may not compete in any other Jumper Classic, Welcome Stake, Mini Prix, or Grand Prix at 1.30m or above or in the highest prize money class of any 1.30m or above section at the same show.

### **Horse/Pony**

n/a

### **Horse and Rider Combination:**

Low Adult Amateur Jumper horse/rider combinations may not cross enter into any classes held above 1.15m at the same show. Low Adult Amateur Jumper horse/rider combinations may enter only one classic, if both Low and High are offered.

High Adult Amateur Jumper horse/rider combinations are not permitted to cross enter into Amateur Owner Jumper classes or any class at 1.20m and above, that offers prize money, at the same competition. High Adult Amateur Jumper horse/rider combinations may enter only one classic, if both Low and High are offered.

### **Fence Height:**

- Low Adult Amateur Jumper 1.00m to 1.05m
- High Adult Amateur Jumper 1.10m to 1.15m

### **Combining/Dividing Sections:**

Children's sections may be divided by or combined with Adult Amateur Jumper sections, at management's discretion, if so stated in the prize list.

### **Awards:**

Zone Horse of the Year Awards will be presented annually to the following sections:

- Low Adult Amateur Jumper
- High Adult Amateur Jumper



## **EQUITATION**

### **AGE GROUP EQUITATION: ADULT SECTION**

#### **Sections Offered:**

- Adult Equitation 18- 35
- Adult Equitation 36 & Over

#### **Cross Entry:**

No cross entry restrictions.

#### **Fence Height:**

- Minimum 2'9", maximum 3'3" - management must state height at which class will be offered.
- Management may offer multiple height options if stated in the prize list, but each course must be set at the same height throughout.
- Course design must comply with EQ108.11 except combination is optional.
- Spreads not to exceed fence height

#### **Combining/Dividing Sections:**

Age-Group Equitation Sections may be combined as necessary, jumping at their respective heights, to meet the three (3) entry minimum requirement for points to be awarded. Stallions are prohibited when adult equitation sections are combined with children's/junior equitation sections. EQ101.3.

#### **Awards:**

Zone Horse of the Year Awards will be presented annually to the following section:

- Adult Equitation 18- 35
- Adult Equitation 36 & Over



## **CHILDREN'S HUNTER HORSE**

### **Sections offered and requirements:**

- Children's Hunter Horse 14 & Under
- Children's Hunter Horse 15- 17

### **Cross Entry:**

#### **Rider:**

Riders in this section may enter any Equitation class and may compete one different horse in the Junior 3'3" Hunter section, but may not cross-enter into any Junior 3'6" Hunter or Junior Jumper class at the same show.

#### **Horses/Ponies:**

Horses and ponies exhibiting in this section may cross enter multiple sections of Children's Hunter and any classes where eligible.

#### **Horse and rider combination:**

n/a

### **Fence Height:**

- 3'0" or 3'3" with spreads not to exceed fence height
- Combinations will be permitted

### **Combining/Dividing Sections:**

The Children's Hunter Horse section may be divided by age of rider and/or height of fences. If the Children's Hunter Horse section is offered divided by age it will be divided: Children's Hunter Horse 14 & Under and Children's Hunter Horse 15- 17. If there are fewer than three (3) entries in either age section, the two sections must be combined. The Children's Hunter Horse section may be combined with the Children's Hunter Pony, when there are fewer than three (3) entries in either section. Alternatively, the Children's Hunter Horse section may be combined with the Adult Amateur section when there are fewer than three (3) entries in either section. The Children's Hunter (horse & pony) section may be combined with the Adult Amateur section when there are fewer than three (3) entries in either section. When sections are combined and there are more than ~~16~~ **24** total entries, the sections must be divided utilizing a Floating split, or a California split to create an even division of entries.

### **Awards:**

Zone Horse of the Year Awards will be presented annually to the following sections:

- Children's Hunter Horse 14 & Under
- Children's Hunter Horse 15- 17



## **LOW CHILDREN'S HUNTER HORSE**

### **Eligibility:**

Open to exhibitors who have not yet reached their 18th birthday as of December 1 of the current competition year.

### **Cross Entry:**

#### **Rider:**

Riders may not cross enter into any class or section at the same competition where fences exceed 3'3" (Exception: All Equitation classes). Riders who compete in the 3' Children's Hunter Horse, Regular A Rated Pony Sections, and/or Junior Hunter 3'3" classes may show one horse in the Low Children's Hunter.

### **Fence height:**

- 2'6"

### **Awards:**

Zone Horse of the Year Awards will be presented annually to the following section:

- Low Children's Hunter Horse



## **CHILDREN'S HUNTER PONY**

### **Sections offered and requirements:**

- Small/Medium Children's Pony
- Large Children's Pony

### **Cross Entry:**

#### **Rider:**

Rider age restrictions as found in Regular Pony sections do not apply. Riders may show only one pony in either the 2'0" or the 2'6" height of the Children's Hunter Pony section when also competing in the Regular Small, Medium or Large Pony and/or Green Pony Hunter sections. Riders cannot cross enter into any class where fences exceed 3'3" (exception: Riders may show in Pony Jumpers).

#### **Horse/Pony:**

Ponies exhibiting in Children's Hunter Pony may cross enter into any class where otherwise eligible but the rider may not show the same pony in the regular pony section. Note: The pony may only be shown by one rider in the Children's Hunter Pony Classic and that rider must be declared prior to the first round of the Classic.

#### **Horse and Rider Combination:**

n/a

### **Fence Height:**

- Small/Medium Ponies: 2'0" with spreads not to exceed height of fence.
- Large Ponies: 2'6" with spreads not to exceed height of fence.
- Combinations will not be permitted

### **Combining/Dividing Sections:**

The Children's Hunter Pony section may be divided by size. If the Children's Hunter Pony is offered divided by size it will be divided: Children's Hunter Pony Small/Medium and Children's Hunter Pony Large. If there are fewer than three (3) entries in either height section, the two sections must be combined. The Children's Hunter Pony section may be combined with Children's Hunter Horse when there are fewer than three (3) entries in either section. The Children's Hunter (horse & pony) section may be combined with the Adult Amateur section when there are fewer than three (3) entries in either section. When sections are combined and there are more than ~~16~~ **24** total entries, the sections must be divided utilizing a Floating split, or a California split to create an even division of entries.



**Awards:**

Zone Horse of the Year Awards will be presented annually to the following sections:

- Children's Hunter Pony-Small/Medium
- Children's Hunter Pony-Large



## **CHILDREN'S JUMPER**

### **Sections offered and Requirements:**

- Low Children's Jumper
- High Children's Jumper

### **Cross Entry:**

Competition Management may restrict cross entries between High and Low sections at the same competition if stated in the prize list.

### **Rider:**

Riders competing in a Children's Jumper Classic may not compete in any other Jumper Classic, Welcome Stake, Mini Prix, or Grand Prix at 1.30m or above or in the highest prize money class of any 1.30m or above section at the same show.

### **Horse/Pony:**

n/a

### **Horse and Rider Combination:**

Low Children's Jumper horse/rider combinations may not cross enter into any classes held above 1.15m at the same show. Low Children's Jumper horse/rider combinations may enter only one classic, if both Low and High are offered.

High Children's Jumper horse/rider combinations are not permitted to cross enter into Junior Jumper classes or any class at 1.20m and above that offers prize money, at the same competition. High Children's Jumper horse/rider combinations may enter only one classic, if both Low and High are offered

### **Fence Height:**

- Low Children's Jumper 1.00m to 1.05m
- High Children's Jumper 1.10m to 1.15m

### **Combining/Dividing Sections:**

Adult Jumper sections may be divided by or combined with Children's Jumper sections, at management's discretion, if so stated in the prize list.

### **Awards:**

Zone Horse of the Year Awards will be presented annually to the following section:

- Low Children's Jumper section
- High Children's Jumper section



## **AGE GROUP EQUITATION: CHILDREN'S/JUNIOR SECTION**

### **Sections Offered:**

- Equitation 11 & Under
- Equitation 12- 14
- Equitation 15- 17

### **Cross Entry:**

No cross entry restrictions.

### **Fence Height:**

- Equitation 11 & Under
  - Minimum 2'0", maximum 2'6" - management must state height at which class will be offered.
  - Management may offer multiple height options if stated in the prize list, but each course must be set at the same height throughout.
  - Course design must comply with EQ108.8 and 108.11, combinations not permitted.
- Equitation 12- 14
  - Minimum 2'9", maximum 3'3" - management must state height at which class will be offered.
  - Management may offer multiple height options if stated in the prize list, but each course must be set at the same height throughout.
  - Course design must comply with EQ108.11 except combination is optional.
- Equitation 15- 17
  - Minimum 3'0", maximum 3'6" - management must state height at which class will be offered.
  - Management may offer multiple height options if stated in the prize list, but each course must be set at the same height throughout.
  - Course design must comply with EQ108.11 except combination is required.
- Spreads not to exceed fence height

### **Combining/Dividing Sections:**

Age-Group Equitation Sections may be combined as necessary, jumping at their respective heights, to meet the three (3) entry minimum requirement for points to be awarded. Stallions are prohibited when adult equitation sections are combined with children's/junior equitation sections. EQ101.3.

### **Awards:**

Zone Horse of the Year Awards will be presented annually to the following sections:

*Due to the Covid-19 pandemic, all USHJA programs, properties, events and related specifications are subject to change in accordance with federal, state and local laws and regulations.*



- Equitation 11 & Under
- Equitation 12-14
- Equitation 15-17



## **USHJA COMPETITIVE PROGRAMS**

For more information regarding the following programs please click on the links below:

### **Green Hunter Incentive**

Click [here](#) for full specifications

### **International Hunter Derby**

Click [here](#) for full specifications

### **National Hunter Derby**

Click [here](#) for full specifications

### **Outreach**

Click [here](#) for full specifications

### **Pony Hunter Derby**

Click [here](#) for full specifications

### **World Championship Hunter Rider**

Click [here](#) for full specifications

### **Zone Horse of the Year Championships**

Please check individual [zone pages](#)

### **Zone Jumper Championships**

Click [here](#) for full specifications

## **SPECIAL CLASSES**

### **3'3" Jumping Seat Medal**

Click [here](#) for full specifications

### **Green Hunter Challenge**

Click [here](#) for full specifications

### **Gladstone Cup Equitation Classic**

Click [here](#) for full specifications



**ZONE 5**  
**2021 HUNTER, JUMPER AND EQUITATION SPECIFICATIONS**

**Table of Contents**

2021 ZONE 5 HUNTER, JUMPER ANDEQUITATION SPECIFICATIONS .....	2
ADULT AMATEUR HUNTER .....	3
LOW ADULT AMATEUR HUNTER.....	5
ADULT AMATEUR JUMPER .....	6
AGE GROUP EQUITATION: ADULT SECTION .....	7
CHILDREN'S HUNTER HORSE .....	8
LOW CHILDREN'S HUNTER HORSE .....	10
CHILDREN'S HUNTER PONY .....	11
CHILDREN'S JUMPER .....	13
AGE GROUP EQUITATION: CHILDREN’S/JUNIOR SECTION.....	14
USHJA COMPETITIVE PROGRAMS AND SPECIAL CLASSES...	15



## **2021 ZONE 5 HUNTER, JUMPER AND EQUITATION SPECIFICATIONS**

**(IL, IN, KY, MI, OH)**

In accordance with GR1111.4: Canada, IA, WI, MO, TN, VA, WV, PA, NJ are contiguous states.

### **JUDGING FOR ALL HUNTER SECTIONS:**

- To be judged on performance and soundness, suitability to count.
- Horses and Ponies are not required to jog for soundness.

### **ELIGIBILITY FOR ADULT AMATEURS: HUNTER, JUMPER AND EQUITATION:**

- To be ridden by exhibitors who have reached their 18<sup>th</sup> birthday as of December 1 of the current competition year and who hold a current USEF Amateur certification. Open to horses and ponies.

### **ELIGIBILITY FOR CHILDREN'S SECTIONS: HUNTER, JUMPER AND EQUITATION:**

- To be ridden by exhibitors who have not reached their 18<sup>th</sup> birthday as of December 1 of the current competition year.



## **ADULT AMATEUR HUNTER**

### **Sections offered and requirements:**

- Adult Amateurs – may be split into three (3) sections

### **Cross Entry:**

#### **Riders:**

Riders entered in Adult Amateur Hunter sections may not compete in any other class in which obstacles exceed 3'5" at the same competition (exception: Equitation, Jumper classes 1.20m and lower, Amateur Owner Hunter, Amateur Owner Jumper classes, and the USHJA International Hunter Derby). Riders competing in the Amateur Owner Hunter or Amateur Owner Jumper sections may compete on one different horse in the Adult Amateur Hunter section.

#### **Horses:**

Horses cannot cross enter into 3'3" or 3'6" Amateur Owner sections at the same competition. Horses may only compete in one age group per competition.

#### **Horse and Rider Combination:**

n/a

### **Fence Height:**

- 3'0" with spreads not to exceed the fence height.
- Courses will not be adjusted for ponies.
- Combinations will be permitted.

### **Combining/Dividing Sections:**

May be split into three sections when offered by age:

- Adult Amateurs 18–35
- Adult Amateurs 36–49
- Adult Amateurs 50 & over

Adult Amateur Hunter sections may be combined if there are fewer than four (4) entries in a section. Adult Amateur Hunter and Children's Hunter may be combined if there are fewer than three (3) entries in either section.

Under Saddle Classes: If an under saddle class is divided by age and a rider has two (2) or more horses entered, all riders must be amateurs but need not be eligible by age.



Handy Hunter Classes: Handy Hunter Classes are optional and can be added at the competition management's discretion.

**Awards:**

Zone Horse of the Year Awards will be presented annually to the following sections:

- Adult Amateur Hunter 18- 35
- Adult Amateur 36- 49
- Adult Amateur 50 & over



## **LOW ADULT AMATEUR HUNTER**

### **Eligibility:**

Open to exhibitors who have reached their 18th birthday as of December 1 of the current competition year.

### **Cross Entry:**

#### **Riders:**

Riders may not cross enter into any class or section at the same competition where fences exceed 3'0".

### **Fence Height:**

- 2'6"

### **Awards:**

Zone Horse of the Year Awards will be presented annually to the following section:

- Low Adult Amateur Hunter



## **ADULT AMATEUR JUMPER**

### **Sections offered and requirements:**

- Low Adult Amateur Jumper
- High Adult Amateur Jumper

### **Cross Entry:**

#### **Rider:**

Low Adult Amateur Jumper riders may not cross enter into any classes held above 1.15m at the same competition.

Adult Amateur Jumper riders may not cross enter into High-Amateur Owner classes or any other jumper class exceeding 1.30m at the same competition with the exception of classes which do not offer prize money (including add back money) see HU141 and HU137 for cross entry restrictions.

#### **Horse/Pony**

n/a

#### **Horse and Rider Combination:**

Low Adult Amateur Jumper horse/rider combinations may cross enter into the High Adult Amateur Jumpers at the same competition.

High Adult Amateur horse/rider combinations may cross enter into the Low Adult Amateur Jumpers at the same competition.

### **Fence Height:**

- Low Adult Amateur Jumper 1.00m
- High Adult Amateur Jumper 1.10m to 1.15m

### **Combining/Dividing Sections:**

Sections may be divided by age of rider and may also be combined (Children's with Adult Amateur sections) if so stated in the prize list.

### **Awards:**

Zone Horse of the Year Awards will be presented annually to the following sections:

- Low Adult Amateur Jumper
- High Adult Amateur Jumper



## **AGE GROUP EQUITATION: ADULT SECTION**

- Refer to GR1131



## **CHILDREN'S HUNTER HORSE**

### **Sections offered and requirements:**

- Children's Hunter Horse 14 & Under
- Children's Hunter Horse 15- 17

### **Cross Entry:**

#### **Rider:**

A Children's Hunter Horse rider may only compete one different horse in the Junior Hunter Sections.

Riders entered in Children's Hunter Horse sections may not compete in any other class in which obstacles exceed 3'5" at the same competition (exception: Equitation classes up to 3'9", Jumper classes 1.20m and lower, Junior Hunter sections and USHJA International Hunter Derby).

A Junior Hunter rider may only compete one different horse in the Children's Hunter Horse section.

Riders entered in the Children's Hunter Horse section may only compete on one Children's Hunter Pony at the same competition.

#### **Horses/Ponies:**

Horses entered in Children's Hunter classes may not cross enter into Junior Hunter sections at the same competition. Horses may only compete in one age group per competition.

#### **Horse and rider combination:**

n/a

### **Fence Height:**

- 3'0" with spreads not to exceed fence height
- Distances will not be adjusted for ponies.
- Combinations will be permitted

### **Combining/Dividing Sections:**

Children's Hunter sections may be combined if there are fewer than four (4) entries in a section. If there are four (4) or more entries in each divided section, the divided sections must be held separately. Adult Amateur Hunter and Children's Hunter may be combined if there are fewer than three (3) entries in either section.



Handy Hunter Classes: Handy Classes are optional and can be added at the Competition Management's discretion.

**Awards:**

Zone Horse of the Year Awards will be presented annually to the following sections:

- Children's Hunter Horse 14 & Under
- Children's Hunter Horse 15- 17



## **LOW CHILDREN'S HUNTER HORSE**

### **Eligibility:**

Open to exhibitors who have not yet reached their 18th birthday as of December 1 of the current competition year.

### **Cross Entry:**

#### **Riders:**

Riders may not cross enter at the same competition into the Children's Hunter, Pony Hunter or any class/section where fences exceed 3'0".

### **Fence Height:**

- 2'6"

### **Awards:**

Zone Horse of the Year Awards will be presented annually to the following section:

- Low Children's Hunter Horse



## **CHILDREN'S HUNTER PONY**

### **Sections offered and requirements:**

- Small/Medium Children's Pony
- Large Children's Pony
- Prize Money: No minimum prize money is required.

### **Cross Entry:**

#### **Rider:**

Riders competing in the Children's Hunter Pony section are not limited to the number of ponies they may show, providing they are not also competing in the Green or Regular Hunter Pony sections and/or Children's Hunter Horse section at the same competition (exception: competitions which limit entries in accordance with GR915). If a rider competing in the Children's Hunter Pony section chooses to compete in sections other than Children's Hunter Pony at the same competition, these riders are limited to competing a maximum of one (1) different pony in the Green or Regular Pony Hunter section and one (1) horse in the Children's Hunter horse section at the same competition and in any class not to exceed 3'5" (exception: Pony Jumpers).

#### **Horse/Pony**

n/a

#### **Horse and Rider Combination**

n/a

### **Fence Height:**

- Small/Medium Ponies: 2'0" with spreads not to exceed height of fence.
- Large Ponies: 2'6" with spreads not to exceed height of fence.
- Combinations will not be permitted

### **Combining/Dividing Sections:**

Children's Hunter Pony sections may be combined with Children's Hunter Horse sections if there are fewer than four (4) entries in a section. If there are four (4) or more entries in each divided section, the divided sections must be held separately. The Children's Hunter Pony may be divided by height (small/medium and large). If there are four (4) or more entries in each height section, the sections must be held separately.

Suggested Distances: At management's discretion, Children's Hunter Pony may choose to run the section as follows using the suggested distance guidelines:



a. 2'0" Small Children's Hunter Pony should be (based on 9'9" stride): 4 strides at 48'9"; 5 strides at 58'6"; 6 strides at 68'3"; 7 strides at 78'8"; 8 strides at 87'9".

b. 2'3" Medium Children's Hunter Pony should be (based on a 10'3" stride): 4 strides at 51'3"; 5 strides at 61'6"; 6 strides at 71'9"; 7 strides at 82'; 8 strides at 92'3".

c. 2'6" Large Children's Hunter Pony should be (based on an 11' stride): 4 strides at 55'; 5 strides at 66'; 6 strides at 77'; 7 strides at 88'; 8 strides at 99'.

**Awards:**

Zone Horse of the Year Awards will be presented annually to the following sections:

- Children's Hunter Pony-Small/Medium
- Children's Hunter Pony-Large



## **CHILDREN'S JUMPER**

### **Sections offered and Requirements:**

- Low Children's Jumper
- High Children's Jumper

### **Cross Entry:**

#### **Rider:**

Low Children's Jumpers riders may not cross enter into any classes held above 1.15m at the same competition.

High Children's Jumper riders may not cross enter into High Junior classes or any other jumper class exceeding 1.30m at the same competition with the exception of classes which do not offer prize money (including add back money) see HU141 and HU137 for cross entry restrictions.

#### **Horse/Pony**

n/a

#### **Horse and Rider Combination:**

Low Children's horse/rider combinations may cross enter into the High Children's Jumpers at the same competition.

High Children's horse/rider combinations may cross enter into the Low Children's Jumpers at the same competition.

### **Fence Height:**

- Low Children's Jumper 1.00m to 1.05m
- High Children's Jumper 1.10m to 1.15m

### **Combining/Dividing Sections:**

Sections may be divided by age of rider and may also be combined (Children's with Adult Amateur sections) if so stated in the prize list.

### **Awards:**

Zone Horse of the Year Awards will be presented annually to the following section:

- Low Children's Jumper section
- High Children's Jumper section



## **AGE GROUP EQUITATION: CHILDREN'S/JUNIOR SECTION**

- Refer to GR1131



## **USHJA COMPETITIVE PROGRAMS**

For more information regarding the following programs please click on the links below:

### **Green Hunter Incentive**

Click [here](#) for full specifications

### **International Hunter Derby**

Click [here](#) for full specifications

### **National Hunter Derby**

Click [here](#) for full specifications

### **Outreach**

Click [here](#) for full specifications

### **Pony Hunter Derby**

Click [here](#) for full specifications

### **World Championship Hunter Rider**

Click [here](#) for full specifications

### **Zone Horse of the Year Championship**

Please check individual [zone pages](#)

### **Zone Jumper Championships**

Click [here](#) for full specifications

## **SPECIAL CLASSES**

### **3'3" Jumping Seat Medal**

Click [here](#) for full specifications

### **Green Hunter Challenge**

Click [here](#) for full specifications

### **Gladstone Cup Equitation Classic**

Click [here](#) for full specifications



**ZONE 6**  
**2021 HUNTER, JUMPER AND EQUITATION SPECIFICATIONS**

**Table of Contents**

2021 ZONE 6 HUNTER, JUMPER AND EQUITATION SPECIFICATIONS.....	2
ADULT AMATEUR HUNTER .....	3
LOW ADULT AMATEUR HUNTER .....	4
ADULT AMATEUR JUMPER .....	5
AGE GROUP EQUITATION: ADULT SECTION .....	7
CHILDREN'S HUNTER HORSE .....	8
LOW CHILDREN'S HUNTER HORSE .....	9
CHILDREN'S HUNTER PONY .....	10
CHILDREN'S JUMPER .....	11
AGE GROUP EQUITATION: CHILDREN'S/JUNIOR SECTION.....	13
USHJA COMPETITIVE PROGRAMS AND SPECIAL CLASSES .....	14



## **2021 ZONE 6 HUNTER, JUMPER AND EQUITATION SPECIFICATIONS**

### **(IA, MN, ND, SD, WI, NE)**

In accordance with GR1111.4: All members may compete for Zone Awards or money in any state contiguous to Zone 6: MT, WY, CO, KS, MO, IL, MI and Canada. Contiguous points earned in USEF/Equine Canada licensed competitions will only receive national points in USEF rated divisions.

### **JUDGING FOR ALL HUNTER SECTIONS:**

- To be judged on performance and soundness, suitability to count.
- Horses and Ponies are not required to jog for soundness.

### **ELIGIBILITY FOR ADULT AMATEURS: HUNTER, JUMPER AND EQUITATION:**

- To be ridden by exhibitors who have reached their 18<sup>th</sup> birthday as of December 1 of the current competition year and who hold a current USEF Amateur certification. Open to horses and ponies.

### **ELIGIBILITY FOR CHILDREN'S SECTIONS: HUNTER, JUMPER AND EQUITATION:**

- To be ridden by exhibitors who have not reached their 18<sup>th</sup> birthday as of December 1 of the current competition year.



## **ADULT AMATEUR HUNTER**

### **Sections offered and requirements:**

- Adult Amateurs – may be split into three (3) sections

### **Cross Entry:**

#### **Riders:**

Riders can cross enter between the Amateur Owner 3'3" and 3'6" with a different horse. Riders in the Adult Amateur section may ride a different horse in the Amateur Owner section, and may ride in any section for which they are eligible at the same show.

#### **Horses:**

Horses may not cross enter between the Adult Amateur and Amateur Owner Hunter sections at the same competition.

#### **Horse and Rider Combination:**

n/a

### **Fence Height:**

- Not to exceed 3'0" with spreads not to exceed the fence height.
- Courses will not be adjusted for ponies.
- Combinations will be permitted

### **Combining/Dividing Sections:**

May be split into three sections:

- Adult Amateurs 18 – 35
- Adult Amateurs 36 – 49
- Adult Amateurs 50 & over

If there are fewer than three (3) entries in an age group, it is to be combined with the other age group that has the least number of entries.

The Adult Amateur and Children's Hunter sections may be combined if there are fewer than three (3) in any of these sections. If the Adult Amateur and Children's Hunter Horse sections are combined, a horse may only compete with one rider.

### **Awards:**

Zone Horse of the Year Awards will be presented annually to the following sections:

- Adult Amateur Hunter 18- 35
- Adult Amateur 36- 49



- Adult Amateur 50 & over



## **LOW ADULT AMATEUR HUNTER**

### **Eligibility:**

Open to amateur riders who have reached their 18th birthday and are no longer eligible to compete as a junior exhibitor.

### **Cross Entry:**

#### **Riders:**

Riders may not cross enter into any class or section at the same competition where fences exceed 1.15m or 3'9".

#### **Horses:**

N/A

#### **Horse and Rider Combination:**

Horse and Rider combinations may not cross enter into any class/section where fence heights exceed 2'9" or 0.90m (Exception: 3'0" Equitation).

### **Fence Height:**

- 2'6"

### **Combining/Dividing Sections:**

The Low Adult Amateur and Low Children's Hunter sections may be combined only if there are fewer than six (6) in either section.

### **Awards:**

Zone Horse of the Year Awards will be presented annually to the following section:

- Low Adult Amateur Hunter



## **ADULT AMATEUR JUMPER**

### **Sections offered and requirements:**

- Low Adult Amateur Jumper
- High Adult Amateur Jumper

### **Cross Entry:**

#### **Rider:**

Low Adult Amateur Jumper riders may not cross enter into any classes held above 1.15m at the same competition (If a RIDER competes in the LOW Adult Amateur section, they may NOT compete ABOVE 1.15m at the same show, but MAY also compete in the HIGH Adult Amateur section(s) on the same horse &/or any, otherwise eligible horse, and on the same day.).

High Adult Amateur Jumper riders may not cross enter into 1.40/1.45m Amateur Jumper classes or any other jumper class exceeding 1.35m and offering over \$1,500 in prize money at the same competition.

#### **Horse/Pony**

n/a

#### **Horse and Rider:**

Low Adult Amateur Jumper horse/rider combinations may cross enter into the High Adult Amateur Jumper at the same competition and on the same day as showing in Low Adult Amateur Jumpers. Low Adult Amateur Jumper horse/rider combinations may enter only one classic, if both Low and High are offered.

High Adult Amateur horse/rider combinations in may not cross enter into any classes held above 1.30m at the same competition. Horse/rider combinations may cross enter into the Low Adult Amateurs Jumpers at the same competition and on the same day. Horse/rider combinations may enter only one classic, if both Low and High Adult Amateur Jumper Classics are offered. Any horse/rider combination competing at 1.20m or above may not enter any High Adult Amateur Jumper classes with \$1,000 or more in prize money. If the Amateur Owner, Amateur Owner/Junior Jumper, or Amateur Jumper classes do not fill on a given day, the horse/rider combination may move down to compete in the High Adult Amateur Jumper classes.

### **Fence Height:**

- Low Adult Amateur Jumper - To be offered at 1.00m but in addition may also be offered at 1.05m.
- High Adult Amateur Jumper 1.10m - 1.15m



- Recommended to be conducted as a progressive section and/or offered as multiple sections at different heights.

**Combining/Dividing Sections:**

Low Children's and Low Adult Amateur Jumper sections must combine if there are fewer than three (3) in either section and may combine if there are fewer than six (6) in either section. If after combining the Low sections there are fewer than three (3) entries then competition management must further combine the Low sections with the High sections, allowing each section to compete at their respective height.

High Children's and High Adult Amateur Jumper sections must combine if there are fewer than three (3) in either section and may combine if there are fewer than six (6) in either section. If after combining the High sections there are fewer than 3 entries then competition management must further combine the High sections with the Low sections, allowing each section to compete at their respective height.

**Awards:**

Zone Horse of the Year Awards will be presented annually to the following sections:

- Low Adult Amateur Jumper
- High Adult Amateur Jumper



## **AGE GROUP EQUITATION: ADULT SECTION**

### **Sections Offered:**

- Adult Equitation 18-35
- Adult Equitation 36+

### **Cross Entry:**

No cross entry restrictions

### **Fence Height:**

- Minimum 2'9"
- Maximum 3'3"
- Management must state the height at which the class will be offered
- Each fence of the course must be set at the same height throughout
- Course design must comply with EQ108.11, however combinations are optional
- Spreads must not exceed fence height

### **Combining/Dividing Sections:**

Age-Group Equitation Sections for Amateurs and Juniors may be combined to meet the three entry minimum requirement for points to be awarded. In combined sections, exhibitors shall jump their respective height. Stallions are prohibited when Adult Equitation sections are combined with Children's/Junior Equitation sections EQ101.3.

- Equitation 11 and Under may only be combined with Equitation 12-14, combinations prohibited.
- Equitation 12-14 may be combined with Equitation 11 and Under, combinations prohibited.
- Equitation 12-14 may be combined with Equitation 15-17, and/or Adult Equitation.
- Equitation 15-17 may be combined with Equitation 12-14 and/or Adult Equitation.
- Adult Equitation may be combined with Equitation 12-14 and/or Equitation 15-17.

### **Awards:**

Zone Horse of the Year Awards will be presented annually to the following sections:

- Adult Equitation 18-35
- Adult Equitation 36+



## **CHILDREN'S HUNTER HORSE**

### **Sections offered and requirements:**

- Children's Hunter Horse 14 & Under
- Children's Hunter Horse 15-17

### **Cross Entry:**

#### **Rider:**

Riders entered in the Children's Hunter may not cross enter at the same competition in classes in which the jumps exceed 3'6", except in Children's Jumper classes where the height of the fences does not exceed 1.15m.

#### **Horses/Ponies:**

n/a

#### **Horse and rider combination:**

The horse and rider combination may cross enter into the 3'3" Junior Hunter section.

### **Fence Height:**

- Not to exceed 3'0" with spreads not to exceed the fence height.
- Combinations will be permitted

### **Combining/Dividing Sections:**

May be split into two sections:

- Children's Hunter Horse 14 & Under
- Children's Hunter Horse 15-17

If there are fewer than three (3) entries in an age group, it is to be combined with the other age group that has the least number of entries.

The Children's Hunter Horse and Adult Amateur sections may be combined if there are fewer than three (3) in any of these sections. If the Adult Amateur and Children's Hunter Horse sections are combined, a horse may only compete with one rider.

### **Awards:**

Zone Horse of the Year Awards will be presented annually to the following sections:

- Children's Hunter Horse 14 & Under
- Children's Hunter Horse 15-17



## **LOW CHILDREN'S HUNTER HORSE**

### **Eligibility:**

Open to exhibitors who have not yet reached their 18th birthday as of December 1 of the current competition year.

### **Cross Entry:**

#### **Riders:**

Riders may not cross enter into any class or section at the same competition where fences exceed 1.15m or 3'9".

#### **Horses:**

N/A

#### **Horse and Rider Combination:**

Horse and Rider combinations may not cross enter into any class/section where fence heights exceed 2'9" or 0.90m (Exception: 3'0" Equitation).

### **Fence Height:**

- 2'6"

### **Combining/Dividing Sections:**

The Low Adult Amateur and Low Children's Hunter sections may be combined only if there are fewer than six (6) in either section.

### **Awards:**

Zone Horse of the Year Awards will be presented annually to the following section:

- Low Children's Hunter Horse



## **CHILDREN'S HUNTER PONY**

### **Sections offered and requirements:**

- Small/Medium Children's Pony
- Large Children's Pony

### **Cross Entry:**

#### **Rider:**

Riders may not cross enter into any USEF rated classes at the same competition where the height of fences exceeds 3'3". Riders may cross enter into Pony Jumpers regardless of fence heights.

#### **Horse/Pony**

Ponies may cross enter into rated pony sections.

#### **Horse and Rider Combination**

Children's Hunter Pony may cross enter into Rated Pony Hunter Sections at the same competition.

### **Fence Height:**

- Small/Medium Ponies: 2'0" with spreads not to exceed height of fence.
- Large Ponies: 2'6" with spreads not to exceed height of fence.
- Combinations prohibited

### **Combining/Dividing Sections:**

The Children's Hunter Pony section may be divided by size. If the Children's Hunter Pony is offered divided by size the sections will be: Children's Hunter Pony Small/Medium and Children's Hunter Pony Large. If there are fewer than three (3) entries in either height section, the two sections must be combined. The Children's Hunter Pony section may be combined with Children's Hunter Horse when there are fewer than three (3) entries in either section. The Children's Hunter (horse & pony) section may be combined with the Adult Amateur Hunter section when there are fewer than three (3) entries in either section. If Children's Hunter Pony is combined with Children's Hunter Horse and/or Adult Amateur, combinations are prohibited.

### **Suggested distances for the Children's Hunter Pony sections:**

- 2'0" Small Children's Hunter Pony should be based on 9'9" stride
- Medium Children's Hunter Pony should be based on 10'3" stride
- Large Children's Hunter Pony should be based on an 11" stride

### **Awards:**

Zone Horse of the Year Awards will be presented annually to the following sections:

- Children's Hunter Pony-Small/Medium
- Children's Hunter Pony-Large



## **CHILDREN'S JUMPER**

### **Sections offered and Requirements:**

- Low Children's Jumper
- High Children's Jumper

### **Cross Entry:**

#### **Rider:**

Low Children's Jumper Riders may not cross enter into any classes held above 1.15m at the same competition (If a RIDER competes in the LOW Children's section, they may NOT compete ABOVE 1.15m at the same show, but MAY also compete in the HIGH Children's section(s) on the same horse and or any, otherwise eligible horse, and on the same day.).

High Children's Jumper riders may not cross enter into 1.40/1.45m Junior Jumper classes or any other jumper class exceeding 1.35m and offering over \$1,500 in prize money at the same competition.

#### **Horse/Pony**

n/a

#### **Horse and Rider Combination:**

Low Children's horse/rider combinations may cross enter into the High Children's Jumpers at the same competition and on the same day as showing in Low Children's Jumpers. Low Children's horse/rider combinations may enter only one classic, if both Low and High are offered.

High Children's Jumper horse/rider combinations may not cross enter into any classes held above 1.30m at the same competition. High Children's Jumper horse/rider combinations may cross enter into the Low Children's Jumpers at the same competition and on the same day. Horse/rider combinations may enter only one classic, if both Low and High Children's Jumper Classics are offered. Any horse/rider combination competing at 1.20m or above may not enter any High Children's Jumper classes with \$1,000 or more in prize money. If the Junior Amateur Owner Jumper classes do not fill on a given day, the horse/rider combination may move down to compete in the High Children's Jumper classes.

### **Fence Height:**

- Low Children's Jumper 1.00m or 1.05m (choice classes run at two different heights but judged together)



- High Children's Jumper 1.10m- 1.15m
  - Recommended to be conducted as a progressive section and/or offered as multiple sections at different heights.

### **Combining/Dividing Sections:**

Low Children's and Low Adult Amateur Jumper sections must combine if there are fewer than three (3) in either section and may combine if there are fewer than six (6) in either section. If after combining the Low sections there are fewer than three (3) entries then competition management must further combine the Low sections with the High sections, allowing each section to compete at their respective height.

High Children's and High Adult Amateur Jumper sections must combine if there are fewer than three (3) in either section and may combine if there are fewer than six (6) in either section. If after combining the High sections there are fewer than three (3) entries then competition management must further combine the High sections with the Low sections, allowing each section to compete at their respective height.

### **Awards:**

Zone Horse of the Year Awards will be presented annually to the following section:

- Low Children's Jumper section
- High Children's Jumper section



## **AGE GROUP EQUITATION: CHILDREN'S/JUNIOR SECTION**

To be judged on performance and soundness, suitability to count.

### **Sections Offered:**

- Equitation 11 & Under
- Equitation 12- 14
- Equitation 15- 17

### **Cross Entry:**

No cross entry restrictions

### **Fence Height:**

#### **Equitation 11 & Under:**

- Minimum 2'0", maximum 2'6" - management must state height at which class will be offered.
- Management may offer multiple height options if stated in the prize list, but each course must be set at the same height throughout.
- Course design must comply with EQ108.8 and 108.11, combinations not permitted.

#### **Equitation 12- 14:**

- Minimum 2'9", maximum 3'3" - management must state height at which class will be offered.
- Management may offer multiple height options if stated in the prize list, but each course must be set at the same height throughout.
- Course design must comply with EQ108.11 except combination is optional.

#### **Equitation 15- 17:**

- Minimum 3'0", maximum 3'6" - management must state height at which class will be offered.
- Management may offer multiple height options if stated in the prize list, but each course must be set at the same height throughout.
- Course design must comply with EQ108.11 except combination is required. Spreads not to exceed fence height

### **Combining/Dividing Sections:**

Age-Group Equitation Sections for Amateurs and Juniors may be combined to meet the three (3) entry minimum requirement for points to be awarded. In combined sections, exhibitors shall jump their respective height. Stallions are prohibited when adult equitation sections are combined with children's/junior equitation sections EQ101.3.

- Equitation 11 and Under may only be combined with Equitation 12-14, combinations prohibited.
- Equitation 12-14 may be combined with Equitation 11 and Under, combinations prohibited.
- Equitation 12-14 may be combined with Equitation 15-17, and/or Adult Equitation.
- Equitation 15-17 may be combined with Equitation 12-14 and/or Adult Equitation.
- Adult Equitation may be combined with Equitation 12-14 and/or Equitation 15-17.

### **Awards:**

Zone Horse of the Year Awards will be presented annually to the following sections:

- Equitation 11 & Under



- Equitation 12- 14
- Equitation 15- 17



## **USHJA COMPETITIVE PROGRAMS**

For more information regarding the following programs please click on the links below:

### **Green Hunter Incentive**

Click [here](#) for full specifications

### **International Hunter Derby**

Click [here](#) for full specifications

### **National Hunter Derby**

Click [here](#) for full specifications

### **Outreach**

Click [here](#) for full specifications

### **Pony Hunter Derby**

Click [here](#) for full specifications

### **World Championship Hunter Rider**

Click [here](#) for full specifications

### **Zone Horse of the Year Championships**

Please check individual [zone pages](#)

### **Zone Jumper Championships**

Click [here](#) for full specifications

## **SPECIAL CLASSES**

### **3'3" Jumping Seat Medal**

Click [here](#) for full specifications

### **Green Hunter Challenge**

Click [here](#) for full specifications

### **Gladstone Cup Equitation Classic**

Click [here](#) for full specifications



**USHJA ZONE 7**  
**2021 HUNTER, JUMPER AND EQUITATION SPECIFICATIONS**

**Table of Contents**

2021 ZONE 7 HUNTER, JUMPER AND EQUITATION SPECIFICATIONS.....	2
ADULT AMATEUR HUNTER .....	3
LOW ADULT AMATEUR HUNTER .....	5
ADULT AMATEUR JUMPER.....	6
AGE GROUP EQUITATION: ADULT SECTION.....	8
CHILDREN'S HUNTER HORSE .....	9
LOW CHILDREN'S HUNTER HORSE.....	10
CHILDREN'S HUNTER PONY .....	11
CHILDREN'S JUMPER.....	13
AGE GROUP EQUITATION: CHILDREN'S/JUNIOR SECTION .....	15
USHJA COMPETITIVE PROGRAMS AND SPECIAL CLASSES.....	16



## **2021 ZONE 7 HUNTER, JUMPER AND EQUITATION SPECIFICATIONS**

**(AR, KS, LA, MO, OK, TX)**

In accordance with GR1111.4: All members may compete for Zone Awards or money in any state contiguous to Zone 7: MS, TN, KY, IA, IL, NE, CO & NM.

### **JUDGING FOR ALL HUNTER SECTIONS:**

- To be judged on performance and soundness, suitability to count.
- Horses and Ponies are not required to jog for soundness in the Adult Amateur Hunter, Children's Hunter Horse, and Children's Hunter Pony sections.

### **ELIGIBILITY FOR ADULT AMATEURS: HUNTER, JUMPER AND EQUITATION:**

- To be ridden by exhibitors who have reached their 18<sup>th</sup> birthday as of December 1 of the current competition year and who hold a current USEF Amateur certification. Open to horses and ponies. State rules **MAY** prohibit entry of ponies.

### **ELIGIBILITY FOR CHILDREN'S SECTIONS: HUNTER, JUMPER AND EQUITATION:**

- To be ridden by exhibitors who have not reached their 18<sup>th</sup> birthday as of December 1 of the current competition year. State rules **MAY** prohibit entry of ponies.



## **ADULT AMATEUR HUNTER**

### **Sections offered and requirements:**

- Adult Amateurs – may be split into three (3) sections

### **Cross Entry:**

#### **Riders:**

The rider may compete on a different horse or pony at the same competition in any other division or sections for which the rider/horse or pony are eligible.

#### **Horses:**

The horse or pony may be shown by a different rider in any other division or section at the same competition except Amateur Owner Hunter or a different age group in Adult Amateur Hunter Exception: A state association may adopt more (but not less) restrictive cross entry rules.

#### **Horse and Rider Combination:**

The same horse (pony)-and-rider combination may not compete at the same competition in Amateur Owner 3'3" or any class in which fence heights exceed 3'3" Exception: Equitation and USHJA National Hunter Derby

### **Fence Height:**

- 3'0" with spreads not to exceed the fence height.
- Courses will not be adjusted for ponies.
- Combinations will be permitted

### **Combining/Dividing Sections:**

**MAY** be split into three sections:

- Adult Amateurs 18 – 35
- Adult Amateurs 36 – 49
- Adult Amateurs 50 & over

If any of the Adult Amateur sections have fewer than six (6) entries, they may, but are not required to combine with other section(s).

If there are fewer than six (6) entries in the entire section, the Adult Amateur entries may, but are not required to combine with Children's Hunter Horse, but not the Children's Hunter Pony. One award will be offered for the combined sections



**Awards:**

Zone Horse of the Year Awards will be presented annually to the following sections:

- Adult Amateur Hunter 18- 35
- Adult Amateur 36- 49
- Adult Amateur 50 & over



## **LOW ADULT AMATEUR HUNTER**

### **Eligibility:**

Open to exhibitors who have reached their 18th birthday as of December 1 of the current competition year.

### **Cross Entry:**

#### **Riders:**

Riders may not cross enter into any class or section at the same competition where fences exceed 1.15m or 3'9".

#### **Horses:**

N/A

#### **Horse and Rider Combination:**

Horse and Rider combinations may not cross enter into any class or section at the same competition where fences exceed 2'9"

### **Fence Height:**

- 2'6"

### **Awards:**

Zone Horse of the Year Awards will be presented annually to the following section:

- Low Adult Amateur Hunter



## **ADULT AMATEUR JUMPER**

Classes to be scored under Table I; Table II, Section 1, Sections 2(a), 2(b), 2(c), or 3; or Table IV (Optimum Time)

### **Sections offered and requirements:**

- Low Adult Amateur Jumper
- High Adult Amateur Jumper

### **Cross Entry:**

Competition Management may restrict cross entries between High and Low sections at the same competition if stated in the prize list.

#### **Rider:**

If a High Adult Amateur Jumper classic is offered in the Children's or Adult Amateur Jumpers and the rider has jumped above 1.30m at that show then they are not eligible for any Classic in the Children's/ Adult Amateur Jumper sections.

#### **Horse/Pony**

n/a

#### **Horse and Rider Combination:**

Cross entry into any class at 1.20m and above is not permitted for the same horse/rider combination at the same competition. Low Adult Amateur Jumper horse/rider combinations may cross enter into the High Adult Amateur Jumpers at the same competition. High Adult Amateur Jumper horse/rider combinations may cross enter into the Low Adult Amateur Jumpers at the same competition. Horse/rider combinations may enter only one classic, if both Low and High are offered.

### **Fence Height:**

- Low Adult Amateur Jumper 1.00m to 1.05m
- High Adult Amateur Jumper 1.10m to 1.15m

### **Combining/Dividing Sections:**

A combined Adult Amateur/Children's Jumper section may be offered, and if entries warrant, may thereafter be split into separate sections.

If only one section of the Children's/Adult Amateur Jumper is offered or if the Low and High sections are combined, the classes will be conducted at the height appropriate for each section (1.00m- 1.05m for Low and 1.10m- 1.15m for High).



**Awards:**

Zone Horse of the Year Awards will be presented annually to the following sections:

- Low Adult Amateur Jumper
- High Adult Amateur Jumper



## **AGE GROUP EQUITATION: ADULT SECTION**

### **Sections Offered:**

- Adult Equitation 18- 35
- Adult Equitation 36- 49
- Adult Equitation 50 & Over

### **Cross Entry:**

No cross entry restrictions.

### **Fence Height:**

- 3'0" with spreads not to exceed fence height
- Combinations will be permitted

### **Combining/Dividing Sections:**

The Equitation sections may be combined if there are fewer than six (6) entries in a section.

### **Awards:**

Zone Horse of the Year Awards will be presented annually to the following section:

- Adult Equitation (combined)



## **CHILDREN'S HUNTER HORSE**

### **Sections offered and requirements:**

- Children's Hunter Horse 14 & Under
- Children's Hunter Horse 15- 17

### **Cross Entry:**

#### **Rider:**

The rider may compete on a different horse or pony at the same show in any other division or section for which the rider/ horse/pony are eligible.

#### **Horses/Ponies:**

The horse or pony may be shown by a different rider in any other division or section at the same show except Junior Hunter or a different age group in Children's Hunter  
Exception: A state association may adopt more (but not less) restrictive cross entry rules.

#### **Horse and rider combination:**

The same horse (pony)-and-rider combination may not compete at the same competition in any class in which fence heights exceed 3'3" or any Junior Hunter Section  
Exception: Equitation and USHJA National Hunter Derby.

### **Fence Height:**

- 3'0" with spreads not to exceed fence height
- Combinations will be permitted
- Distances will not be adjusted for ponies.

### **Combining/Dividing Sections:**

If there are fewer than six (6) in the Children's Hunter Horse section or less than four (4) entries in the Children's Hunter Pony, the sections may, but are not required to be combined. One award will be offered for the combined section.

The Children's Hunter Horse section may, but are not required to be combined with the Adult Amateur section if there are fewer than six (6) in either section or with the Children's Hunter Pony if there are less than four (4), but may not be combined with both sections.

### **Awards:**

Zone Horse of the Year Awards will be presented annually to the following sections:

- Children's Hunter Horse 14 & Under
- Children's Hunter Horse 15- 17



## **LOW CHILDREN'S HUNTER HORSE**

### **Eligibility:**

Open to exhibitors who have not yet reached their 18th birthday as of December 1 of the current competition year.

### **Cross Entry:**

#### **Riders:**

Riders may not cross enter into any class or section at the same competition where fences exceed 1.15m or 3'9".

#### **Horses:**

N/A

#### **Horse and Rider Combination:**

Horse and Rider combinations may not cross enter into any class or section at the same competition where fences exceed 2'9"

### **Fence Height:**

- 2'6"

### **Awards:**

Zone Horse of the Year Awards will be presented annually to the following section:

- Low Children's Hunter Horse



## **CHILDREN'S HUNTER PONY**

### **Sections offered and requirements:**

- Small/Medium Children's Pony
- Large Children's Pony
- Prize Money: No minimum prize money is required.

### **Cross Entry:**

#### **Rider:**

Rider may enter any Equitation classes.

The rider may compete on a different horse or pony at the same competition in any other division or section where the jumps do not exceed 3'0".

#### **Horse/Pony**

Ponies competing in Children's Hunter Pony may not cross enter into the regular pony section.

#### **Horse and Rider Combination**

n/a

### **Fence Height:**

- Small ponies: 2'0" with spreads not to exceed fence height
- Medium Ponies: 2'3" with spreads not to exceed fence height
- Large Ponies: 2'6" with spreads not to exceed fence height
- Combinations will not be permitted

### **Combining/Dividing Sections:**

The Children's Hunter Pony and the Children's Hunter Horse sections may, but are not required to be combined if there are fewer than four (4) entries in the Children's Hunter Pony and fewer than six (6) in the Children's Hunter Horse section.

Children's Hunter Pony may not be combined with Adult Amateur Hunter.

### **Awards:**

Zone Horse of the Year Awards will be presented annually to the following sections:

- Children's Hunter Pony- Small/Medium
- Children's Hunter Pony- Large



### **Required Distances for the Children's Hunter Pony Sections:**

If the distance between related fences is less than 100' (including in and outs), the distance must be adjusted for small, medium and large ponies.

- Small Children's Pony – 9'9"
- Medium Children's Pony – 10'3"
- Large Children's Pony – 11'



## **CHILDREN'S JUMPER**

Classes to be scored under Table I; Table II, Section 1, Sections 2(a), 2(b), 2(c), or 3; or Table IV (Optimum Time).

### **Sections offered and Requirements:**

- Low Children's Jumper
- High Children's Jumper

### **Cross Entry:**

Competition Management may restrict cross entries between High and Low sections at the same competition if stated in the prize list.

#### **Rider**

n/a

#### **Horse/Pony**

n/a

#### **Horse and Rider Combination**

Cross entry into any class at 1.20m and above is not permitted for the same horse/rider combination at the same competition. Low Children's Jumper horse/rider combinations may cross enter into the High Children's Jumpers at the same competition. High Children's Jumper horse/rider combinations may cross enter into the Low Children's Jumpers at the same competition. Horse/rider combinations may enter only one classic, if both Low and High are offered.

### **Fence Height:**

- Low Children's Jumper 1.00m to 1.05m
- High Children's Jumper 1.10m to 1.15m

### **Combining/Dividing Sections:**

A combined Adult Amateur/Children's Jumper section may be offered, and if entries warrant, may thereafter be split into separate sections. If only one section of the Children's/Adult Amateur Jumper is offered or if the Low and High section are combined, the classes will be conducted at the height appropriate for each section (1.00m- 1.05m for Low and 1.10m- 1.15m for High).



**Awards:**

Zone Horse of the Year Awards will be presented annually to the following section:

- Low Children's Jumper section
- High Children's Jumper section



## **AGE GROUP EQUITATION: CHILDREN'S/JUNIOR SECTION**

To be judged on performance and soundness, suitability to count.

### **Sections Offered:**

- Junior Equitation 14 & Under
- Junior Equitation 15- 17

### **Cross Entry:**

#### **Rider:**

n/a

#### **Horse:**

n/a

#### **Horse and Rider Combination:**

A horse rider combination may not cross enter between height sections.

### **Fence Height:**

- Children's Equitation (all ages): 3'0" with spreads not to exceed fence height
- Junior Equitation 14 & Under: 3'0" with spreads not to exceed fence height
- Junior Equitation 15- 17: 3'6" with spreads not to exceed fence height
- Combinations will be permitted

### **Combining/Dividing Sections:**

The Equitation sections may be combined if there are fewer than six (6) entries in a section.

### **Awards:**

Zone Horse of the Year Awards will be presented annually to the following sections:

- Children's Equitation
- Equitation 14 & Under
- Equitation 15- 17



## **USHJA COMPETITIVE PROGRAMS**

For more information regarding the following programs please click on the links below:

### **Green Hunter Incentive**

Click [here](#) for full specifications

### **International Hunter Derby**

Click [here](#) for full specifications

### **National Hunter Derby**

Click [here](#) for full specifications

### **Outreach**

Click [here](#) for full specifications

### **Pony Hunter Derby**

Click [here](#) for full specifications

### **World Championship Hunter Rider**

Click [here](#) for full specifications

### **Zone Horse of the Year Championships**

Please check individual [zone pages](#)

### **Zone Jumper Championships**

Click [here](#) for full specifications

## **SPECIAL CLASSES**

### **3'3" Jumping Seat Medal**

Click [here](#) for full specifications

### **Green Hunter Challenge**

Click [here](#) for full specifications

### **Gladstone Cup Equitation Classic**

Click [here](#) for full specifications



**ZONE 8**  
**2021 HUNTER, JUMPER AND EQUITATION SPECIFICATIONS**

**Table of Contents**

2021 ZONE 8 HUNTER, JUMPER ANDEQUITATION SPECIFICATIONS .....	2
ADULT AMATEUR HUNTER .....	3
LOW ADULT AMATEUR HUNTER.....	5
ADULT AMATEUR JUMPER .....	6
AGE GROUP EQUITATION: ADULT SECTION .....	8
CHILDREN'S HUNTER HORSE.....	9
LOW CHILDREN'S HUNTER HORSE .....	11
CHILDREN'S HUNTER PONY .....	12
CHILDREN'S JUMPER .....	13
AGE GROUP EQUITATION: CHILDREN'S/JUNIOR SECTION .....	15
USHJA COMPETITIVE PROGRAMS AND SPECIAL CLASSES.....	16



## **2021 ZONE 8 HUNTER, JUMPER AND EQUITATION SPECIFICATIONS**

**(AZ, CO, NM, UT)**

In accordance with GR 1111.4: **CA, NV, ID, WY, NE, KS, OK, TX** are contiguous states.

### **JUDGING FOR ALL HUNTER SECTIONS:**

- To be judged on performance and soundness, suitability to count.
- Horses and Ponies are not required to jog for soundness.

### **ELIGIBILITY FOR ADULT AMATEURS: HUNTER, JUMPER AND EQUITATION:**

- To be ridden by exhibitors who have reached their 18<sup>th</sup> birthday as of December 1 of the current competition year and who hold a current USEF Amateur certification. Open to horses and ponies. State rules may prohibit entry of ponies.

### **ELIGIBILITY FOR CHILDREN'S SECTIONS: HUNTER, JUMPER AND EQUITATION:**

- To be ridden by exhibitors who have not reached their 18<sup>th</sup> birthday as of December 1 of the current competition year. State rules may prohibit entry of ponies.



## **ADULT AMATEUR HUNTER**

### **Sections offered and requirements:**

- Adult Amateurs – may be split into three (3) sections

### **Cross Entry:**

#### **Riders:**

Adult Amateur Hunter riders may not cross enter into any hunter class with fences exceeding 3'6" nor any jumper class with fences exceeding 1.20m (3'11") at the same show

In the under saddle class the cross entry restrictions do not apply, but an Adult Amateur must ride in the Adult Amateur Hunter under saddle.

#### **Horses:**

Horses may cross enter into any other classes or sections where eligible.

#### **Horse and Rider Combination:**

The horse-and-rider combination is restricted from showing in both Amateur Owner and Adult Amateur Hunter sections at the same show.

The same horse and rider combination competing in the Adult Amateur Hunter may not cross enter into a USHJA International Hunter Derby.

### **Fence Height:**

- 3'0" with spreads not to exceed the fence height.
- Courses will not be adjusted for ponies.
- Combinations will be permitted.

### **Combining/Dividing Sections:**

May be split into three sections:

- Adult Amateurs 18 – 35
- Adult Amateurs 36 – 49
- Adult Amateurs 50 & over

At Premier and National rated competitions, the Adult Amateur Hunter section must be offered divided by age as follows: Adult Amateur 18- 35, Adult Amateur 36- 49 Adult Amateur 50 & over.

If there are fewer than four (4) entries in any age group, that group must be combined with another. In the event that after combining all three age groups, there are still fewer than three



(3) entries; management must combine the Adult Amateur Hunter section with the Children's Hunter Horse section.

Regional I and Regional II rated competitions are not required to offer the section divided, but may do so at management's discretion.

**Awards:**

Zone Horse of the Year Awards will be presented annually to the following sections:

- Adult Amateur Hunter 18- 35
- Adult Amateur 36- 49
- Adult Amateur 50 & over



## **LOW ADULT AMATEUR HUNTER**

### **Eligibility:**

Open to exhibitors who have reached their 18th birthday as of December 1 of the current competition year.

### **Cross Entry:**

#### **Riders:**

Riders may not cross enter into any class or section at the same competition where fences exceed 1.10m or 3'6".

#### **Horses:**

N/A

#### **Horse and Rider Combination:**

Horse and Rider combinations may not cross enter into any class or section at the same competition where fences exceed 2'9" (Exception: 3'0" Equitation).

### **Fence Height:**

- 2'6"

### **Awards:**

Zone Horse of the Year Awards will be presented annually to the following section:

- Low Adult Amateur Hunter



## **ADULT AMATEUR JUMPER**

### **Sections offered and requirements:**

- Low Adult Amateur Jumper
- High Adult Amateur Jumper

### **Cross Entry:**

#### **Rider:**

The Low Adult Amateur Jumper rider may cross enter into any class at the same competition for which they are eligible on different horse. A Low Adult Amateur Jumper rider may not cross enter in classes above 1.15m at the same competition.

The High Adult Amateur Jumper rider may cross enter into any class at the same competition for which they are eligible on different horse. If a High Adult Amateur Jumper classic is offered in the Children's or Adult Amateur Jumpers and the rider has jumped above 1.20m at that show then they are not eligible for any Classic in the Children's/ Adult Amateur Jumper sections.

#### **Horse/Pony**

n/a

#### **Horse and Rider Combination:**

The same Low Adult Amateur Jumper horse/rider combination may not cross enter into any class held above 1.15m at the same competition. Horse/Rider combination may enter only one classic, if both Low and High classics are offered.

The same High Adult Amateur Jumper horse/rider combination may not cross enter into any class held above 1.20m at the same competition. Horse/Rider combination may enter only one classic, if both Low and High classics are offered.

### **Fence Height:**

- Low Adult Amateur Jumper 1.00m to 1.05m
- High Adult Amateur Jumper 1.10m to 1.15m

### **Combining/Dividing Sections:**

Low Children's and Low Adult Amateur Jumper sections must combine if there are fewer than three (3) in either section and may combine if there are fewer than six (6) in either section.



If after combining the Low sections there are fewer than three (3) entries then competition management must further combine the Low sections with the High sections, allowing each section to compete at their respective height.

High Children's and High Adult Amateur Jumper sections must combine if there are fewer than three (3) in either section and may combine if there are fewer than six (6) in either section. If after combining the High sections there are fewer than three (3) entries then competition management must further combine the High sections with the Low sections, allowing each section to compete at their respective height.

If sections are combined a horse can only compete at one height.

**Awards:**

Zone Horse of the Year Awards will be presented annually to the following sections:

- Low Adult Amateur Jumper
- High Adult Amateur Jumper



## **AGE GROUP EQUITATION: ADULT SECTION**

### **Sections Offered:**

- Adult Equitation 18-35
- Adult Equitation 36 +

### **Cross Entry:**

No cross entry restrictions

### **Fence Height:**

- 3' with spreads not to exceed fence height
  - Combinations will be permitted

### **Combining/Dividing Sections:**

If there are less than three (3) entries in either age group, the two age groups must be combined. If, after combining, there are still less than three (3) entries, the Adult Equitation section may be combined with any other equitation age group. If combined with the 12-14 or 15-17, combinations are optional. If combined with any age group that includes Equitation 11 & Under, then combinations are prohibited. When combined, Adult Equitation entries must jump their proper height of 3'0".

### **Awards:**

Zone Horse of the Year Awards will be presented annually to the following sections:

- Adult Equitation 18-35
- Adult Equitation 36 +



## **CHILDREN'S HUNTER HORSE**

### **Sections offered and requirements:**

- Children's Hunter Horse 14 & Under
- Children's Hunter Horse 15-17

### **Cross Entry:**

#### **Rider:**

Children's Hunter Horse riders may not cross enter into any hunter class with fences exceeding 3'6" nor any jumper class with fences exceeding 1.20m (3'11") at the same show

#### **Horses/Ponies:**

Horses may cross enter into any other classes or sections where eligible.

#### **Horse and rider combination:**

The horse-and-rider combination is restricted from showing in both Junior Hunter and Children's Hunter Horse sections at the same show. The same horse and rider combination competing in the Children's Hunter Horse may not cross enter into a USHJA International Hunter Derby.

### **Fence Height:**

- Horses 3'0" with spreads not to exceed fence height
- Combinations will be permitted

### **Combining/Dividing Sections:**

At Premier and National rated competitions, the Children's Hunter Horse section must be offered divided by age as follows: Children's Hunter Horse 14 & Under, Children's Hunter Horse 15-17.

If there are fewer than four (4) entries in either age group, the two groups must be combined. In the event that, after combining the two age groups, there are still fewer than three (3) entries; management must combine the Children's Hunter Horse section with the Adult Amateur Hunter section.

Regional I and Regional II rated competitions are not required to offer the section divided, but may do so at management's discretion.

### **Awards:**



Zone Horse of the Year Awards will be presented annually to the following sections:

- Children's Hunter Horse 14 & Under
- Children's Hunter Horse 15-17



## **LOW CHILDREN'S HUNTER HORSE**

### **Eligibility:**

Open to exhibitors who have not yet reached their 18th birthday as of December 1 of the current competition year.

### **Cross Entry:**

#### **Riders:**

Riders may not cross enter into any class or section at the same competition where fences exceed 1.10m or 3'6".

#### **Horses:**

N/A

#### **Horse and Rider Combination:**

Horse and Rider combinations may not cross enter into any class or section at the same competition where fences exceed 2'9" (Exception: 3'0" Equitation).

### **Fence Height:**

- 2'6"

### **Awards:**

Zone Horse of the Year Awards will be presented annually to the following section:

- Low Children's Hunter Horse



## **CHILDREN'S HUNTER PONY**

### **Sections offered and requirements:**

- Small/Medium Children's Pony
- Large Children's Pony

### **Cross Entry:**

#### **Rider:**

n/a

#### **Horse/Pony**

The pony is restricted from cross entering between the Regular Pony Hunter, Green Pony Hunter and Children's Hunter Pony sections at the same horse show.

#### **Horse and Rider Combination**

The pony-and-rider combination is restricted from showing in both Regular Pony Hunter, Green Pony Hunter and Children's Hunter Pony at the same horse show.

### **Fence Height:**

- Small/Medium Ponies: 2'0" with spreads not to exceed height of fence.
- Large Ponies: 2'6" with spreads not to exceed height of fence.
- Combinations will not be permitted.
- The spread of any oxer must be measured including flowers, brush and ground lines.

### **Distances for Children's Hunter Pony Sections:**

If the distance between related fences is less than 100' (including in and outs), the distance must be adjusted for each height section.

### **Combining/Dividing Sections:**

The Children's Hunter Pony section must be offered and run by itself and may not be combined with the Children's Hunter Horse or any other section at Premier and National rated competitions.

If there are fewer than three (3) entries in the Children's Hunter Pony section at any Regional I and Regional II rated competition, it may be combined with the Children's Hunter Horse section. In this case, in-and-outs are prohibited.

### **Awards:**

Zone Horse of the Year Awards will be presented annually to the following sections:

- Children's Hunter Pony-Small/Medium
- Children's Hunter Pony-Large

*Due to the Covid-19 pandemic, all USHJA programs, properties, events and related specifications are subject to change in accordance with federal, state and local laws and regulations.*



## **CHILDREN'S JUMPER**

### **Sections offered and Requirements:**

- Low Children's Jumper
- High Children's Jumper

### **Cross Entry:**

#### **Rider:**

The Low Children's Jumper rider may cross enter into any class at the same competition for which they are eligible on different horse. A Low Children's Jumper rider may not cross enter in classes above 1.15m at the same competition.

The High Children's Jumper rider may cross enter into any class at the same competition for which they are eligible on different horse. If a High Children's Jumper classic is offered in the Children's or Adult Amateur Jumpers and the rider has jumped above 1.20m at that show then they are not eligible for any Classic in the Children's/Adult Amateur Jumper sections.

#### **Horse/Pony**

n/a

#### **Horse and Rider Combination:**

The same Low Children's Jumper horse/rider combination may not cross enter into any class held above 1.15m at the same competition. Horse/Rider combination may enter only one classic, if both Low and High classics are offered.

The same High Children's Jumper horse/rider combination may not cross enter into any class held above 1.20m at the same competition. Horse/Rider combination may enter only one classic, if both Low and High classics are offered.

### **Fence Height:**

- Low Children's Jumper 1.00m to 1.05m
- High Children's Jumper 1.10m to 1.15m

### **Combining/Dividing Sections:**

Low Children's and Low Adult Amateur Jumper sections must combine if there are fewer than 3 in either section and may combine if there are fewer than 6 in either section.

If after combining the Low sections there are fewer than 3 entries then competition management must further combine the Low sections with the High sections, allowing each section to compete at their respective height.



If sections are combined a horse can only compete at one height.

High Children's and High Adult Amateur Jumper sections must combine if there are fewer than 3 in either section and may combine if there are fewer than 6 in either section. If after combining the High sections there are fewer than 3 entries then competition management must further combine the High sections with the Low sections, allowing each section to compete at their respective height. If sections are combined a horse can only compete at one height.

**Awards:**

Zone Horse of the Year Awards will be presented annually to the following sections:

- Low Children's Jumper
- High Children's Jumper



## **AGE GROUP EQUITATION: CHILDREN'S/JUNIOR SECTION**

### **Sections Offered:**

- Equitation 11 & Under
- Equitation 12-14
- Equitation 15-17

### **Cross Entry:**

No cross entry restrictions

### **Fence Height:**

- Equitation 11 & Under - 2'3" - 2'6" with spreads not to exceed fence height
  - Combinations are prohibited.
- Equitation 12-14 - 3'0" - 3'3" with spreads not to exceed fence height
  - Combinations are optional
- Equitation 15-17 - 3'0" - 3'3" with spreads not to exceed fence height
  - Combinations are optional

### **Combining/Dividing Sections:**

#### **Equitation 11 & Under:**

Age group sections may be combined to meet the three (3) entry minimum requirement for points to be awarded. If 11 & Under and 12-14, or all three age groups combined, each age group section must jump their respective height; combinations are prohibited.

#### **Equitation 12- 14:**

Age group section may be combined to meet the three (3) entry minimum requirement for points to be awarded. If the 12-14 and 15-17 are combined each age group section must jump their respective height; combinations are optional.

#### **Equitation 15- 17:**

Age group section may be combined to meet the three (3) entry minimum requirement for points to be awarded. If the 12-14 and 15-17 are combined each age group section must jump their respective height; combinations are optional.

### **Awards:**

Zone Horse of the Year Awards will be presented annually to the following sections:

- Equitation 11 & Under
- Equitation 12- 14
- Equitation 15- 17



## **USHJA COMPETITIVE PROGRAMS**

For more information regarding the following programs please click on the links below:

### **Green Hunter Incentive**

Click [here](#) for full specifications

### **International Hunter Derby**

Click [here](#) for full specifications

### **National Hunter Derby**

Click [here](#) for full specifications

### **Outreach**

Click [here](#) for full specifications

### **Pony Hunter Derby**

Click [here](#) for full specifications

### **World Championship Hunter Rider**

Click [here](#) for full specifications

### **Zone Horse of the Year Championships**

Please check individual [zone pages](#)

### **Zone Jumper Championships**

Click [here](#) for full specifications

## **SPECIAL CLASSES**

### **3'3" Jumping Seat Medal**

Click [here](#) for full specifications

### **Green Hunter Challenge**

Click [here](#) for full specifications

### **Gladstone Cup Equitation Classic**

Click [here](#) for full specifications



**ZONE 9**  
**2021 HUNTER, JUMPER AND EQUITATION SPECIFICATIONS**

**Table of Contents**

2021 ZONE 9 HUNTER, JUMPER ANDEQUITATION SPECIFICATIONS.....	2
ADULT AMATEUR HUNTER .....	3
LOW ADULT AMATEUR HUNTER.....	4
ADULT AMATEUR JUMPER .....	5
AGE GROUP EQUITATION: ADULT SECTION .....	6
CHILDREN'S HUNTER HORSE .....	7
LOW CHILDREN'S HUNTER HORSE .....	8
CHILDREN'S HUNTER PONY .....	9
CHILDREN'S JUMPER .....	10
AGE GROUP EQUITATION: CHILDREN’S/JUNIOR SECTION .....	11
USHJA COMPETITIVE PROGRAMS AND SPECIAL CLASSES...	12



**2021 ZONE 9 HUNTER, JUMPER AND EQUITATION SPECIFICATIONS (MT, WY, ID, OR, WA)**

In accordance with GR1111.4: CA, NV, UT, CO, ND, SD, NE, and Canada are considered contiguous states.

**JUDGING FOR ALL HUNTER AND EQUITATION SECTIONS:**

- To be judged on performance and soundness, suitability to count.
- Horses and Ponies are not required to jog for soundness.
- In Equitation: to be judged on performance, style, form and suitability of horse and rider to count

**ELIGIBILITY FOR ADULT AMATEURS: HUNTER, JUMPER AND EQUITATION:**

- To be ridden by exhibitors who have reached their 18<sup>th</sup> birthday as of December 1 of the current competition year and who hold a current USEF Amateur certification. Open to horses and ponies.

**ELIGIBILITY FOR CHILDREN'S SECTIONS: HUNTER, JUMPER AND EQUITATION:**

- To be ridden by exhibitors who have not reached their 18<sup>th</sup> birthday as of December 1 of the current competition year.



## **ADULT AMATEUR HUNTER**

### **Sections offered and requirements:**

- Adult Amateurs – may be split into three (3) sections

### **Cross Entry:**

#### **Riders:**

Amateur Owner riders may compete on a maximum of one (1) Adult Amateur Hunter horse that they own at the same competition. Riders may not show in any classes in which the fences are 3'9" and over at the same competition.

#### **Horses:**

Horses entered in Adult Amateur Hunter sections may not compete in the Amateur Owner Hunter sections at the same competition.

#### **Horse and Rider Combination:**

Horse and rider combinations may not cross enter into the Amateur Owners section.

### **Fence height:**

- 3'0" with spreads not to exceed the fence height.
- Courses will not be adjusted for ponies.
- Combinations will be permitted

### **Combining/Dividing Sections:**

- Refer to HU137

### **Awards:**

Zone Horse of the Year Awards will be presented annually to the following sections:

- Adult Amateur Hunter 18- 39
- Adult Amateur 40- 55
- Adult Amateur 56 & over



## **LOW ADULT AMATEUR HUNTER**

### **Eligibility:**

Open to exhibitors who have reached their 18th birthday as of December 1 of the current competition year.

### **Cross Entry:**

#### **Riders:**

Riders may not cross enter into any class or section at the same competition where fences exceed 2'9" (Exception: 3'0" Equitation).

### **Fence Height:**

- 2'6"

### **Awards:**

Zone Horse of the Year Awards will be presented annually to the following section:

- Low Adult Amateur Hunter



## **ADULT AMATEUR JUMPER**

### **Sections offered and requirements:**

- Low Adult Amateur Jumper
- High Adult Amateur Jumper

### **Cross Entry:**

#### **Rider:**

Riders may not show in any classes where the jumps exceed 1.20m.

#### **Horse/Pony**

n/a

#### **Horse and Rider Combination:**

Low Adult Amateur horse and rider combinations may not cross enter into the High Adult Amateur Jumper section at the same competition.

High Adult Amateur horse and rider combinations may not cross enter into the Low Adult Amateur Jumper section at the same competition.

### **Fence Height:**

- Low Adult Amateur Jumper: 0.90m to 1.00m
- High Adult Amateur Jumper: 1.10m to 1.15m

### **Combining/Dividing Sections:**

Adult Amateur Jumper sections may be divided by or combined with Children's Jumper sections, at competition management's discretion, if so stated in the prize list.

### **Awards:**

Zone Horse of the Year Awards will be presented annually to the following sections:

- Low Adult Amateur Jumper
- High Adult Amateur Jumper



## **EQUITATION**

### **AGE GROUP EQUITATION: ADULT SECTION**

#### **Sections Offered:**

- Adult Equitation 18- 39
- Adult Equitation 40- 55
- Adult Equitation 56 & Over

#### **Cross Entry:**

- No cross entry restrictions into another section for horse and rider unless stated in the prize list.

#### **Fence Height:**

- 2'9" - 3'6" with spreads not to exceed fence height
- Combinations will be permitted
- Management must state in the prize list, the height at which sections are being held.

#### **Combining/Dividing Sections:**

- Refer to HU137.

#### **Awards:**

Zone Horse of the Year Awards will be presented annually to the following section:

- Adult Equitation 18- 39
- Adult Equitation 40- 55
- Adult Equitation 56 & Over



## **CHILDREN'S HUNTER HORSE**

### **Sections offered and requirements:**

- Children's Hunter Horse 13 & Under
- Children's Hunter Horse 14- 17

### **Cross Entry:**

#### **Rider:**

Riders entered in the Children's Hunter section may not compete in the Junior Hunter section at the same competition.

Riders may not show in any classes in which the fences are 3'9" and over at the same competition.

#### **Horses/Ponies:**

Horses entered in the Children's Hunter section may not compete in the Junior Hunter section at the same competition.

#### **Horse and rider combination:**

n/a

### **Fence Height:**

- 3'0" with spreads not to exceed fence height
- Combinations will be permitted

### **Combining/Dividing Sections:**

Refer to HU141

### **Awards:**

Zone Horse of the Year Awards will be presented annually to the following sections:

- Children's Hunter Horse 13 & Under
- Children's Hunter Horse 14- 17



## **LOW CHILDREN'S HUNTER HORSE**

### **Eligibility:**

Open to exhibitors who have not yet reached their 18th birthday as of December 1 of the current competition year.

### **Cross Entry:**

#### **Riders:**

Riders may not cross enter at the same competition into any class/section where fences exceed 2'9" (Exception: 3'0" Equitation)

### **Fence Height:**

- 2'6"

### **Awards:**

Zone Horse of the Year Awards will be presented annually to the following section:

- Low Children's Hunter Horse



## **CHILDREN'S HUNTER PONY**

### **Sections offered and requirements:**

- Small/Medium Children's Pony
- Large Children's Pony

### **Cross Entry:**

#### **Rider:**

Children's Hunter Pony riders may compete on a maximum of one (1) Children's Hunter horse section at the same competition and in any class not to exceed 3'0" (Exception: Pony Jumpers). Green and Regular Hunter Pony riders may compete on a maximum of two (2) additional pony in the Children's Hunter Pony section at the same competition.

#### **Horse/Pony**

Ponies may not cross enter into any other rated section at the same competition.

#### **Horse and Rider Combination**

The same pony and rider may not cross enter into any other rated section at the same competition.

### **Fence Height:**

- Combinations will not be permitted
- Classes may run as one or split Small/Medium and Large to run at 2'0", 2'3" and 2'6" respectively.

### **Combining/Dividing Sections:**

Refer to HU141.

### **Awards:**

Zone Horse of the Year Awards will be presented annually to the following sections:

- Children's Hunter Pony-Small/Medium
- Children's Hunter Pony-Large

#### Required distances for the Children's Hunter Pony sections:

- a. 2'0" Small Children's Hunter Pony should be (based on 9'9" stride): 4 strides at 48'9"; 5 strides at 58'6"; 6 strides at 68'3"; 7 strides at 78'8"; 8 strides at 87'9".
- b. 2'3" Medium Children's Hunter Pony should be (based on 10'3" stride): 4 strides at 51'3"; 5 strides at 61'6"; 6 strides at 71'9"; 8 strides at 82'3".
- c. 2'6" Large Children's Hunter Pony should be (based on an 11" stride): 4 strides at 55'; 5 strides at 66'; 6 strides at 77'; 7 strides at 88'; 8 strides at 99'.

*Due to the Covid-19 pandemic, all USHJA programs, properties, events and related specifications are subject to change in accordance with federal, state and local laws and regulations.*



## **CHILDREN'S JUMPER**

### **Sections offered and Requirements:**

- Low Children's Jumper
- High Children's Jumper

### **Cross Entry:**

#### **Rider:**

Riders may not show in any classes where the jumps exceed 1.20m, except Junior riders competing in FEI Children's classes and USEF Talent Search Class.

#### **Horse/Pony**

n/a

#### **Horse and Rider Combination:**

Low Children's horse and rider combinations may not cross enter into the High Children's Jumpers at the same competition.

High Children's horse and rider combinations may not cross enter into the Low Children's Jumpers at the same competition.

### **Fence Height:**

- Low Children's Jumper: 0.90m to 1.00m
- High Children's Jumper: 1.10m to 1.15m

### **Combining/Dividing Sections:**

Children's Jumper sections may be divided or combined with Adult Amateur Jumper sections, at competition management's discretion, if so stated in the prize list.

### **Awards:**

Zone Horse of the Year Awards will be presented annually to the following sections:

- Low Children's Jumper
- High Children's Jumper



## **AGE GROUP EQUITATION: CHILDREN'S/JUNIOR SECTION**

### **Sections Offered:**

- Equitation 11 & Under
- Equitation 12-14
- Equitation 15-17

### **Cross Entry:**

- No cross entry restrictions into another section for horse and rider unless stated in the prize list.

### **Fence Height:**

- Equitation 11 & Under:
  - Minimum 2'6", maximum 3' - management must state height at which class will be offered.
  - Management may offer multiple height options if stated in the prize list, but each course must be set at the same height throughout.
  - Combinations not permitted
- Equitation 12- 14:
  - Minimum 2'9", maximum 3' - management must state height at which class will be offered.
  - Management may offer multiple height options if stated in the prize list, but each course must be set at the same height throughout.
  - Combinations are optional
- Equitation 15- 17:
  - Minimum 3'0", maximum 3'6" - management must state height at which class will be offered.
  - Management may offer multiple height options if stated in the prize list, but each course must be set at the same height throughout.
  - Combinations are optional

### **Combining/Dividing Sections:**

- Refer to HU141

### **Awards:**

Zone Horse of the Year Awards will be presented annually to the following sections:

- Equitation 11 & Under
- Equitation 12-14
- Equitation 15-17



## **USHJA COMPETITIVE PROGRAMS**

For more information regarding the following programs please click on the links below:

### **Green Hunter Incentive**

Click [here](#) for full specifications

### **International Hunter Derby**

Click [here](#) for full specifications

### **National Hunter Derby**

Click [here](#) for full specifications

### **Outreach**

Click [here](#) for full specifications

### **Pony Hunter Derby**

Click [here](#) for full specifications

### **World Championship Hunter Rider**

Click [here](#) for full specifications

### **Zone Horse of the Year Championships**

Please check individual [zone pages](#)

### **Zone Jumper Championships**

Click [here](#) for full specifications

## **SPECIAL CLASSES**

### **3'3" Jumping Seat Medal**

Click [here](#) for full specifications

### **Green Hunter Challenge**

Click [here](#) for full specifications

### **Gladstone Cup Equitation Classic**

Click [here](#) for full specifications



**ZONE 10**  
**2021 HUNTER, JUMPER AND EQUITATION SPECIFICATIONS**

**Table of Contents**

2021 ZONE 10 HUNTER, JUMPER AND EQUITATION SPECIFICATIONS .....	2
ADULT AMATEUR HUNTER .....	3
LOW ADULT AMATEUR HUNTER .....	4
ADULT AMATEUR JUMPER .....	5
AGE GROUP EQUITATION: ADULT SECTION .....	7
CHILDREN'S HUNTER HORSE .....	8
LOW CHILDREN'S HUNTER HORSE .....	8
CHILDREN'S HUNTER PONY .....	9
CHILDREN'S JUMPER .....	10
AGE GROUP EQUITATION: CHILDREN'S/JUNIOR SECTION.....	12
USHJA COMPETITIVE PROGRAMS AND SPECIAL CLASSES.....	13



## **2021 ZONE 10 HUNTER, JUMPER AND EQUITATION SPECIFICATIONS**

### **(CA, NV)**

In accordance with GR1111.4: All members may compete for Zone Awards or money in any state contiguous to Zone 10: OR, ID, UT, AZ

### **JUDGING FOR ALL HUNTER SECTIONS:**

- To be judged on performance and soundness, suitability to count.

### **ELIGIBILITY FOR ADULT AMATEURS: HUNTER, JUMPER AND EQUITATION:**

- To be ridden by exhibitors who have reached their 18<sup>th</sup> birthday as of December 1 of the current competition year and who hold a current USEF Amateur certification. Open to horses and ponies.

### **ELIGIBILITY FOR CHILDREN'S SECTIONS: HUNTER, JUMPER AND EQUITATION:**

- To be ridden by exhibitors who have not reached their 18<sup>th</sup> birthday as of December 1 of the current competition year.



## **ADULT AMATEUR HUNTER**

### **Sections offered and requirements:**

- Adult Amateurs – may be split into three (3) sections

### **Cross Entry:**

#### **Riders:**

Riders may not cross enter into any Amateur Owner hunter class (at the same competition), First Year, Second Year or High Performance Working Hunter at the same competition. Exception - under saddle classes.

Adult Amateur Riders may not cross enter into any class at the same competition with fences exceeding 3'3" except Jumper Classes not exceeding 1.25m, Equitation and Medal Classes, and the USHJA National Hunter Derby.

An Adult Amateur rider may ride an Amateur Owner Hunter in the A/O Under Saddle Class for an Amateur Owner rider that has more than one horse entered.

No cross entry restrictions at one-day competitions.

#### **Horses:**

Horses may not cross enter into any Amateur Owner hunter class (at the same show).

No cross entry restrictions at one-day competitions.

#### **Horse and Rider Combination:**

No cross entry restrictions at one-day competitions.

### **Fence Height:**

- 3'0" with spreads not to exceed the fence height.
- Courses will not be adjusted for ponies.
- Combinations are permitted.

### **Classics:**

Three (3) entries are required to conduct a Hunter Classic.

### **Combining/Dividing Sections:**

May be split into three (3) sections:

- Adult Amateurs 18– 35
- Adult Amateurs 36– 49
- Adult Amateurs 50 & Over

If any of the Adult Amateur, Children's Hunter Horse and Children's Hunter Pony may be combined if there are fewer than three (3) entries in any one section.



**Awards:**

Zone Horse of the Year Awards will be presented annually to the following sections:

- Adult Amateur Hunter 18– 35
- Adult Amateur 36– 49
- Adult Amateurs 50 & Over



## **LOW ADULT AMATEUR HUNTER**

### **Eligibility:**

Open to exhibitors who have reached their 18th birthday as of December 1 of the current competition year.

### **Cross Entry:**

#### **Riders:**

Riders may not cross enter into any class or section at the same competition where fences exceed 3'0"

### **Fence Height:**

- 2'6"

### **Awards:**

Zone Horse of the Year Awards will be presented annually to the following section:

- Low Adult Amateur Hunter



## **ADULT AMATEUR JUMPER**

### **Sections offered and requirements:**

- Low Adult Amateur Jumper
- High Adult Amateur Jumper

### **Cross Entry:**

No cross entry restrictions at one day competitions.

#### **Rider:**

Adult Amateur Jumper riders may not cross enter into any jumper class with fences exceeding 1.25m.

#### **Horse/Pony**

n/a

#### **Horse and Rider Combination:**

n/a

### **Fence Height:**

- Low Adult Amateur Jumper 1.00m to 1.05m.
- High Adult Amateur Jumper 1.10m for the first class of the section. In all other classes of the section fences to be set no lower than 1.10m and no higher than 1.15m.

### **Combining/Dividing Sections:**

Low Children's and Low Adult Amateur Jumper sections must combine if there are less than three (3) in either section and may combine if there are less than six (6) in either section. If after combining the Low sections there are less than three (3) entries then competition management must further combine the Low sections with the High sections, allowing each section to compete at their respective height.

High Children's and High Adult Amateur Jumper sections must combine if there are less than three (3) in either section and may combine if there are less than six (6) in either section. If after combining the High sections there are less than three (3) entries then competition management must further combine the High sections with the Low sections, allowing each section to compete at their respective height.

### **Awards:**

Zone Horse of the Year Awards will be presented annually to the following sections:

- Low Adult Amateur Jumper
- High Adult Amateur Jumper



## **AGE GROUP EQUITATION: ADULT SECTION**

- Refer to GR1131

### **Fence Height:**

- Fence heights cannot exceed 3'5" and wings are optional
- To be shown over a course of not less than eight fences

### **Combining/Dividing Sections:**

Competition management may offer Age Group Equitation classes divided at their discretion. Equitation that is offered by age will be awarded points that will be credited to the age groups defined in GR1131 or the relevant Zone Specifications.

### **Awards:**

Zone Horse of the Year Awards will be presented annually to the following sections:

- Equitation 18- 35
- Equitation 36 and Over



## **CHILDREN'S HUNTER HORSE**

### **Sections offered and requirements:**

- Children's Hunter Horse

### **Cross Entry:**

#### **Rider:**

Riders may not cross enter into any Junior Hunter Class, First Year Green Working Hunter, Second Year Green Working Hunter or High Performance Working Hunters at the same show. Exception - under saddle classes.

Children's riders may not cross enter into any class at the same competition with fences exceeding 3'3" (exception: Jumper Classes not exceeding 1.25m, Equitation and Medal Classes, and the USHJA National Hunter Derby).

A Children's Hunter rider may ride a Junior Hunter in the Junior Hunter Under Saddle class for a Junior Hunter rider that has more than one horse entered. No cross entry restrictions at one-day competitions.

#### **Horses/Ponies:**

Horses may not cross enter into any 3'6" Junior Hunter Class at the same competition. No cross entry restrictions at one-day competitions.

#### **Horse and rider combination:**

No cross entry restrictions at one-day competitions.

### ***Classics:***

Three (3) entries are required to conduct a Hunter Classic.

### **Fence Height:**

- Horses 3'0" with spreads not to exceed fence height
- Combinations are permitted
- Distances will not be adjusted for ponies.

### **Combining/Dividing Sections:**

If any of the Adult Amateur, Children's Hunter Horse and Children's Hunter Pony may be combined if there are fewer than three (3) entries in any one section.

### **Awards:**

Zone Horse of the Year Awards will be presented annually to the following sections:

- Children's Hunter Horse



## **LOW CHILDREN'S HUNTER HORSE**

### **Eligibility:**

Open to exhibitors who have not yet reached their 18th birthday as of December 1 of the current competition year.

### **Cross Entry:**

#### **Riders:**

Riders may not cross enter at the same competition into any class/section where fences exceed 3'0"

### **Fence Height:**

- 2'6"

### **Awards:**

Zone Horse of the Year Awards will be presented annually to the following section:

- Low Children's Hunter Horse



## **CHILDREN'S HUNTER PONY**

### **Sections offered and requirements:**

- Small/Medium Children's Pony
- Large Children's Pony

### **Cross Entry:**

#### **Rider:**

Rider may not cross enter in any division where the fences exceed 3'3" (exception: Children's Jumper sections).

#### **Horse/Pony**

n/a

#### **Horse and Rider Combination**

n/a

### **Fence Height:**

- Small/Medium Ponies: 2'0"; spreads not to exceed height of fence
- Large Ponies: 2'6"; spreads not to exceed height of fence
- Combinations are not permitted

### **Combining/Dividing Sections:**

If any of the Adult Amateur, Children's Hunter Horse and Children's Hunter Pony may be combined if there are fewer than three (3) entries in any one section.

### **Awards:**

Zone Horse of the Year Awards will be presented annually to the following sections:

- Children's Hunter Pony



## **CHILDREN'S JUMPER**

### **Sections offered and Requirements:**

- Low Children's Jumper
- High Children's Jumper

### **Cross Entry:**

No cross entry restrictions at one day competitions.

#### **Rider:**

Children's Jumper riders may not cross enter into any jumper class with fences exceeding 1.25m.

#### **Horse/Pony**

n/a

#### **Horse and Rider Combination**

n/a

### **Fence Height:**

- Low Children's Jumper 1.00m to 1.05m.
- High Children's Jumper 1.10m for the first class of the section. In all other classes of the section fences to be set no lower than 1.10m and no higher than 1.15m.

### **Combining/Dividing Sections:**

Low Children's and Low Adult Amateur Jumper sections must combine if there are less than three (3) in either section and may combine if there are less than six (6) in either section. If after combining the Low sections there are less than three (3) entries then competition management must further combine the Low sections with the High sections, allowing each section to compete at their respective height.

High Children's and High Adult Amateur Jumper sections must combine if there are less than three (3) in either section and may combine if there are less than six (6) in either section. If after combining the High sections there are less than three (3) entries then competition management must further combine the High sections with the Low sections, allowing each section to compete at their respective height.

### **Awards:**

Zone Horse of the Year Awards will be presented annually to the following sections:

- Low Children's Jumper section
- High Children's Jumper section



## **AGE GROUP EQUITATION: CHILDREN'S/JUNIOR SECTION**

- Refer to GR1131

### **Fence Height:**

- Fence heights cannot exceed 3'5" and wings are optional
- To be shown over a course of not less than eight fences

### **Combining/Dividing Sections:**

Competition management may offer Age Group Equitation classes divided at their discretion. Equitation that is offered by age will be awarded points that will be credited to the age groups defined in GR1131 or the relevant Zone Specifications.

### **Awards:**

Zone Horse of the Year Awards will be presented annually to the following sections:

- Equitation 14 and Under
- Equitation 15- 17



## **USHJA COMPETITIVE PROGRAMS**

For more information regarding the following programs please click on the links below:

### **Green Hunter Incentive**

Click [here](#) for full specifications

### **International Hunter Derby**

Click [here](#) for full specifications

### **National Hunter Derby**

Click [here](#) for full specifications

### **Outreach**

Click [here](#) for full specifications

### **Pony Hunter Derby**

Click [here](#) for full specifications

### **World Championship Hunter Rider**

Click [here](#) for full specifications

### **Zone Horse of the Year and Stirrup Cup Championships**

Please check individual [zone pages](#)

### **Zone Jumper Championships**

Click [here](#) for full specifications

## **SPECIAL CLASSES**

### **3'3" Jumping Seat Medal**

Click [here](#) for full specifications

### **Green Hunter Challenge**

Click [here](#) for full specifications

### **Hunterdon Cup Equitation Classic**

Click [here](#) for full specifications



**ZONE 11**  
**2021 HUNTER, JUMPER AND EQUITATION SPECIFICATIONS**

**Table of Contents**

2021 ZONE 11 HUNTER, JUMPER AND EQUITATION SPECIFICATIONS.....	2
ADULT AMATEUR HUNTER .....	3
ADULT AMATEUR JUMPER .....	4
AGE GROUP EQUITATION: ADULT SECTION .....	5
CHILDREN'S HUNTER .....	6
CHILDREN'S JUMPER .....	7
AGE GROUP EQUITATION: CHILDREN'S/JUNIOR .....	8
USHJA COMPETITIVE PROGRAMS AND SPECIAL CLASSES.....	9



## **2021 ZONE 11 HUNTER, JUMPER AND EQUITATION**

### **SPECIFICATIONS (HI)**

Zone 11 chooses no contiguous states.

### **JUDGING FOR ALL HUNTER AND EQUITATION SECTIONS:**

- To be judged on performance and soundness, suitability to count.
- Horses and Ponies are not required to jog for soundness.

### **ELIGIBILITY FOR ADULT AMATEURS: HUNTER, JUMPER AND EQUITATION:**

- To be ridden by exhibitors who have reached their 18<sup>th</sup> birthday as of December 1 of the current competition year and who hold a current USEF Amateur certification. Open to horses and ponies.

### **ELIGIBILITY FOR CHILDREN'S SECTIONS: HUNTER, JUMPER AND EQUITATION:**

- To be ridden by exhibitors who have not reached their 18<sup>th</sup> birthday as of December 1 of the current competition year.



## **ADULT AMATEUR HUNTER**

### **Sections offered and requirements:**

- Adult Amateur Hunter

### **Cross Entry:**

No cross entry restrictions.

### **Fence Height:**

- 3'0" with spreads not to exceed the fence height.
- Combinations will be permitted

### **Combining/Dividing Sections:**

- The Adult Amateur and Children's Hunter sections may be combined if one of the sections has fewer than six (6) entries.

### **Awards:**

Zone Horse of the Year Awards will be presented annually to the following section:

- Adult Amateur Hunter



## **ADULT AMATEUR JUMPER**

- Refer to JP118



## **AGE GROUP EQUITATION: ADULT SECTION**

- Refer to GR1131



## **CHILDREN'S HUNTER**

### **Sections offered and requirements:**

- Children's Hunter

### **Cross Entry:**

Entries may not cross enter into the Junior Hunter section.

### **Fence Height:**

- 3'0" with spreads not to exceed fence height
- Combinations will be permitted

### **Combining/Dividing Sections:**

- The Adult Amateur and Children's Hunter sections may be combined if one of the sections has fewer than six (6) entries.

### **Awards:**

Zone Horse of the Year Awards will be presented annually to the following section:

- Children's Hunter



## **CHILDREN'S JUMPER**

- Refer to JP118



## **AGE GROUP EQUITATION: CHILDREN'S/JUNIOR**

- Refer to GR1131



## **USHJA COMPETITIVE PROGRAMS**

For more information regarding the following programs please click on the links below:

### **Green Hunter Incentive**

Click [here](#) for full specifications

### **International Hunter Derby**

Click [here](#) for full specifications

### **National Hunter Derby**

Click [here](#) for full specifications

### **Outreach**

Click [here](#) for full specifications

### **Pony Hunter Derby**

Click [here](#) for full specifications

### **World Championship Hunter Rider**

Click [here](#) for full specifications

### **Zone Horse of the Year Championships**

Please check individual [zone pages](#)

### **Zone Jumper Championships**

Click [here](#) for full specifications

## **SPECIAL CLASSES**

### **3'3" Jumping Seat Medal**

Click [here](#) for full specifications

### **Green Hunter Challenge**

Click [here](#) for full specifications

### **Gladstone Cup Equitation Classic**

Click [here](#) for full specifications



**ZONE 12**  
**2021 HUNTER, JUMPER AND EQUITATION SPECIFICATIONS**

**Table of Contents**

2021 ZONE 12 HUNTER, JUMPER AND EQUITATION SPECIFICATIONS.....	2
ADULT AMATEUR HUNTER .....	3
ADULT AMATEUR JUMPER.....	4
AGE GROUP EQUITATION: ADULT SECTION.....	5
CHILDREN'S HUNTER .....	6
CHILDREN'S JUMPER.....	7
AGE GROUP EQUITATION: CHILDREN'S/JUNIOR.....	8
USHJA COMPETITIVE PROGRAMS AND SPECIAL CLASSES .....	9



## **2021 ZONE 12 HUNTER, JUMPER AND EQUITATION**

### **SPECIFICATIONS (AK)**

Zone 12 chooses no contiguous states.

### **JUDGING FOR ALL HUNTER AND EQUITATION SECTIONS:**

- To be judged on performance and soundness, manners, suitability to count.
- Horses and Ponies are not required to jog for soundness.
- In Equitation: to be judged on performance, style, form and suitability of horse and rider to count.

### **ELIGIBILITY FOR ADULT AMATEURS: HUNTER, JUMPER AND EQUITATION:**

- To be ridden by exhibitors who have reached their 18<sup>th</sup> birthday as of December 1 of the current competition year and who hold a current USEF Amateur certification. Open to horses and ponies. Any horse and pony regardless of money won is eligible to compete in this division.

### **ELIGIBILITY FOR CHILDREN'S SECTIONS: HUNTER, JUMPER AND EQUITATION:**

- To be ridden by exhibitors who have not reached their 18<sup>th</sup> birthday as of December 1 of the current competition year. Any horse and pony regardless of money won is eligible to compete in this division.



## **ADULT AMATEUR HUNTER**

### **Sections offered and requirements:**

- Adult Amateurs – may be split into two (2) sections

### **Cross Entry:**

No cross entry restrictions.

### **Fence Height:**

- 2'9" with spreads not to exceed the fence height.
- To be shown over a minimum of eight fences.
- Combinations will be permitted.

### **Combining/Dividing Sections:**

May be split into two sections:

- Adult Amateur Hunter 18– 35
- Adult Amateur Hunter 36 & Over

Adult Amateur Hunter classes may be combined with Children's Hunter classes.

### **Awards:**

Zone Horse of the Year Awards will be presented annually to the following sections:

- Adult Amateur Hunter 18- 35
- Adult Amateur Hunter 36 & Over



## **ADULT AMATEUR JUMPER**

### **Sections offered and requirements:**

- Adult Amateur Jumper

### **Cross Entry:**

No cross entry restrictions.

### **Fence Height:**

- 0.90m
- To be shown over a minimum of eight fences

### **Combining/Dividing Sections:**

Adult Amateur Jumper classes may be combined with Children's Jumper classes.

### **Awards:**

Zone Horse of the Year Awards will be presented annually to the following section:

- Adult Amateur Jumper



## **AGE GROUP EQUITATION: ADULT SECTION**

### **Sections Offered:**

- Adult Equitation 18- 35
- Adult Equitation 36 & Over

### **Cross Entry:**

Riders may not cross enter into the Alaska State Horse Show Modified Equitation section or the 2'9" Equitation at the same competition.

### **Fence Height:**

- 3'0" with spreads not to exceed fence height
- Combinations will be permitted
- To be shown over a minimum of eight fences

### **Combining/Dividing Sections:**

May be combined with Children's/Junior equitation.

### **Awards:**

Zone Horse of the Year Awards will be presented annually to the following sections:

- Adult Equitation 18- 35
- Adult Equitation 36 & Over



## **CHILDREN'S HUNTER**

### **Sections offered and requirements:**

- Children's Hunter

### **Cross Entry:**

No cross entry restrictions.

### **Fence Height:**

- 2'9" with spreads not to exceed fence height
- Combinations will be permitted
- To be shown over a minimum of eight fences

### **Combining/Dividing Sections:**

Children's Hunter classes may be combined with Adult Amateur Hunter classes.

### **Awards:**

Zone Horse of the Year Awards will be presented annually to the following section:

- Children's Hunter



## **CHILDREN'S JUMPER**

### **Sections offered and Requirements:**

- Children's Jumper

### **Cross Entry:**

No cross entry restrictions.

### **Fence Height:**

- 0.90m
- To be shown over a minimum of eight fences

### **Combining/Dividing Sections:**

Adult Amateur Jumper classes may be combined with Children's Jumper classes.

### **Awards:**

Zone Horse of the Year Awards will be presented annually to the following section:

- Children's Jumper



## **AGE GROUP EQUITATION: CHILDREN'S/JUNIOR**

### **Sections Offered:**

- Children's Equitation
- Junior Equitation 14 & Under
- Junior Equitation 15- 17

### **Cross Entry:**

Riders may not cross enter into the Alaska State Horse Show Modified Equitation section or the 2'9" Equitation at the same competition

### **Fence Height:**

- 3'0" with spreads not to exceed fence height
- To be shown over a minimum of eight fences
- Combinations will be permitted

### **Combining/Dividing Sections:**

May be combined with Adult equitation.

### **Awards:**

Zone Horse of the Year Awards will be presented annually to the following sections:

- Equitation 14 & Under
- Equitation 15- 17



## **USHJA COMPETITIVE PROGRAMS**

For more information regarding the following programs please click on the links below:

### **Green Hunter Incentive**

Click [here](#) for full specifications

### **International Hunter Derby**

Click [here](#) for full specifications

### **National Hunter Derby**

Click [here](#) for full specifications

### **Outreach**

Click [here](#) for full specifications

### **Pony Hunter Derby**

Click [here](#) for full specifications

### **World Championship Hunter Rider**

Click [here](#) for full specifications

### **Zone Horse of the Year and Stirrup Cup Championships**

Please check individual [zone pages](#)

### **Zone Jumper Championships**

Click [here](#) for full specifications

## **SPECIAL CLASSES**

### **3'3" Jumping Seat Medal**

Click [here](#) for full specifications

### **Green Hunter Challenge**

Click [here](#) for full specifications

### **Gladstone Cup Equitation Classic**

Click [here](#) for full specifications





## **2021 USHJA Zone HOTY Program and Championship Event Specifications**

### **USHJA Zone HOTY Year End Award Program**

#### **I. MINIMUM ELIGIBILITY REQUIREMENTS**

- A. Horse owner, rider and trainer must be Active/Competing members of USHJA and USEF. Membership must be active on or before the first day of competition as outlined in the USEF rulebook.
- B. Horses must be recorded with USEF and registered with USHJA.
- C. The competition year is December 1 through November 30.

#### **II. POINTS**

- A. The points will be based on the current increment system for Premier (AA), National (A), Regional I (B) and Regional II (C) rated competitions established by USEF.
- B. Points accumulated in a state or country contiguous to an owner's home zone may be counted toward Horse of the Year points at both the zone and national level. If a contiguous state or country offers a section that is not offered by the owner's home zone, points will not count at the zone level, but they will be counted towards USEF national HOTY awards.
- C. USHJA zone points can only be accrued if the competition follows the zone specifications.
- D. The high performance, green, young hunter, amateur owner, conformation hunter, junior hunter, pony hunter and classics are awarded USHJA zone points as well as national USEF points. USHJA zone points are only awarded in contiguous states if horse and rider are competing in a section offered by their home zone. The USHJA zone points for the high performance hunter, green, amateur owner, conformation hunter, junior hunter and pony hunter divisions are based on the Regional I rated points chart, regardless the rating of the competition.

### **USHJA Zone HOTY Championship Program**

#### **I. ZONE HOTY CHAMPIONSHIP**

- A. Competitor Qualifying Criteria
  - 1. HOTY Championship classes are open to all competitors who meet the Section I Minimum Eligibility Requirements.
- B. In order to earn Zone Championship Points, the owner or recorded leasee of the horse must reside within the Zone.
  - 1. In Hunter and Jumper sections the owner or recorded leasee of the horse must reside within the Zone in order to participate in the Zone Championship and receive Championship Points.
  - 2. In Equitation sections the rider must reside within the Zone in order to participate in the Zone Championship and receive Championship Points.
- C. Each USHJA Zone HOTY Championship must offer a minimum of six Zone HOTY sections. Complementary sections may be combined if there are not at least three entries in each section. Please note the age groups offered may vary for each zone. All sections must be run in accordance with the Zone Specifications.
- D. Eligible riders may participate in two Championships within the same zone.



## HUNTERS

- ☐ Green Hunter 3', 3'3", 3'6", 3'9"
- ☐ Young Hunter 3'0", 3'3", 3'6"
- ☐ High Performance Hunter
- ☐ Performance Hunter 3'6"
- ☐ Performance Hunter 3'3"
- ☐ High Performance Conformation Hunter
- ☐ Green Conformation Hunter 3'6"
- ☐ Small Hunter
- ☐ Amateur Owner 3'6" 18-35
- ☐ Amateur Owner 3'6" 36+
- ☐ Amateur Owner 3'3"- 18-35
- ☐ Amateur Owner 3'3"-36+
- ☐ Small Junior 3'6" 15 & Under
- ☐ Large Junior 3'6" 15 & Under
- ☐ Small Junior 3'6" 16-17
- ☐ Large Junior 3'6" 16-17
- ☐ Junior Hunter 3'3"
- ☐ Small Pony
- ☐ Medium Pony
- ☐ Large Pony
- ☐ Green Pony-Sm/Med
- ☐ Green Pony-Large
- ☐ Children's Pony Hunter
- ☐ Children's Hunter 13 & Under

- ☐ Children's Hunter 14-17
- ☐ **Low Children's Hunter 2'6"**
- ☐ Adult Amateur 18-35
- ☐ Adult Amateur 36-49
- ☐ Adult Amateur 50+
- ☐ **Low Adult Amateur 2'6"**
- ☐ Thoroughbred Hunter
- ☐ USHJA Hunter 2', 2'3", 2'6", 2'9", 3'

## EQUITATION

- ☐ Equitation 14 & Under
- ☐ Equitation 15-17
- ☐ Adult Equitation 18-35
- ☐ Adult Equitation 36+

## JUMPERS

- ☐ Low Junior Jumper
- ☐ Low Amateur Jumper
- ☐ Low Amateur Owner Jumper
- ☐ Medium Junior Jumper
- ☐ Medium Amateur Jumper
- ☐ Medium Amateur Owner Jumper
- ☐ High Junior Jumper
- ☐ High Amateur

## Jumper

- ☐ High Amateur Owner Jumper
- ☐ Low Children's Jumper
- ☐ Low Adult Amateur Jumper
- ☐ High Children's Jumper
- ☐ High Adult Amateur Jumper
- ☐ 5 Year Old Young Jumpers
- ☐ 6 Year Old Young Jumpers
- ☐ 7 Year Old Young Jumpers
- ☐ Pony Jumpers
- ☐ Thoroughbred Jumper

## HUNTER BREEDING

- ☐ Yearling
- ☐ 2 Year Old
- ☐ 3 Year Old
- ☐ Pony Yearling
- ☐ Pony 2 Year Old
- ☐ Pony 3 Year Old
- ☐ Best Young Horse/Best Young Pony

## SIDE SADDLE

- ☐ Ladies Hunter Under Saddle
- ☐ Ladies Hunter Hack
- ☐ Ladies Over Fences

## **II. ZONE CHAMPIONSHIP COMPETITION FORMAT**

- A. A Zone HOTY Championship host must apply for a two year competition agreement.
- B. The Zone HOTY Championship must be offered under the Section or Classic Format.

### **1. Hunter:**

#### A. Section Format:

- 1. Must be offered with a minimum of two over fences classes and one under saddle as defined in HU150.
- 2. Management may designate classes of an existing section that will count for the USHJA Zone Championship Points. Additional classes are not required to be held for the USHJA Zone HOTY Championship.
- 3. Eligible exhibitors that place 1<sup>st</sup>-8<sup>th</sup> in each class will receive Zone HOTY Championship Points. Zone HOTY Championship Points will be awarded for Champion and Reserve Champion.

#### B. Classic Format:

- 1. Must be offered with two over fences classes as part of the Classic.
- 2. Eligible exhibitors that place 1<sup>st</sup>-8<sup>th</sup> in the second round of the Hunter Classic will receive Zone HOTY Championship Points.

### **2. Jumper**

#### A. Section Format:

- 1. May be offered as two or three individual classes.
- 2. Management may designate classes of an existing section that will count for the USHJA Zone Championship Points. Additional classes are not required to be held for the USHJA Zone HOTY Championship.



3. Eligible exhibitors that place 1<sup>st</sup>-8<sup>th</sup> in each class will receive Zone HOTY Championship Points.
- B. Classic Format:
  1. May be offered in a two round/one jump-off Jumper Classic.
  2. Eligible exhibitors that place 1<sup>st</sup>-8<sup>th</sup> for the Championship overall placings in the Classic.

### 3. **Equitation**

- A. Section Format
  1. Must be offered at two over fences classes and one under saddle.
  2. Management may designate classes of an existing section that will count for the USHJA Zone Championship Points. Additional classes are not required to be held for the USHJA Zone HOTY Championship.
  3. Eligible exhibitors that place 1<sup>st</sup>-8<sup>th</sup> in each class will receive Zone HOTY Championship Points. Zone HOTY Championship Points will be awarded for Champion and Reserve Champion.
- C. If the competition charges exhibitors an additional fee ("Armband Fees") to compete in the Zone HOTY Championship, a minimum of 3 Zone Championship exhibitors must pay the additional fee and compete in order for the Zone HOTY Championship Points to be awarded.

## III. **HOTY CHAMPIONSHIP POINTS**

- A. Classic format is defined as one zone Championship class, per section, running as a two round class. The eligible exhibitors that place 1<sup>st</sup> – 8<sup>th</sup> in the second round will receive the Zone HOTY Championship Points listed under the Classic Format. In order to receive points a minimum of three exhibitors are needed to compete for Championship Points to be awarded. If held as a stand-alone class, the Zone Championship class format does not follow the HU174, rules.
- B. If a competition uses a Classic Format and runs the class concurrently, the Classic will need to follow HU174, including the minimum of six entries. Competition management will pull the eligible Zone Championship exhibitors from the classic and re-pin. This Zone Championship class will then follow the minimum of three entries to obtain points. These exhibitors will receive the regular points for the classic and the additional points from the Zone Championship class.
- C. A minimum of three exhibitors must compete at a Zone HOTY Championship in order for Zone HOTY Championship Points to be awarded to follow HU150.
- D. The definition of compete for Hunters and Age Group Equitation is in accordance with HU119 and the definition of compete for Jumpers is in accordance with JP135.13.
- E. Hunter Zone HOTY Championship Point Chart

Champion and Reserve Championship Points will be given to the Zone HOTY Championship sections that follow HU148. The following chart will also be applicable to Zone HOTY Championship Side Saddle classes.

Placing	Championship Points for Each Class (Section Format)	Championship Points for Each Class (Classic Format)
1	40	80
2	30	60
3	20	40
4	12	24
5	10	20
6	8	16
7	6	12
8	4	8
Champion	80	
Reserve	48	



#### F. Jumper Zone HOTY Championship Point Chart

Low Children's/Adult Jumpers, High Children's/Adult Jumpers and Thoroughbred Jumper will receive points from the Zone HOTY Championship Point Chart excluding Champion and Reserve points.

Low Junior Jumpers, Low Amateur Jumpers, Low Amateur Owner Jumpers, Medium Junior Jumpers, Medium Amateur Jumpers, Medium Amateur Owner Jumpers, High Junior Jumpers, High Amateur Jumpers, High Amateur Owner, Pony Jumpers and Young Jumpers will be based on one point for every dollar won unless no money is awarded and then these classes will receive the points from the Zone HOTY Championship Point Chart excluding Champion and Reserve points.

Placing	Championship Points for Each Class (Section Format)	Championship Points for Each Class (Classic Format)
1	40	80
2	30	60
3	20	40
4	12	24
5	10	20
6	8	16
7	6	12
8	4	8
Champion	N/A	
Reserve	N/A	

#### G. Equitation Zone HOTY Championship Point Chart

Champion and Reserve Championship Points will be given to the Zone HOTY Championship sections that offer two over fences classes and one under saddle class.

Placing	Championship Points for Each Class	Placing	Championship Points for Each Class
1	40	6	8
2	30	7	6
3	20	8	4
4	12	Champion	80
5	10	Reserve	48

#### H. Hunter Breeding Zone HOTY Championship Point Chart

1. Hunter Breeding points will count with less than three entries, see GR1113.2

Placing	Championship Points for Each Class
1	10
2	6
3	4
4	3
5	2
6	1
Best Young Horse/Best Young Pony	10



Champion	
Best Young Horse/Best Young Pony Reserve	6

**VI. ADDITIONAL FEES (“Armband Fees”) FOR ZONE HOTY CHAMPIONSHIPENTRIES**

- A. Host Competitions may only charge additional fees (“Armband Fees”) to participate in the USHJA Zone HOTY Championship under the following conditions:
  1. The fees are included in the qualifying criteria developed by each Zone and approved by the USHJA.
  2. The fees in the qualifying criteria are being assessed to benefit the Zone.
  3. The fees are remitted to the USHJA within 10 days of the conclusion of the competition.
- B. If qualifying criteria is not developed by the Zone, no additional fees may be charged.

**VI. CONTACT INFORMATION**

Please contact USHJA if questions arise pertaining to the USHJA HOTY Championship cannot be answered by the show steward, management or the zone committee representative based on the class specifications provided (USHJA Phone: 859-225-6700).

*The USHJA Zone HOTY Championship and the related format and specifications are the sole properties of the USHJA and may only be held, conducted or used upon the terms and conditions specified by the USHJA. USHJA reserves the right to change language in documents related to the conduct of the USHJA Zone HOTY Championship as necessary for the purposes of consistency and clarity. Any USHJA Zone HOTY Championship which is not conducted in accordance with the USEF Rules and Zone Specifications will not count for Championship Points. Any deviations from the class specifications for the USHJA Zone HOTY Championship are not permitted without the express written permission from USHJA prior to the printing of the prize list.*

*For any rules not specified above, please refer to the current USEF Rule Book.*







## 2021 Zone Jumper Team Championship Specifications

*Changes from 2020 marked in bold italic and underlined.*

### Contents

I. MINIMUM ELIGIBILITY REQUIREMENTS.....	2
II. QUALIFICATION REQUIREMENTS.....	2
III. RULES AND REGULATIONS.....	4
A. Horse inspection and jog for soundness.....	4
B. Tack/ Equipment.....	5
Athlete Rules and Regulations .....	5
A. Schooling .....	5
B. Attire.....	5
IV. MEDICATION RULES .....	6
V. REQUIRED DOCUMENTS.....	6
VI. CHAMPIONSHIP SCHEDULE .....	6
VII. CUMULATIVE INDIVIDUAL CHAMPIONSHIP SCORING.....	9
VIII. CHEF d'EQUIPE .....	9
IX. ORGANIZER REQUIREMENTS .....	10
X. ZONE ELIGIBILITY REQUIREMENTS .....	11
A. Important Dates and Deadlines .....	13
XI. NUMBER AND COMPOSITION OF TEAMS.....	13
XII. ZONE HOTY CHAMPIONSHIPS POINTS.....	13

Due to the Covid-19 pandemic, all USHJA programs, properties, events and related specifications are subject to change in accordance with federal, state and local laws and regulations.





## USHJA Zone Jumper Team Championship Specifications

- 1.10/1.15m Children's and Adult Amateur Jumper
- 1.20/1.25m Junior and Amateur Jumper
- 1.30/1.35m Junior and Amateur Jumper

### I. **MINIMUM ELIGIBILITY REQUIREMENTS**

- A. Eligible athletes must be a current active USEF and USHJA member in good standing (see GR201 & JP 100.1) from the time of application until conclusion of event.
- B. The horse must be registered with USHJA (see JP 100.2) and recorded with USEF pursuant to USEF GR 1102, in good standing under USEF rules.
- C. The burden of proof of eligibility to compete will rest with and be the sole responsibility of the owner or athlete, and not of the USHJA. USHJA staff is not available to determine each horse's or athlete eligibility.
- D. The zone of each Athlete is determined by the athlete's point state as recorded with USEF as of December 1, 2020 (see JP 100.5)
- E. Athletes wishing to participate in the USHJA Zone Jumper Team Championships complete and submit an application online at [www.ushja.org/zonejumper](http://www.ushja.org/zonejumper) no later than 45 days prior to the start of their respective Championship. The applicants must certify that they meet the qualification and eligibility conditions delineated herein.
  - Early Application: December 1 through April 10. Non-refundable fee of \$75 per horse.
  - Late Application: April 11 through 45 days before each Zone or Combined Zone Championship. Non-refundable fee of \$150 per horse.
- F. Refer to "Zone Eligibility Requirements" for important dates and deadlines.

### II. **QUALIFICATION REQUIREMENTS FOR ATHLETE/HORSE COMBINATIONS**

- A. An athlete and/or horse is eligible to compete in only one height section and on one team at the Zone Jumper Team Championships:
  - 1.10/1.15m Children's and Adult Amateur Jumper Championship
  - 1.20/1.25m Junior/Amateur Jumper Championship
  - 1.30/1.35m Junior/Amateur Jumper Championship
  - ***If qualified and eligible, an athlete may compete on a different horse in the Platinum Jumper Championships.***
- B. In order to be eligible for the Zone Jumper Team Championships, athlete/horse combinations must earn a minimum of 20 points in their respective section(s) at USEF licensed competitions held with fence heights of that section 45 days prior the start of their championship.

Due to the Covid-19 pandemic, all USHJA programs, properties, events and related specifications are subject to change in accordance with federal, state and local laws and regulations.



- C. The point standings (ranking) in each zone from 30 days following the conclusion of the previous year's Zone Jumper Team Championship to 45 days prior to the start of the current year's Championship, will be used to determine the athlete/horse combinations acceptance to compete in that zone's championships. Ties will be decided by determining which athlete/horse combination has the most first place finishes in the classes specified below at their respective height.
- D. Zone Jumper Team Championships must accept up to a maximum of 192 athlete/horse combinations. A maximum of eight teams per section will be accepted.
- E. Athlete/horse combinations wishing to compete in the 1.10/1.15m Championship may not have competed in a class held at a height over 1.25m within the current qualifying period up through the championship. Athletes may not have competed in a class held at a height over 1.25m within the current qualifying period up through the championships.
- F. Athlete/horse combinations wishing to compete in the 1.20/1.25m Junior/Amateur Jumper Championship may not have competed in a class held at a height over 1.35m within the qualifying period up through the championship. Athletes may not have competed in a class held at a height over 1.35m within the current qualifying period up through the championship.
- G. Athlete/horse combinations wishing to compete in the 1.30/1.35m Junior/Amateur Jumper Championship may not have competed in a class held at a height over 1.45m within the qualifying period up through the championship. Athletes may not have competed in a class held at a height over 1.45m within the current qualifying period up through the championship.
- H. No athlete will be considered for the Zone Jumper Team Championship that has competed in classes that have heights greater than the maximum height restriction of each section in the current competition year unless a waiver has been granted.
- I. Waiver
  - If an athlete has an extenuating circumstance and wishes to apply for a waiver to any of the requirements in Section I, he must apply to the USHJA explaining the circumstances and details. The respective zone-committee will evaluate the request and provide a recommendation to the USHJA Emerging Jumper Rider Task Force which will make the final decision whether to accept or deny the waiver.
  - Waivers will not be granted for classes that do not meet the minimum fence height.
  - In no case will a waiver include any classes that occur less than 45 days before the Championship when the point standings freeze.
  - Waivers will not be granted for Athletes that have jumped over the maximum height restrictions more than 3 times within the qualifying period.
- J. Waivers must be submitted at least 45 days prior to the championships. Any waivers submitted after the deadline will not be considered.

K. Substitutions

- Once the definite entries are secured, and up to 14 days preceding the Monday of the Championship, if an eligible athlete/horse combination is unable to compete at the Championship, the space will be filled by the next available combination from the frozen point standings list. If a horse is unable to compete and that athlete has another horse that is eligible to compete in the respective championship section and within the standings list cutoff, the substitution will be allowed based on that athlete/horse combinations point standing from the frozen qualified list.
- During the week of the Championship if an entry is not able to compete, the four-member team will be reduced to three. If a three-member team is reduced to two members, those athletes will compete as individuals.
- If a team is unable to field at least three members, the remaining members may compete in the championship as individuals. If there are at least three individuals from different zones in a combined zone championship before the first competition, they may comprise a combined team upon approval of

Due to the Covid-19 pandemic, all USHJA programs, properties, events and related specifications are subject to change in accordance with federal, state and local laws and regulations.



the USHJA Jumper Technical Delegate.

- To hold a Zone Jumper Team Championship, a minimum of three teams must be entered in each section or combined section. Teams may be combined by sections, height, combined by zone, and/or combined section, height, and zone.
- It is the intention of the USHJA to allow as much flexibility as possible within the parameters of sound and fair competition, and good sport in the allowance of teams to be made up at events when competitors drop out or are eliminated due to sickness or injury. Example: A horse gets injured in the first class leaving only two athletes. A third athlete is available and riding as an individual. In this case a team can be made up from the three competitors and thus a team could be fielded for the team day.

L. Qualifying List

- Athlete/horse combinations for all three heights of the Zone Jumper Team Championships will be accepted from the USHJA Zone Jumper Team Championship Qualifying List found on the USHJA website, [www.ushja.org/zonejumper](http://www.ushja.org/zonejumper).
- Combined Zones: Each Zone may send up to 16 qualified athlete/horse combinations per section. Should a Zone be unable to send 16 qualified athlete/horse combinations the other competing Zone may send more than their allotted 16 combinations until a maximum of 32 athlete/horse combinations per section have been accepted.

### III. **RULES AND REGULATIONS**

#### Horse Rules and Regulations

A. Horse inspection and jog for soundness

- Championship horses must be stabled on the show grounds where the championship is being held, in official horse show stabling following the completion of the Official Horse Inspection and Jog for Soundness. Championship horses must remain on the horse show grounds from the start of the official jog through the completion of their Championship.
- Horses competing in the Championship may not compete in any other class at the same horse show after the Official Jog has taken place.
- All Championship horses must be presented at the mandatory horse inspection and jog for soundness by the athlete or designated representative. The horse inspection and jog for soundness will be held not more than 24 hours prior to the start of the First Individual Qualifying Class. The exact time and location will be included in the prize list and schedule for each championship.
- A designated representative for the horse must be present at the horse inspection and jog for soundness. For the purposes of these championships the “designated representative” must be at least 18 and is defined as the rider, trainer, parent/guardian, Chef d’Equipe, or an authorized representative (authorization in writing is required).
- Each horse must be presented with its entry number. Following the official jog, the assigned back number must accompany the horse/pony at all times when it is out of its stall and must be visible on the stall door when in the stall.
- Horses not accepted at the horse inspection and jog for soundness will have the opportunity to be re-presented once prior to the First Individual Qualifying Class.
- If a horse is not accepted at the initial horse inspection and jog for soundness, they may not participate in the Championship Training Session if it is held prior to the re-inspection. Horses not accepted at the re-inspection and jog for soundness will not be allowed to compete in the Championships. Horses may not participate in any concurrently held competition during which the Championship is held on the same grounds for a period of 48 hours following the horse inspection. (GR914.3)

Due to the Covid-19 pandemic, all USHJA programs, properties, events and related specifications are subject to change in accordance with federal, state and local laws and regulations.



## B. Tack/ Equipment

USEF Rules: USEF rules will govern these Championships. Additionally, please pay particular attention to the specifics listed below:

### 1. Martingales

- Standing martingales are permitted in the 1.10/1.15m Children's and Adult Amateur Jumper Championship and the 1.20/1.25m Junior and Amateur Jumper Championships
- Only running martingales used in a conventional manner are permitted in the 1.30/1.35m Junior/Amateur Jumper Championships. (JP111.1)
- The use of any other type of martingale will be cause for elimination from that Championship class. Exception: Irish Martingales may be used.

### 2. The use of Draw Reins, German Martingales, Chambons, or any other unconventional equipment are not allowed at any time during the Championships, including schooling. Exception: The use of Draw Reins is permissible during Awards Presentations and Victory Gallops.

### 3. Equipment

- The total maximum weight of equipment allowed to be added to a horse's leg, front or hind (single or multiple boots, fetlock rings, etc.), is 500 grams (shoe excluded). (JP111.5)
- Random or formal boot inspections may be conducted at the discretion of the USHJA Jumper Technical Delegate after consultation with the Senior Steward.

## Athlete Rules and Regulations

- Although an athlete is not prevented from competing on another horse during the Championship week, there will be no waiting for that athlete/horse during the Championship classes. If an athlete is not immediately available in the order, the athlete will be scratched from that Championship class.
- Failure to enter the ring within one minute of being called incurs elimination. The time limit for entering the ring must be enforced by management. (JP136.2)
- Only the competing athlete may be mounted on the Championship horse after the Official Jog.
- Rider's Meeting: There will be a mandatory rider's meeting and Show Jumping Athlete Pathway Orientation presentation; time and location will be included in the prize list and schedule.
- The draw for the Team Order of Go will take place at the Riders Meeting. Teams will be determined two weeks prior to the Championship.

## A. Schooling

- USEF Jumper Schooling Rules will be in effect 24 hours prior to the start of the first class of the competition until completion of the competition.
- Once the Official horse inspection and jog for soundness is complete, schooling must take place in designated championship schooling areas only.
- The Jumper Technical Delegate will post a Championship Schooling Schedule at the start of the Championship, which will include times and locations.
- Violations of the schooling rules and times will result in possible elimination from the Championships.

## B. Attire (JP111.9)

### 1. Official Horse Inspection and Jog for Soundness and Course Walks

- Athletes and or designated representatives must be appropriately dressed. Athletes must wear boots, breeches, and a hard hat. A designated representative must be professionally dressed with proper footwear for the Official Horse Inspection and Jog for Soundness.

### 2. Training Class (if offered)

- Coats are not required. Breeches must be light color (white, fawn or canary). Pastel and dark colored

Due to the Covid-19 pandemic, all USHJA programs, properties, events and related specifications are subject to change in accordance with federal, state and local laws and regulations.



breeches are not allowed. Shirts (polo shirts are permitted) must have collars and sleeves (sleeves may be either long or short), and must be tucked into breeches. Sleeveless shirts and shirts with exposed hoods are prohibited. Boots are required. Half chaps are permitted as long as the color matches the paddock boots being worn. (JP111.9c)

3. First Individual Qualifying Competition

- Dark, muted or similar colored coats are required; white breeches; a white tie, choker (unless the shirt, by design, has the choker built in for its intended use) and a white shirt must be worn. Shirts must be fastened at the neck and tucked into breeches. Boots are required. Half chaps are permitted as long as the color matches the paddock boots being worn. (JP111.9a)

4. Team Competition

- White breeches; Zone team shirts or team polo shirts are permitted. Shirts must have collars and sleeves (sleeves may be either long or short), and must be tucked into breeches. Sleeveless shirts and shirts with exposed hoods are prohibited. If team shirts are not available athletes must follow the dress code for the First Individual Qualifying Competition. Members on each team must all wear coordinated shirts or formal attire. Boots are required. Half chaps are permitted as long as the color matches the paddock boot.

5. Individual Final

- Dark, muted or similar colored, coats are required; white breeches; a white tie, choker (unless the shirt, by design, has the choker built in for its intended use) and a white shirt must be worn. Shirts must be fastened at the neck and tucked into breeches. Boots are required. Half chaps are permitted as long as the color matches the paddock boots being worn. (JP111.9a)

**IV. MEDICATION RULES**

A. USEF Drugs & Medication rules will be in effect for these championships.

**V. REQUIRED DOCUMENTS**

A. Passports are not required.

B. Entrants must comply with the documents and health certificates, if any, required by the organizer, state, and facility where the championship is being held.

**VI. CHAMPIONSHIP SCHEDULE**

There are two format options under which the Championships may be conducted. Host management may choose the option that they feel will work best for the Championship, always keeping the welfare of the horses and athletes as the primary consideration.

Championship Schedule for all height sections

1. 1.10-1.15m Children's and Adult Amateur Championship; spreads up to 1.25m
2. 1.20-1.25m Junior and Amateur Championship; spreads up to 1.40m
3. 1.30-1.35m Junior and Amateur Championship; spreads up to 1.45m
4. The speed for all three height sections is 350m/m.

**OPTION ONE – Three Day Format**

**A. Day One (First Round of the Team Championship and First Individual Qualifying Class)**

1. Specifications: The class will be conducted under a Table II, Section 1. Faults and time. The results of this class will be decided by adding together the faults incurred over the course and any penalties for exceeding the Time Allowed. Horses with clear rounds or equal faults are classified according to their time taken to complete the course. Athletes eliminated or retiring from the course for any reason shall receive a score equal to 20 faults more than the highest penalized competitor in that round.
2. Individual Classification: Faults from Round One will be carried forward to the Individual Standings and

Due to the Covid-19 pandemic, all USHJA programs, properties, events and related specifications are subject to change in accordance with federal, state and local laws and regulations.



into Round Two of the Team Championships on Day Two. Ties for non-medal position in the Individual Final will be determined by the time taken on Day One.

3. Start Order: The draw for the team start order for the Team Championship will occur at the Rider's Meeting. The order of the individuals on a team will be determined by the Chefs and given to the USHJA representative at the Rider's Meeting. The Chef d'Equipe of teams comprising only three athletes may choose which of the three positions out of the four they will start their athletes.
4. Class Awards: Ribbons will be awarded through 8th place. Prize money: 20% of the sections prize money will be paid through 8th as follows: 30%, 22%, 15%, 10%, 7%, 6%, 5%, 5%.

**B. Day Two (Second Round of the Team Championship/Second Individual Qualifying Class)**

1. Specifications: The Team Championship is a two round format held over two days. Round two also serves as the second Qualifying Class for the Individual Final. The competitors will be scored under a modified Table II.
2. Scoring
  - The Second Round of the Team Championship is open only to athlete/horse combinations that have started (whether eliminated or not) in the First Individual Qualifying Class (Day One).
  - All athletes will receive a score regardless of elimination and are eligible to compete in both rounds of the Team Competition.
  - Athletes eliminated or retiring from the course for any reason shall receive a score equal to 20 faults more than that received by the highest penalized competitor in that round.
  - Only the best (lowest) three scores of each team from each round will count toward the team's score.
  - The winning team will be the team with the lowest combined scores from the two rounds.
  - Any teams tied for a medal shall jump off. The Chefs d'Equipe will select one member from the team for the jump off. The jump off will be scored with faults and time deciding the medal position.
  - If jump-offs for multiple medals are required, the jump-off for the lowest medal will occur first.
  - Placing of teams tied below medal positions will be decided by the combined times from the three highest place riders on a team from Day One.
3. Start Order: The starting order of teams will be the reverse order of team scores from the first round (Day One). Any teams tied will go in the order of their first round drawn order.
  - Athletes competing as individuals will compete first in the second round of the Team Competition. The second round order for Individual competitors will be based on reverse order of scores from the first round.
4. Class Awards: Medals will be awarded to the Gold, Silver, and Bronze teams, ribbons will be awarded through 3<sup>rd</sup> place, along with any trophy or other prizes that management chooses to award. Gold team must ride for ribbons, Silver and Bronze teams will enter the ring on foot for a podium presentation. Prize money: 15% of the sections prize money will be paid to the Gold, Silver and Bronze winning teams. Prize money will be paid through 3<sup>rd</sup> as follows: 50%, 30%, 20% and divided equally among the team's members. Additionally, ribbons will be awarded through 8<sup>th</sup> to the individual class placings after round one and round two of Team Competition. Prize money: 15% of the sections prize money will be paid through 8<sup>th</sup> to the individual class placings after round one and round two of Team Competition as follows: 30%, 22%, 15%, 10%, 7%, 6%, 5%, 5%. Ties for individual placing will be broken by the faults from the first round of Team Competition on Day One. If ties remain, the time from Day One will be used.

**C. Day Three (Individual Final)**

1. Specifications: The competition will conclude with the Individual Final on the third day. It will be scored under Table II Section 2 and held over one round. The top **15** athlete/horse combinations based on the cumulative scores from the first and second individual qualifying classes, including ties for twentieth place, are eligible to compete. They must have not been eliminated in either of the two rounds of the competition. The list of the

Due to the Covid-19 pandemic, all USHJA programs, properties, events and related specifications are subject to change in accordance with federal, state and local laws and regulations.



top **15** will be posted and distributed as soon as feasible after the Team Competition concludes and medals are awarded. Following this posting, if one or more of the qualified athlete/horse combinations is unable to start in the Individual Final, the combination will not be replaced.

2. Start Order: The start order will be the reverse order of total scores incurred in the first and second individual qualifying classes. In the event of equality of scores, the result of the first qualifying class will decide, with a higher scoring athlete/horse combination going before a lower scoring one.
3. Jump-Off: In the case of a tie for an individual medal, there will be a jump-off, with the jump off going in the same order as in the Individual Final.
4. Class Awards: Gold, Silver, and Bronze medals provided by the USHJA will be awarded to the top three individuals, along with ribbons to 8<sup>th</sup> and other specified prizes or prize money as may be specified by the organizers and the USHJA. Top **5** overall must ride for ribbons. Gold, Silver, and Bronze Individuals must stay for a podium presentation. Prize money: 50% of the sections prize money will be paid to medal winning individuals as follows: Gold – 50%, Silver – 30%, Bronze – 20%. **The Individual Medalists will be invited to participate in one of the USHJA Gold Star clinics. Please find the most update information about the USHJA Gold Star Clinic at: [ushja.org/GoldStarClinics](http://ushja.org/GoldStarClinics).**

#### OPTION TWO – Four Day Format

##### A. Day One (First Individual Qualifying Class)

1. Specifications: The class will be conducted under Table II, Section 1. Faults and Time. The results of this class will be decided by adding the faults incurred over the course and any penalties for exceeding the Time Allowed. Horses with clear rounds or equal faults are classified according to the time taken. Athletes eliminated or retiring for any reason will receive a score equal to 20 faults more than the highest penalized competitor in that round.
2. Individual Classification: Faults from Round One will be carried forward to the Individual Standings. Faults from all rounds will be carried through to the Individual Final. Ties for non-medal positions in the Individual Final will be determined by the time taken on Day One.
3. Start Order: The order will be drawn at the Rider's Meeting.
4. Class Awards: Ribbons will be awarded through 8<sup>th</sup>.
5. Prize money: 20% of the prize money for the section will be paid as follows: 30%, 22%, 15%, 10%, 7%, 6%, 5%, 5%.

##### B. Day Two (Team Championship and Second and Third Individual Qualifying Classes)

1. Specifications: The Team Championship is a two round competition which also serves as the Second and Third Individual Qualifying classes for the Individual Final. This competition will be scored under a modified Table II over two identical rounds.
2. Scoring:
  - The Team Championship is open only to athlete/horse combinations that have started (whether eliminated or not) in the First Individual Qualifying Class (Day One).
  - All athletes will receive a score regardless of elimination and are eligible to compete in both rounds of the Team Championship.
  - Athletes eliminated or retiring from the round will receive a score equal to 20 faults more than the score of the highest penalized competitor in that round.
  - Only the best three scores of each team from each round will count toward the team score.
  - The winning team will be the team with the lowest combined score from the two rounds.
  - Any teams tied for a medal position will jump off. The Chef d'Equipe will select one member for the team for the jump-off. The jump-off will be scored on faults and time deciding the medal position.
  - If multiple jump-offs are required, the jump-off for bronze will occur first.

Due to the Covid-19 pandemic, all USHJA programs, properties, events and related specifications are subject to change in accordance with federal, state and local laws and regulations.



- Team placing for non-medal positions that are tied will be decided by the combined times from the three highest placed riders on a team from Day One.
3. Start Order: The starting order of teams will be the reverse order of team scores from the first round of the Team Championship. Teams tied will start in the same order as the first round.
    - Athletes competing as individuals will start first in the second round of the Team Championship. The second round order for individuals will be based on reverse order of scores from the first round.
  4. Class Awards: Medals will be awarded to Gold, Silver and Bronze teams, ribbons awarded through 3<sup>rd</sup>. Gold medal teams must ride for presentations, Silver and Bronze teams will enter the ring on foot for a podium presentation. Additionally, ribbons will be awarded 1<sup>st</sup> through 8<sup>th</sup> to the individual class placings from the combined scores from rounds one and two of the Team Championship. Ties for individual placing will be broken by the faults and time from the First Individual Qualifying Class (Day One).
  5. Prize Money: 15% of the prize money for the section will be paid to the Gold, Silver and Bronze teams as follows: 50%, 30%, 20%. 15% of the prize money for the section will be paid to the top 8 individual class placings after round one and two the Team Championship as follows: 30%, 22%, 15%, 10%, 7%, 6%, 5%, 5%.

C. Day Three (Mandatory Rest Day)

D. Day Four (Individual Final)

1. Specifications: The Individual Final will be scored under Table II, Section 2 and held over one round. The top **15** athlete/horse combinations based on cumulative scores for the first, second and third individual qualifying classes, including ties for **15<sup>th</sup>** place are eligible to compete. They must not have been eliminate in any of the three rounds of the competition. The list of the top **15** will be posted as soon as feasible following the conclusion of the Team Championship. If one or more of the qualified athlete/horse combinations are unable to start in the Individual Final they will not be replaced.
2. Start Order: The start order will be the reverse order of total score form the first, second and third individual qualifying classes. In the event of equality of score, the result of the First Individual Qualifying Class (Day One) will decide, with the lower placing starting before the higher placing.
3. Jump-Off: In the case of a tie for an individual medal, there will be a jump-off, with the jump off going in the same order as in the individual final.
4. Class Awards: Gold, Silver and Bronze medals will be awarded to the top three individuals, and ribbons through 8<sup>th</sup>. The top **5** must ride for awards. Medalists will stay for a podium presentation. **The Individual Medalists will be invited to participate in one of the USHJA Gold Star clinics. Please find the most update information about the USHJA Gold Star Clinic at: [ushja.org/GoldStarClinics](http://ushja.org/GoldStarClinics).** Prize money: 50% of the prize money for the section will be paid to the Gold, Silver and Bronze individuals as follows: 50%, 30%, 20%.

## VII. **CUMULATIVE INDIVIDUAL CHAMPIONSHIP SCORING**

### OPTION ONE – Three Day Format

- A. First Round of the Team Championship and First Individual Qualifier (Day One): Faults from Round One will be carried forward to the Individual Standings and into Round Two of the Team Championship on Day Two.
  - B. Second Round of the Team Championship and Second Individual Qualifier (Day Two): Each individual's score (faults only) from the Day Two Team Championship will be added to the final score from Day One resulting in a cumulative score carried into the Individual Final on Day Three.
  - C. Individual Final (Day Three): The Individual Champion is the athlete/horse combination with the lowest total cumulative score from Day One added to Day Two (faults only) and the Individual Final on Day Three (faults only). Jump-off scores from team day will not be a factor. An athlete who is eliminated or who retires from Day Three is eliminated from the Individual Final.
  - D. Jump-Off: In the event of equality of faults for an individual medal position, a jump-off will be held, with the
- Due to the Covid-19 pandemic, all USHJA programs, properties, events and related specifications are subject to change in accordance with federal, state and local laws and regulations.



jump off going in the same order as in the Individual Final. In the event of ties for placings not determined by the jump off (through 8th), the time from Day One will determine the Individual Final result.

#### OPTION TWO – Four Day Format

- A. First Individual Qualifier (Day One): Faults from Round One will be carried forward to the Individual Standings.
- B. Team Championship (Day Two): Each individual's first and second round score (faults only) from the Team Championship will be added to the final score from Day One resulting in a cumulative score carried into the Individual Final on Day Four.
- C. Individual Final (Day Four): The Individual Champion is the athlete/horse combination with the lowest total cumulative score from the First Individual Qualifying Class on Day One added to the two rounds on Day Two (faults only) and the Individual Final on Day Four (faults only). Jump-off scores from team day will not be a factor. An athlete who is eliminated or who retires from Day Four is eliminated from the Individual Final.
- D. Jump-Off: In the event of equality of faults for an individual medal position, a jump-off will be held, with the jump off going in the same order as in the Individual Final. In the event of ties for placings not determined by the jump off (through 8th), the time from Day One will determine the Individual Final result.

### **VIII. CHEF d'EQUIPE**

- A. Individuals will be asked to apply to USHJA to serve as the Recognized and/or Assistant Zone Jumper Team Championship Chef d'Equipe. The applicants must meet the following criteria:
  - 1. Current Active adult member in good standing with USHJA and USEF.
  - 2. Must Adhere to the USHJA Conflict of Interest and Ethics Policy.
  - 3. Agree to attend the designated Zone Jumper Team Championship and fulfill the responsibilities of the position as designated by USHJA.
  - 4. Individuals must have completed the Safe Sport training from the United States Olympic Committee, within the past five (5) years.
  - 5. The Assistant Zone Jumper Team Championship Chef d'Equipe will work closely with the Recognized Zone Show Jumping Chef d'Equipe and the USHJA Show Jumping Technical Advisor.
  - 6. A Recognized and/or Assistant Zone Jumper Team Championship Chef d'Equipe may assist a maximum of two teams per section and no more than six teams total.
- B. Zone Committees will select individuals from the USHJA approved list to serve from the submitted applications as the Assistant Zone Jumper Team Championship Chef d'Equipe for each team they send to the championships.

## **Organizer Requirements**

### **I. HOST AND ORGANIZER REQUIREMENTS**

- A. Competition Conduct
  - 1. Holding a training session is optional for the organizer, and if held is optional for competitors. A course of approximately eight fences will be provided, including one combination. Each entrant will have a maximum of 90 seconds in the arena. Jumps, if taken, must be jumped in the proper direction. The training session, if offered must be scheduled the day prior to the First Individual Qualifier and held in the Championship ring.
  - 2. Courses: Each course must have no fewer than 12 jumping efforts and must include a minimum of two doubles or one triple combination. All of the courses must include a Liverpool. There will be no open water jump for the 1.10/1.15m Children's and Adult Amateur Jumper Championship. However, at the Course Designer's discretion, open water may be used as part of an option fence in the 1.20/1.25m Junior/Amateur Jumper and 1.30/1.35m Junior/Amateur Jumper Championships.
- B. Prize Money

Due to the Covid-19 pandemic, all USHJA programs, properties, events and related specifications are subject to change in accordance with federal, state and local laws and regulations.



1. The maximum total prize money allowed in the USHJA Children's and Adult Amateur Jumper Championship is \$25,000 to each section (children's and adult amateur).
  2. There is no maximum prize money for either the 1.20/1.25m Junior/Amateur or the 1.30/1.35m Junior/Amateur Jumper Championships. However, the total prize money offered for all three championships must be divided as follows: at least 50% to the 1.30/1.35m Junior/Amateur Championship, 30% to the 1.20/1.25m Junior/Amateur Jumper Championship, and 20% to the Children's and Adult Amateur Jumper Championship.
  3. Within each Championship, prize money must be divided as follows:
    - 20% to the First Individual Qualifying Class. Money to be paid through eighth places as follows: 30%, 22%, 15%, 10%, 7%, 6%, 5%, 5%
    - 15% to Individual placings after the Team Championship. Money paid to individuals after round one and round two of team day, 1<sup>st</sup> – 8<sup>th</sup> as follows; 30%, 22%, 15%, 10%, 7%, 6%, 5%, 5%.
    - 15% to Gold, Silver, and Bronze Team Medal winners. Money paid as follows: 50%, 30%, 20%. Prize money for each team will be divided equally among the team's members.
    - 50% to the Individual Final Money paid to Individual Medal winners (as follows: 50%, 30%, 20%).
  4. Prize money amounts must be listed per class in the Prize List.
- C. Host and Organizer Conditions
1. All Zone Jumper Team Championships and Platinum Championships must be held at a USEF licensed competition.
  2. The Zone Jumper Team Championship must be held in the main jumper ring at the competition and receive priority scheduling to be approved by USHJA. Waivers for using a second ring for the Children's/Adult Amateur Jumper Championships may be applied for up to 45 days prior to the start of the first day of the Championship and only due to the amount of Championship riders. The waiver will not be granted to accommodate non-Zone Jumper Team Championship classes in the main competition ring.
  3. The championships must be featured at the host venue and may not be relegated to a minor ring or minor time in the schedule. In general, other finals, other championships, or other special competitions at the host event must have the express written permission of the USHJA.
  4. There must be a working scoreboard (matrix display, video, or LED) at the ring where the Championships are held along with a technician who operates it.
  5. There must be a minimum of two jumper judges (at least one with a large R) with no additional duties during the Championship classes.
  6. **For the Horse Inspection and Jog for Soundness, the Jumper Technical Delegate (JTD), Official Veterinarian, and the USHJA on-site representative must be present.**
  7. There must be a field timer with a stopwatch.
  8. There must be an announcer with no additional duties during each class.
  9. There must be a Certified Jumper Schooling Supervisor on duty in the warm-up arena for the duration of each championship class.
  10. The competition will also provide an official scorer, who will review and confirm class placings with the senior judge after each class before publishing, keep track of the cumulative scores and positions of each competitor, The host competition will send results to the USHJA office immediately following each class of each Championship (e-mail to [EJR@ushja.org](mailto:EJR@ushja.org)).
  11. The Jumper Technical Delegate (JTD), who will certify that all rules, specifications, and class conditions are followed, and who will represent the USHJA and be the final authority in all questions that arise regarding the Championships, the Championship logistics, and the schedule. The USHJA JTD will have a check list, a set of instructions and list of specific duties from the USHJA. Management will assist the JTD as necessary to ensure a quality technical event. The JTD will walk all courses and consult with the Course Designer to ensure fair competition.
- D. Combining and Dividing Sections

Due to the Covid-19 pandemic, all USHJA programs, properties, events and related specifications are subject to change in accordance with federal, state and local laws and regulations.



1. When entries exceed 16 or more competitors in a section, the section must be offered as a separate section. Sections may be combined when there are less than 16 entries per section.
2. In order to hold a Zone Jumper Team Championship, three teams must be entered in each section or combined section. Teams may be combined by section, combined by zone, height, and/or combined section, height, and zone.

## **Zone Eligibility Requirements**

### **I. ZONE ELIGIBILITY**

- A. Each USHJA zone, which in the previous competition year had at least 60 horses competing and earning zone points in the Children's Jumper section and at least 60 horses competing and earning zone points in the Adult Amateur Jumper section, is eligible to host the Zone Jumper Team Championships.
- B. The three USHJA Zone Jumper Team Championships and Platinum Championships will normally be held together at the same event, except in extraordinary circumstances.

### **II. COMBINING ZONES**

- A. Zones that do not meet the eligibility criteria delineated in Section I may apply to the USHJA on or before August 1 of the current competition year to obtain permission to have the zone combine with a contiguous zone in the subsequent competition year (or in the case of Zones 11 or 12 combine with either Zone 9 or 10) to conduct a USHJA Combined Zone Jumper Team Championship.
- B. In the case of a zone indicating interest in combining with one of several other contiguous zones, the zone wishing to combine can determine which zone to combine with once the applicable zones select their host venue.
- C. Zones that meet the eligibility requirements outlined in Section I may be permitted to combine with only one contiguous zone to host a combined Zone Jumper Team Championship.
- D. All requests under this section will be addressed on a case-by-case basis by the USHJA Emerging Jumper Rider Task Force and the USHJA Executive Committee whose decision shall be final and cannot be appealed.

### **III. ZONE REVIEW OF HOST APPLICATIONS**

- A. General Information
  - The USHJA office will announce the dates when applications for hosting open and close. Application documents will be posted on the USHJA website. Completed applications will be sent directly to the respective zone committees, whose Jumper members will formally review and discuss them based upon their knowledge of the events, the facilities, the amenities, the location, and the criteria. Great care must be taken to identify and remove both actual and perceived conflicts of interest among zone committee members in the evaluation process in accordance with USHJA policies. Indoor facilities will not be considered.
- B. Event Selection
  - USHJA Zone Jumper Team Championships will ideally be held between June 15 and November 17
  - Once a given zone's jumper committee members review the competition host applications, the zone will complete a USHJA zone prospective host document (found on the USHJA website), and send it to the USHJA on or before September 15 of the current competition year, signifying one or more competitions and dates recommended by vote at a zone jumper committee meeting.
  - A new facility which has not held a USEF licensed competition and/or a new competition in its first year of operation will not be considered to host a USHJA Zone Jumper Team Championship.
- C. Events that desire to apply for hosting should specifically state their intention to hold all championships heights, along with the prize money they will commit to offer. Zone jumper committee members must take

Due to the Covid-19 pandemic, all USHJA programs, properties, events and related specifications are subject to change in accordance with federal, state and local laws and regulations.



this into consideration when selecting a potential host event.

D. Date and Location Approval

- The final decision of the location and date for each zone's USHJA Championships will rest entirely with the USHJA, which will review a zone's recommendations and select the date and location on or before February 1 of the current competition year. USHJA will promptly and formally notify each zone committee of its decision as well as the championship host.

E. Important Dates and Deadlines

Early Application: December 1 – April 10. Non-refundable fee of \$75 per horse

Late Application: April 11 – 45 days before each Zone or Combined Zone. Non-refundable fee of \$150 per horse

- 45 days prior to Championships – Athlete Applications close, qualifying period ends, invitations sent.
- 21 days prior to Championships – Athlete must declare section and Intent to compete. Athletes failing to respond to the invitation by this date are not guaranteed to be placed on a team.
- 21 days prior to Championships – Waiver request period ends.
- 14 days prior to Championships – Mandatory Chef d'Equipe conference call to approve team configurations. At this point approved teams will be final. No exceptions.
- 10 days prior to Championships – Athletes are notified of team selection and teammates.

#### IV. NUMBER AND COMPOSITION OF TEAMS

- A. Zone Jumper Team Championships and Combined Zone Jumper Team Championships must accept up to a maximum of 192 athlete/horse combinations.
- B. In order to hold a Zone Jumper Team Championship a zone that meets the criteria outlined in Zone Eligibility Requirements 1.A above must enter a minimum of three children's and three adult amateur teams (or three combined teams, if combined), and must accept up to a maximum of eight children's teams and eight adult amateur teams. A team will consist of four athlete/horse combinations, unless there are not four available, in which case a minimum of three are required to field a team. These athletes will participate in both the team and the individual competitions at their respective zone championships.
- C. In order hold a 1.20/1.25m Junior/Amateur Jumper and/or 1.30/1.35m Junior/Amateur Jumper Championship, the zone must enter a minimum of three Junior and three Amateur teams (or three combined teams per section, if combined), and must accept up to a maximum of eight Junior and eight Amateur teams at each Championship height. A team will consist of four athlete/horse combinations, unless there are not four available, in which case a minimum of three are required to field a team. These athletes will participate in both the team and the individual competitions at their respective zone championships.
- D. When the point standings freeze (for championship purposes), 45 days prior to the start of the competition, the USHJA will issue invitations to those qualified which must be confirmed by the athlete no later than 21 days prior to the start of the competition. All athletes will be placed on a team (if possible) and notification of team and team members will be notified.
- E. From these lists of definite entries, the Zone Jumper Team Championship teams will use a California Split from the Ranking List, will determine members from each team.
- F. California Split of Ranking List Example:

Team 1	Team 2	Team 3	Team 4	Team 5
1	2	3	4	5
6	7	8	9	10
11	12	13	14	15
16	17	18	19	20

In the event full four member teams are not available the Chefs and USHJA representative will meet to

Due to the Covid-19 pandemic, all USHJA programs, properties, events and related specifications are subject to change in accordance with federal, state and local laws and regulations.



draw which teams will have only three members. **The teams of three members will utilize a Designated Point Rider (DPR) system. One rider will serve as the DPR, and that rider will be the winner of the First Individual Qualifying class. The DPR system will be utilized for the Team Competition to ensure that all teams have four scores to allow to drop score. The DPR' score (faults only) will count for all teams of less than four, and their home team. The rider's home team is the team which they were placed on using the California Split. The DPR will only receive awards for their home team.**

**V. ZONE HOTY CHAMPIONSHIP POINTS**

- A. Children's and Adult Amateur Jumper Championship: The following zone HOTY Championship Points will be awarded in each of the following three classifications comprising the USHJA Children's and Adult Amateur Jumper Championships: First Individual Qualifying Class (Day One), Team Championship (Day Two), and the Individual Final (Day Three).

1 <sup>st</sup>	60 points
2 <sup>nd</sup>	50 points
3 <sup>rd</sup>	40 points
4 <sup>th</sup>	30 points
5 <sup>th</sup>	20 points
6 <sup>th</sup>	10 points

In the Team Championship, each competitor on a team will receive equal Championship Points according to the team's placing. For competitors who are tied, the points will be totaled and divided by the number tied to determine the number of points each tied competitor will receive. Example: A competitor is first in the Individual Qualifier (60 points), her team is Silver (50 points), and she finishes as the bronze Medalist (3rd) in the Individual Final (40 points) for a total of 150 Zone HOTY Championship Points (not Stirrup Cup).

- B. 1.20/1.25m Junior/Amateur Jumper Championship: Because the zone HOTY Championship points for this section are awarded to competitors based upon money won, and the offering of prize money is optional for the potential host applicant, the USHJA will assign a minimum amount of money to this championship height of \$6,000. Classes offering more than \$6,000 will be capped at 6,000 points, thus pointed the same as a \$6,000 class.
- C. 1.30/1.35m Junior/Amateur Jumper Championship: Because the zone HOTY Championship points for this section are awarded to competitors based upon money won, and the offering of prize money is optional for the potential host applicant, the USHJA will assign a minimum amount of money to this championship height of \$10,000. Classes offering more than \$10,000 will be capped at 10,000 points, thus pointed the same as a \$10,000 class.

*The USHJA Zone Jumper Team Championships and the related format and specifications are the sole properties of the USHJA and may only be held, conducted or used upon the terms and conditions specified by the USHJA. USHJA reserves the right to change language in documents related to the conduct of the USHJA Zone Jumper Team Championships as necessary for the purposes of consistency and clarity. Any deviations from the class specifications for the USHJA Zone Jumper Team Championships are not permitted without the express written permission from USHJA prior to the printing of the prize list. For any rules not specified above, please refer to the current USEF Rule Book.*



Due to the Covid-19 pandemic, all USHJA programs, properties, events and related specifications are subject to change in accordance with federal, state and local laws and regulations.





## 2021 Platinum Individual and Team Jumper Championship Specifications

*Changes from 2020 marked in bold italic and underlined.*

### Contents

I.	MINIMUM ELIGIBILITY REQUIREMENTS.....	2
II.	QUALIFICATION REQUIREMENTS .....	2
III.	RULES AND REGULATIONS .....	4
	A. Horse inspection and jog for soundness .....	4
	B. Tack/Equipment .....	4
IV.	<b>MEDICATION RULES.....</b>	<b>6</b>
V.	REQUIRED DOCUMENTS.....	6
VI.	CHAMPIONSHIP SCHEDULE .....	6
VII.	CUMULATIVE INDIVIDUAL CHAMPIONSHIP SCORING.....	10
VIII.	CHEF d'EQUIPE .....	10
IX.	ORGANIZER REQUIREMENTS.....	121
X.	ZONE ELIGIBILITY .....	12
	A. Important Dates and Deadlines .....	12
XI.	NUMBER AND COMPOSITION OF TEAMS.....	14
XII.	ZONE HOTY CHAMPIONSHIP POINTS .....	14

Due to the Covid-19 pandemic, all USHJA programs, properties, events and related specifications are subject to change in accordance with federal, state and local laws and regulations.

## 2021 Platinum Individual and Team Jumper Championship Specifications



## USHJA Platinum Individual and Team Jumper Championship Specifications

### 1.40/1.45m Platinum Jumper Championships (Platinum Championships)

#### I. **MINIMUM ELIGIBILITY REQUIREMENTS**

- A. Eligible athletes must be a current active USEF and USHJA member in good standing (see GR201 & JP 100.1) from the time of application until conclusion of event.
- B. The horse must be registered with USHJA (see JP 100.2) and recorded with USEF pursuant to USEF GR 1102, in good standing under USEF rules.
- C. The burden of proof of eligibility to compete will rest with and be the sole responsibility of the owner or athlete, and not of the USHJA. USHJA staff is not available to determine each horse's or athlete eligibility.
- D. The zone of each Athlete is determined by the athlete's point state as recorded with USEF as of December 1, **2020** (see JP 100.5)
- E. Athletes wishing to participate in the USHJA Platinum Jumper Championship must complete and submit an application online at [ushja.org/platinumjumper](https://ushja.org/platinumjumper) no later than 45 days prior to the start of their respective Championship. The applicants must certify that they meet the qualification and eligibility conditions delineated herein.
  - Early Application: December 1 through April 10. Non-refundable fee of \$75 per horse.
  - Late Application: April 11 through 45 days before each Platinum Championship. Non-refundable fee of \$150 per horse.
- F. Refer to "Zone Eligibility Requirements" for important dates and deadlines.

#### II. **QUALIFICATION REQUIREMENTS FOR ATHLETE/HORSE COMBINATIONS**

- A. An athlete and/or horse is eligible to compete on one team at the Platinum Championships:
  - 1.40/1.45m Platinum Jumper Championship is open to Juniors, Amateurs, and Professionals. ***If qualified and eligible, an athlete may compete on a different horse in the Zone Jumper Team Championships.***
- B. In order to be eligible for the Platinum Championships, athlete/horse combinations must earn a minimum of 250 points/money won in 1.40/1.45m classes at USEF licensed competitions 45 days prior to the start of their championship.
- C. The point standings (ranking) in each zone from 30 days following the conclusion of the previous year's Platinum Championship to 45 days prior to the start of the current year's Championship, will be used to determine the athlete/horse combinations acceptance to compete in that zone's championships. Ties will be decided by determining which athlete/horse combination has the most first place finishes in the classes specified below at their respective height.
- D. Platinum Championships must accept a minimum of three teams and a maximum of eight teams.
- E. Athlete/horse combinations wishing to compete in the Platinum Championships may not have competed in an Open High Performance Standard Grand Prix in the current competition year. (JP122.4d)
- F. Platinum athletes may compete in classes that have heights greater than the maximum height restriction for the Platinum Championships on a different horse.

Due to the Covid-19 pandemic, all USHJA programs, properties, events and related specifications are subject to change in accordance with federal, state and local laws and regulations.

## 2021 Platinum Individual and Team Jumper Championship Specifications



G. Waiver

- If an athlete has an extenuating circumstance and wishes to apply for a waiver to any of the requirements in Section I, he must apply to the USHJA explaining the circumstances and details. The respective zone-committee will evaluate the request and provide a recommendation to the USHJA Emerging Jumper Rider Task Force which will make the final decision whether to accept or deny the waiver.
- Waivers will not be granted for classes that do not meet the minimum fence height.
- In no case will a waiver include any classes that occur less than 45 days before the Championship when the point standings freeze.
- Waivers will not be granted for Athletes that have jumped over the maximum height restrictions more than 3 times within the qualifying period.

H. Waivers must be submitted at least 45 days prior to the championships. Any waivers submitted after the deadline will not be considered.

I. Substitutions

- Once the definite entries are secured, and up to 14 days preceding the Monday of the Championship, if an eligible athlete/horse combination is unable to compete at the Championship, the space will be filled by the next available combination from the frozen point standings list. If a horse is unable to compete and that athlete has another horse that is eligible to compete in the respective championship section and within the standings list cutoff, the substitution will be allowed based on that athlete/horse combinations point standing from the frozen qualified list.
- During the week of the Championship if an entry is not able to compete, the four-member team will be reduced to three. If a three-member team is reduced to two members, those athletes will compete as individuals.
- If a team is unable to field at least three members, the remaining members may compete in the championship as individuals. If there are at least three individuals from different zones in a combined zone championship before the first competition, they may comprise a combined team upon approval of the USHJA Jumper Technical Delegate.
- To hold a Platinum Championship, a minimum of three teams must be entered. Teams may be combined by zone.
- It is the intention of the USHJA to allow as much flexibility as possible within the parameters of sound and fair competition, and good sport in the allowance of teams to be made up at events when competitors drop out or are eliminated due to sickness or injury. Example: A horse gets injured in the first class leaving only two athletes. A third athlete is available and riding as an individual. In this case a team can be made up from the three competitors and thus a team could be fielded for the team day.

J. Qualifying List

- Athlete/horse combinations for the 1.40/1.45m Platinum Championships will be accepted from the USHJA Platinum Jumper Championship Qualifying List found on the USHJA website, [ushja.org/platinumjumper](http://ushja.org/platinumjumper).
- Combined Zones: Each Zone may send up to 16 qualified athlete/horse combinations. Should a Zone be unable to send 16 qualified athlete/horse combinations the other competing Zone may send more than their allotted 16 combinations until a maximum of 32 athlete/horse combinations have been accepted.

Due to the Covid-19 pandemic, all USHJA programs, properties, events and related specifications are subject to change in accordance with federal, state and local laws and regulations.

## **2021 Platinum Individual and Team Jumper Championship Specifications**



### III. RULES AND REGULATIONS

#### Horse Rules and Regulations

##### A. Horse inspection and jog for soundness

- Championship horses must be stabled on the show grounds where the championship is being held, in official horse show stabling following the completion of the Official Horse Inspection and Jog for Soundness. Championship horses must remain on the horse show grounds from the start of the official jog through the completion of their Championship.
- Horses competing in the Championship may not compete in any other class at the same horse show after the Official Jog has taken place.
- All Championship horses must be presented at the mandatory horse inspection and jog for soundness by the athlete or designated representative. The horse inspection and jog for soundness will be held not more than 24 hours prior to the start of the First Individual Qualifying Class. The exact time and location will be included in the prize list and schedule for each championship.
- A designated representative for the horse must be present at the horse inspection and jog for soundness. For the purposes of these championships the “designated representative” must be at least 18 and is defined as the rider, trainer, parent/guardian, Chef d’Equipe, or an authorized representative (authorization in writing is required).
- Each horse must be presented with its entry number. Following the official jog, the assigned back number must accompany the horse/pony at all times when it is out of its stall and must be visible on the stall door when in the stall.
- Horses not accepted at the horse inspection and jog for soundness will have the opportunity to be re-presented once prior to the First Individual Qualifying Class.
- If a horse is not accepted at the initial horse inspection and jog for soundness, they may not participate in the Championship Training Session if it is held prior to the re-inspection. Horses not accepted at the re-inspection and jog for soundness will not be allowed to compete in the Championships. Horses may not participate in any concurrently held competition during which the Championship is held on the same grounds for a period of 48 hours following the horse inspection. (GR914.3)

##### B. Tack/ Equipment

USEF Rules: USEF rules will govern these Championships. Additionally, please pay particular attention to the specifics listed below:

###### 1. Martingales

- Only running martingales used in a conventional manner are permitted in the Platinum Championships. (JP111.1b)
- The use of any other type of martingale will be cause for elimination from that Championship class. Exception: Irish Martingales may be used.

###### 2. **Draw reins and German Martingales may only be used when schooling. No other headsets (chambon, etc.) are permitted in any class, and cable or metal tie downs are prohibited.** The use of Draw Reins is permissible during Awards Presentations and Victory Gallops. **(JP111.4)**

###### 3. Equipment

- The total maximum weight of equipment allowed to be added to a horse’s leg, front or hind (single or multiple boots, fetlock rings, etc.), is 500 grams (shoe excluded). (JP111.5)
- Random or formal boot inspections may be conducted at the discretion of the USHJA Jumper

Due to the Covid-19 pandemic, all USHJA programs, properties, events and related specifications are subject to change in accordance with federal, state and local laws and regulations.

### **2021 Platinum Individual and Team Jumper Championship Specifications**



Technical Delegate after consultation with the Senior Steward.

### Athlete Rules and Regulations

- Although an athlete is not prevented from competing on another horse during the Championship week, there will be no waiting for that athlete/horse during the Championship classes. If an athlete is not immediately available in the order, the athlete will be scratched from that Championship class.
- For the order of go, classes with non-Platinum and Platinum horses entered, the Platinum horse must be ridden first.
- Failure to enter the ring within one minute of being called incurs elimination. The time limit for entering the ring must be enforced by management. (JP136.2)
- Only the competing athlete may be mounted on the Championship horse after the Official Jog.
- Rider's Meeting: There will be a **mandatory** rider's meeting and Show Jumping Athlete Pathway Orientation presentation; time and location will be included in the prize list and schedule.
- The draw for the Team Order of Go will take place at the Riders Meeting. Teams will be determined two weeks prior to the Championship.

#### A. Schooling

- USEF Jumper Schooling Rules will be in effect 24 hours prior to the start of the first class of the competition until completion of the competition.
- Once the Official horse inspection and jog for soundness is complete, schooling must take place in designated championship schooling areas only.
- The Jumper Technical Delegate will post a Championship Schooling Schedule at the start of the Championship, which will include times and locations.
- Violations of the schooling rules and times will result in possible elimination from the Championships.

#### B. Attire (JP111.9)

1. Official Horse Inspection and Jog for Soundness and Course Walks
  - Athletes and or designated representatives must be appropriately dressed. Athletes must wear boots, breeches, and a hard hat. A designated representative must be professionally dressed with proper footwear for the Official Horse Inspection and Jog for Soundness.
2. Training Class (if offered)
  - Coats are not required. Breeches must be light color (white, fawn or canary). Pastel and dark colored breeches are not allowed. Shirts (polo shirts are permitted) must have collars and sleeves (sleeves may be either long or short), and must be tucked into breeches. Sleeveless shirts and shirts with exposed hoods are prohibited. Boots are required. Half chaps are permitted as long as the color matches the paddock boots being worn. (JP111.9c)
3. First Individual Qualifying Competition
  - Dark, muted or similar colored coats are required; white breeches; a white tie, choker (unless the shirt, by design, has the choker built in for its intended use) and a white shirt must be worn. Shirts must be fastened at the neck and tucked into breeches. Boots are required. Half chaps are permitted as long as the color matches the paddock boots being worn. (JP111.9a)
4. Team Competition
  - White breeches; Zone team shirts or team polo shirts are permitted. Shirts must have collars and sleeves (sleeves may be either long or short), and must be tucked into breeches. Sleeveless shirts and

Due to the Covid-19 pandemic, all USHJA programs, properties, events and related specifications are subject to change in accordance with federal, state and local laws and regulations.

### **2021 Platinum Individual and Team Jumper Championship Specifications**



shirts with exposed hoods are prohibited. If team shirts are not available athletes must follow the dress code for the First Individual Qualifying Competition. Members on each team must all wear coordinated shirts or formal attire. Boots are required. Half chaps are permitted as long as the color matches the paddock boot.

5. Individual Final

- Dark, muted or similar colored, coats are required; white breeches; a white tie, choker (unless the shirt, by design, has the choker built in for its intended use) and a white shirt must be worn. Shirts must be fastened at the neck and tucked into breeches. Boots are required. Half chaps are permitted as long as the color matches the paddock boots being worn. (JP111.9a)

**IV. MEDICATION RULES**

A. USEF Drugs & Medication rules will be in effect for these championships.

**V. REQUIRED DOCUMENTS**

- A. Passports are not required.
- B. Entrants must comply with the documents and health certificates, if any, required by the organizer, state, and facility where the championship is being held.

**VI. CHAMPIONSHIP SCHEDULE**

There are two format options under which the Championships may be conducted. Host management may choose the option that they feel will work best for the Championship, always keeping the welfare of the horses and athletes as the primary consideration.

Championship Schedule

1. 1.40-1.45m Junior/Amateur/Professional Championship; spreads up to 1.55m
  - The Speed Class and the Grand Prix are overlay competition for the Platinum Championship Athlete/Horse Combinations. Championship ribbons will be given in addition to the show class awards and prize money.
2. The speed is 350m/m.

**OPTION ONE – Three Day Format**

**A. Day One (First Round of the Team Championship and First Individual Qualifying Class)**

1. Specifications: The class will be conducted under Table II, Section 1. Faults and time. The results of this class will be decided by adding together the faults incurred over the course and any penalties for exceeding the Time Allowed. Horses with clear rounds or equal faults are classified according to their time taken to complete the course. Athletes eliminated or retiring from the course for any reason shall receive a score equal to 20 faults more than the highest penalized competitor in that round.
2. Individual Classification: Faults from Round One will be carried forward to the Individual Standings and into Round Two of the Team Championships on Day Two. Ties for non-medal position in the Individual Final will be determined by the time taken on Day One.
3. Start Order: The draw for the team start order for the Team Championship will occur at the Rider's Meeting. The order of the individuals on a team will be determined by the Chefs and given to the USHJA representative at the Rider's Meeting. The Chef d'Equipe of teams comprising only three athletes may choose which of the three positions out of the four they will start their athletes.
4. Round One for the Platinum Championship will be an overlay class with the horse show's regular 1.40m speed

Due to the Covid-19 pandemic, all USHJA programs, properties, events and related specifications are subject to change in accordance with federal, state and local laws and regulations.

**2021 Platinum Individual and Team Jumper Championship Specifications**



class.

5. All Platinum Championship competitors will go first in the start order of the overlay classes and will compete in the order drawn at the Riders Meeting.
6. Class Awards: Ribbons will be awarded through 8th place. Prize money: 20% of the sections prize money will be paid through 8th as follows: 30%, 22%, 15%, 10%, 7%, 6%, 5%, 5%.

**B. Day Two (Second Round of the Team Championship/Second Individual Qualifying Class)**

1. Specifications: The Team Championship is a two round format held over two days. Round two also serves as the second Qualifying Class for the Individual Final. The competitors will be scored under a modified Table II.
2. Scoring
  - The Second Round of the Team Championship is open only to athlete/horse combinations that have started (whether eliminated or not) in the First Individual Qualifying Class (Day One).
  - All athletes will receive a score regardless of elimination and are eligible to compete in both rounds of the Team Competition.
  - Athletes eliminated or retiring from the course for any reason shall receive a score equal to 20 faults more than that received by the highest penalized competitor in that round.
  - Only the best (lowest) three scores of each team from each round will count toward the team's score.
  - The winning team will be the team with the lowest combined scores from the two rounds.
  - Any teams tied for a medal shall jump off. The Chefs d'Equipe will select one member from the team for the jump off. The jump off will be scored with faults and time deciding the medal position.
  - If jump-offs for multiple medals are required, the jump-off for the bronze medal will occur first.
  - Placing of teams tied below medal positions will be decided by the combined times from the three highest place riders on a team from Day One.
3. Start Order: The starting order of teams will be the reverse order of team scores from the first round (Day One). Any teams tied will go in the order of their first round drawn order.
  - Athletes competing as individuals will compete first in the second round of the Team Competition. The second round order for Individual competitors will be based on reverse order of scores from the first round.
4. Class Awards: Medals will be awarded to the Gold, Silver, and Bronze teams, ribbons will be awarded through 3<sup>rd</sup> place. Gold team must ride for ribbons, Silver and Bronze teams will enter the ring on foot for a podium presentation. Prize money: 15% of the sections prize money will be paid to the Gold, Silver and Bronze winning teams. Prize money will be paid through 3<sup>rd</sup> as follows: 50%, 30%, 20% and divided equally among the team's members. Additionally, ribbons will be awarded through 8<sup>th</sup> to the individual class placings after round one and round two of Team Competition (Day Two). Prize money: 15% of the sections prize money will be paid through 8<sup>th</sup> to the individual class placings after round one and round two of Team Competition (Day Two) as follows: 30%, 22%, 15%, 10%, 7%, 6%, 5%, 5%. Ties for individual placing will first be broken by the faults from the first round of Team Competition on Day One. If Ties remain, the time from Day One will be used.

**C. Day Three (Individual Final)**

1. Specifications: The competition will conclude with the Individual Final on the third day. It will be scored under Table II Section 2 and held over one round. The top **15** athlete/horse combinations based on the cumulative scores from the first and second individual qualifying classes, including ties for twentieth place, are eligible to compete. They must have not been eliminated in either of the two rounds of the competition. The list of the top **15** will be posted and distributed as soon as feasible after the Team

Due to the Covid-19 pandemic, all USHJA programs, properties, events and related specifications are subject to change in accordance with federal, state and local laws and regulations.

**2021 Platinum Individual and Team Jumper Championship Specifications**



Competition concludes and medals are awarded. Following this posting, if one or more of the qualified athlete/horse combinations is unable to start in the Individual Final, the combination will not be replaced.

2. The Individual Final for the Platinum Championships will be an overlay on the Grand Prix class. The horse show's Grand Prix or featured classic held at the 1.40/1.45m, will serve as the Individual Final.
3. Start Order: The start order will be the reverse order of total scores incurred in the first and second individual qualifying classes. In the event of equality of scores, the result of the first qualifying class will decide, with a higher scoring athlete/horse combination going before a lower scoring one.
4. All athlete/horse combinations participating in the Platinum Championship will compete before non-Platinum athlete/horse combinations entered in the Grand Prix or featured classic.
5. Jump-Off: In the case of a tie for an individual medal, there will be a jump-off, with the jump off going in the same order as in the Individual Final. Ties for medal position in the 1.40/1.45m Platinum Championship will jump off before the Grand Prix jump off or featured classic.
6. Class Awards: Gold, Silver, and Bronze medals provided by the USHJA will be awarded to the top three individuals, along with ribbons to 8th and other specified prizes or prize money as may be specified by the organizers and the USHJA. Top 5 overall must ride for ribbons. Gold, Silver, and Bronze Individuals must stay for a podium presentation. Prize money: 50% of the sections prize money will be paid to medal winning individuals as follows: Gold – 50%, Silver – 30%, Bronze – 20%. ***The Individual Medalists will be invited to participate in one of the USHJA Gold Star clinics. Please find the most update information about the USHJA Gold Star Clinic at. [ushja.org/GoldStarClinics](http://ushja.org/GoldStarClinics).***

#### OPTION TWO – Four Day Format

##### A. Day One (First Individual Qualifying Class)

1. Specifications: The class will be conducted under Table II, Section 1. Faults and Time. The results of this class will be decided by adding the faults incurred over the course and any penalties for exceeding the Time Allowed. Horses with clear rounds or equal faults are classified according to the time taken. Athletes eliminated or retiring for any reason will receive a score equal to 20 faults more than the highest penalized competitor in that round.
2. Individual Classification: Faults from Round One will be carried forward to the Individual Standings. Faults from all rounds will be carried through to the Individual Final. Ties for non-medal positions in the Individual Final will be determined by the time taken on Day One.
3. Start Order: The order will be drawn at the Rider's Meeting.
4. The First Individual Qualifying class for the Platinum Championship will be an overlay class with the horse show's regular 1.40m speed class.
5. All Platinum Championship competitors will go first in the start order of the overlay classes and will compete in the order drawn at the Riders Meeting.
6. Class Awards: Ribbons will be awarded through 8<sup>th</sup>.
7. Prize money: 20% of the prize money for the section will be paid as follows: 30%, 22%, 15%, 10%, 7%, 6%, 5%, 5%.

##### B. Day Two (Team Championship and Second and Third Individual Qualifying Classes)

1. Specifications: The Team Championship is a two round competition which also serves as the Second and Third Individual Qualifying classes for the Individual Final. This competition will be scored under a modified Table II over two identical rounds.

Due to the Covid-19 pandemic, all USHJA programs, properties, events and related specifications are subject to change in accordance with federal, state and local laws and regulations.

### **2021 Platinum Individual and Team Jumper Championship Specifications**



2. Scoring:

- The Team Championship is open only to athlete/horse combinations that have started (whether eliminated or not) in the First Individual Qualifying Class (Day One).
  - All athletes will receive a score regardless of elimination and are eligible to compete in both rounds of the Team Championship.
  - Athletes eliminated or retiring from the round will receive a score equal to 20 faults more than the score of the highest penalized competitor in that round.
  - Only the best three scores of each team from each round will count toward the team score.
  - The winning team will be the team with the lowest combined score from the two rounds.
  - Any teams tied for a medal position will jump off. The Chef d'Equipe will select one member for the team for the jump-off. The jump-off will be scored on faults and time deciding the medal position.
  - If multiple jump-offs are required, the jump-off for bronze will occur first.
  - Team placing for non-medal positions that are tied will be decided by the combined times from the three highest placed riders on a team from Day One.
3. Start Order: The starting order of teams will be the reverse order of team scores from the first round of the Team Championship. Teams tied will start in the same order as the first round.
- Athletes competing as individuals will start first in the second round of the Team Championship. The second round order for individuals will be based on reverse order of scores from the first round.
4. Class Awards: Medals will be awarded to Gold, Silver and Bronze teams, ribbons awarded through 3<sup>rd</sup>. Gold medal teams must ride for presentations, Silver and Bronze teams will enter the ring on foot for a podium presentation. Additionally, ribbons will be awarded 1<sup>st</sup> through 8<sup>th</sup> to the individual class placings from the combined scores from rounds one and two of the Team Championship. Ties for individual placing will be broken by the faults and time from the First Individual Qualifying Class (Day One).
5. Prize Money: 15% of the prize money for the section will be paid to the Gold, Silver and Bronze teams as follows: 50%, 30%, 20%. 15% of the prize money for the section will be paid to the top 8 individual class placings after round one and two the Team Championship as follows: 30%, 22%, 15%, 10%, 7%, 6%, 5%, 5%.

C. Day Three (Mandatory Rest Day)

D. Day Four (Individual Final)

1. Specifications: The Individual Final will be scored under Table II, Section 2 and held over one round. The top **15** athlete/horse combinations based on cumulative scores for the first, second and third individual qualifying classes, including ties for **15<sup>th</sup>** place are eligible to compete. They must not have been eliminate in any of the three rounds of the competition. The list of the top **15** will be posted as soon as feasible following the conclusion of the Team Championship. If one or more of the qualified athlete/horse combinations are unable to start in the Individual Final they will not be replaced.
2. The Individual Final for the Platinum Championships will be an overlay on the Grand Prix class. The horse show's Grand Prix or featured classic held at the 1.40/1.45m, will serve as the Individual Final.
3. Start Order: The start order will be the reverse order of total score form the first, second and third individual qualifying classes. In the event of equality of score, the result of the First Individual Qualifying Class (Day One) will decide, with the lower placing starting before the higher placing.
4. All athlete/horse combinations participating in the Platinum Championship will compete before non-Platinum athlete/horse combinations entered in the Grand Prix or featured classic.
5. Jump-Off: In the case of a tie for an individual medal, there will be a jump-off, with the jump off going in

Due to the Covid-19 pandemic, all USHJA programs, properties, events and related specifications are subject to change in accordance with federal, state and local laws and regulations.

**2021 Platinum Individual and Team Jumper Championship Specifications**



the same order as in the individual final. Ties for medal position in the 1.40/1.45m Platinum Championship will jump off before the Grand Prix jump off or featured classic.

6. Class Awards: Gold, Silver and Bronze medals will be awarded to the top three individuals, and ribbons through 8<sup>th</sup>. The top 5 must ride for awards. Medalists will stay for a podium presentation. Prize money: 50% of the prize money for the section will be paid to the Gold, Silver and Bronze individuals as follows: 50%, 30%, 20%. **The Individual Medalists will be invited to participate in one of the USHJA Gold Star clinics. Please find the most update information about the USHJA Gold Star Clinic at: [ushja.org/GoldStarClinics](http://ushja.org/GoldStarClinics).**

## **VII. CUMULATIVE INDIVIDUAL CHAMPIONSHIP SCORING**

### **OPTION ONE – Three Day Format**

- A. First Round of the Team Championship and First Individual Qualifier (Day One): Faults from Round One will be carried forward to the Individual Standings and into Round Two of the Team Championship on Day Two.
- B. Second Round of the Team Championship and Second Individual Qualifier (Day Two): Each individual's score (faults only) from the Day Two Team Championship will be added to the final score from Day One resulting in a cumulative score carried into the Individual Final on Day Three.
- C. Individual Final (Day Three): The Individual Champion is the athlete/horse combination with the lowest total cumulative score from Day One added to Day Two (faults only) and the Individual Final on Day Three (faults only). Jump-off scores from team day will not be a factor. An athlete who is eliminated or who retires from Day Three is eliminated from the Individual Final.
- D. Jump-Off: In the event of equality of faults for an individual medal position, a jump-off will be held, with the jump off going in the same order as in the Individual Final. In the event of ties for placings not determined by the jump off (through 8th), the time from Day One will determine the Individual Final result.

### **OPTION TWO – Four Day Format**

- A. First Individual Qualifier (Day One): Faults from Round One will be carried forward to the Individual Standings.
- B. Team Championship (Day Two): Each individual's first and second round score (faults only) from the Team Championship will be added to the final score from Day One resulting in a cumulative score carried into the Individual Final on Day Four.
- C. Individual Final (Day Four): The Individual Champion is the athlete/horse combination with the lowest total cumulative score from the First Individual Qualifying Class on Day One added to the two rounds on Day Two (faults only) and the Individual Final on Day Four (faults only). Jump-off scores from team day will not be a factor. An athlete who is eliminated or who retires from Day Four is eliminated from the Individual Final.
- D. Jump-Off: In the event of equality of faults for an individual medal position, a jump-off will be held, with the jump off going in the same order as in the Individual Final. In the event of ties for placings not determined by the jump off (through 8th), the time from Day One will determine the Individual Final result.

## **VIII. CHEF d'EQUIPE**

- A. Individuals will be asked to apply to USHJA to serve as the Recognized and/or Assistant Platinum Championship Chef d'Equipe. The applicants must meet the following criteria:
    - 1. Current Active adult member in good standing with USHJA and USEF.
    - 2. Must Adhere to the USHJA Conflict of Interest and Ethics Policy.
    - 3. Agree to attend the designated Platinum Championship and fulfill the responsibilities of the position as designated by USHJA.
    - 4. Individuals must have completed the Safe Sport training from the United States Olympic Committee, within the past five (5) years.
    - 5. The Assistant Platinum Championship Chef d'Equipe will work closely with the Recognized Zone Show
- Due to the Covid-19 pandemic, all USHJA programs, properties, events and related specifications are subject to change in accordance with federal, state and local laws and regulations.

## **2021 Platinum Individual and Team Jumper Championship Specifications**



Jumping Chef d'Equipe and the USHJA Show Jumping Technical Advisor.

6. A Recognized and/or Assistant Platinum Championship Chef d'Equipe may assist a maximum of two teams per section and no more than six teams total.
- B. Zone Committees will select individuals from the USHJA approved list to serve from the submitted applications as the Assistant Platinum Championship Chef d'Equipe for each team they send to the championships.
- C. A professional on a Platinum Championship team may also act as Chef d'Equipe as long as he/she meet the above application criteria.

## Organizer Requirements

### **I. HOST AND ORGANIZER REQUIREMENTS**

- A. Competition Conduct
  1. Holding a training session is optional for the organizer, and if held is optional for competitors. A course of approximately eight fences will be provided, including one combination. Each entrant will have a maximum of 90 seconds in the arena. Jumps, if taken, must be jumped in the proper direction. The training session, if offered must be scheduled the day prior to the First Individual Qualifier and held in the Championship ring.
  2. Courses: Each course must have no fewer than 12 jumping efforts and must include a minimum of two doubles or one triple combination. All of the courses must include a Liverpool. If an open water is to be used in a Platinum Championship, it must also be used in the Training session before the First Individual Qualifier (Day One), and then only used either in the Team Competition (Day Two) or Individual Final (Day Four). It must have a minimum spread of 2.45m (8'). (JP128)
- B. Prize Money
  1. A minimum of \$20,000 in prize money must be offered at the USHJA Platinum Championships, there are no maximum prize money restrictions for the Platinum Championship section.
  2. In addition to prize money offered, the organizer must add an additional \$4,000 for day one, \$6,000 for Team Day, and \$10,000 for the Individual Final for the overlaid Platinum Championships for a minimum of \$20,000 added in the Platinum Championship section. The competition must offer a minimum of a \$25,000 Grand Prix or Classic.
  3. Within each Championship, prize money must be divided as follows:
    - 20% to the First Individual Qualifying Class. Money to be paid through eighth places as follows: 30%, 22%, 15%, 10%, 7%, 6%, 5%, 5%
    - 15% to Individual placings after the Team Championship. Money paid to individuals after round one and round two of team day, 1<sup>st</sup> – 8<sup>th</sup> as follows; 30%, 22%, 15%, 10%, 7%, 6%, 5%, 5%.
    - 15% to Gold, Silver, and Bronze Team Medal winners. Money paid as follows: 50%, 30%, 20%. Prize money for each team will be divided equally among the team's members.
    - 50% to the Individual Final. Money paid to Individual Medal winners (as follows: 50%, 30%, 20%).
  4. Prize money amounts must be listed per class in the Prize List.
- C. Host and Organizer Conditions
  1. All Platinum Championships must be held at a USEF licensed competition.
  2. The Platinum Championship classes may not be overlaid with FEI classes.
  3. The Platinum Championship must be held in the main jumper ring at the competition and receive priority scheduling to be approved by USHJA.

Due to the Covid-19 pandemic, all USHJA programs, properties, events and related specifications are subject to change in accordance with federal, state and local laws and regulations.

### **2021 Platinum Individual and Team Jumper Championship Specifications**



4. The championships must be featured at the host venue and may not be relegated to a minor ring or minor time in the schedule. In general, other finals, other championships, or other special competitions at the host event must have the express written permission of the USHJA.
  5. There must be a working scoreboard (matrix display, video, or LED) at the ring where the Championships are held along with a technician who operates it.
  6. There must be a minimum of two jumper judges (at least one with a large R) with no additional duties during the Championship classes.
  7. **For the horse inspection and jog for soundness the Jumper Technical Delegate (JTD), Official Veterinarian and the USHJA on site Representative must be present.**
  8. There must be a back up time.
  9. There must be an announcer with no additional duties during each class.
  10. There must be a Certified Jumper Schooling Supervisor on duty in the warm-up arena for the duration of each championship class.
  11. The competition will also provide an official scorer, who will review and confirm class placings with the senior judge after each class before publishing, keep track of the cumulative scores and positions of each competitor, The host competition will send results to the USHJA office immediately following each class of each Championship (e-mail to [EJR@ushja.org](mailto:EJR@ushja.org)).
  12. The Jumper Technical Delegate (JTD), who will certify that all rules, specifications, and class conditions are followed, and who will represent the USHJA and be the final authority in all questions that arise regarding the Championships, the Championship logistics, and the schedule. The USHJA JTD will have a check list, a set of instructions and list of specific duties from the USHJA. Management will assist the JTD as necessary to ensure a quality technical event. The JTD will walk all courses and consult with the Course Designer to ensure fair competition.
  13. A mandatory rest day must be included between the Platinum Championship Team Day and the Grand Prix/Individual Final.
- D. Combining and Dividing Sections
1. In order to hold a Platinum Championship, three teams must be entered. Teams may be combined by zone.

## Zone Eligibility Requirements

### I. ZONE ELIGIBILITY

- A. Each USHJA zone, which in the previous competition year had at least 60 horses competing and earning zone points in the Children's Jumper section and at least 60 horses competing and earning zone points in the Adult Amateur Jumper section, is eligible to host Platinum Championships.
- B. The three USHJA Zone Jumper Team Championships and Platinum Championships will normally be held together at the same event, except in extraordinary circumstances.

### II. COMBINING ZONES

- A. Zones that do not meet the eligibility criteria delineated in Section I may apply to the USHJA on or before August 1 of the current competition year to obtain permission to have the zone combine with a contiguous zone in the subsequent competition year (or in the case of Zones 11 or 12 combine with either Zone 9 or 10) to conduct a USHJA Combined Zone Jumper Team Championship.
- B. In the case of a zone indicating interest in combining with one of several other contiguous zones, the zone

Due to the Covid-19 pandemic, all USHJA programs, properties, events and related specifications are subject to change in accordance with federal, state and local laws and regulations.

## 2021 Platinum Individual and Team Jumper Championship Specifications



wishing to combine can determine which zone to combine with once the applicable zones select their host venue.

- C. Zones that meet the eligibility requirements outlined in Section I may be permitted to combine with only one contiguous zone to host a combined Platinum Championship.
- D. All requests under this section will be addressed on a case-by-case basis by the USHJA Emerging Jumper Rider Task Force and the USHJA Executive Committee whose decision shall be final and cannot be appealed.

### **III. ZONE REVIEW OF HOST APPLICATIONS**

- A. General Information
  - The USHJA office will announce the dates when applications for hosting open and close. Application documents will be posted on the USHJA website. Completed applications will be sent directly to the respective zone committees, whose Jumper members will formally review and discuss them based upon their knowledge of the events, the facilities, the amenities, the location, and the criteria. Great care must be taken to identify and remove both actual and perceived conflicts of interest among zone committee members in the evaluation process in accordance with USHJA policies. Indoor facilities will not be considered.
- B. Event Selection
  - USHJA Platinum Championships will ideally be held between June 15 and November 17.
  - Once a given zone's jumper committee members review the competition host applications, the zone will complete a USHJA zone prospective host document (found on the USHJA website), and send it to the USHJA on or before September 15 of the current competition year, signifying one or more competitions and dates recommended by vote at a zone jumper committee meeting.
  - A new facility which has not held a USEF licensed competition and/or a new competition in its first year of operation will not be considered to host a USHJA Platinum Championship.
- C. Events that desire to apply for hosting should specifically state their intention to hold all championships heights, along with the prize money they will commit to offer. Zone committee members must take this into consideration when selecting a potential host event.
- D. Date and Location Approval
  - The final decision of the location and date for each zone's USHJA Championships will rest entirely with the USHJA, which will review a zone's recommendations and select the date and location on or before February 1 of the current competition year. USHJA will promptly and formally notify each zone jumper committee of its decision as well as the championship host.
- E. Important Dates and Deadlines
  - Early Application: December 1–April 10. Non-refundable fee of \$75 per horse
  - Late Application: April 11–45 days before each Platinum Championship. Non-refundable fee of \$150 per horse
  - 45 days prior to Championships – Athlete Applications close, qualifying period ends, invitations sent.
  - 21 days prior to Championships – Athlete must declare section and Intent to compete. Athletes failing to respond to the invitation by this date are not guaranteed to be placed on a team.
  - 21 days prior to Championships – Waiver request period ends.
  - 14 days prior to Championships – Mandatory Chef d'Equipe conference call to approve team configurations. At this point approved teams will be final. No exceptions.
  - 10 days prior to Championships – Athletes are notified of team selection and teammates.

Due to the Covid-19 pandemic, all USHJA programs, properties, events and related specifications are subject to change in accordance with federal, state and local laws and regulations.

## **2021 Platinum Individual and Team Jumper Championship Specifications**



#### IV. **NUMBER AND COMPOSITION OF TEAMS**

- A. When the point standings freeze (for championship purposes), 45 days prior to the start of the competition, the USHJA will issue invitations to those qualified which must be confirmed by the athlete no later than 21 days prior to the start of the competition. All athletes will be placed on a team (if possible) and notification of team and team members will be notified.
- B. From the list of definite entries, Platinum Championship Riders may form their own teams or be assigned a team at the Championship. The assigned teams will use the California Split to form teams.
- C. California Split of Ranking List Example:

Team 1	Team 2	Team 3	Team 4	Team 5
1	2	3	4	5
6	7	8	9	10
11	12	13	14	15
16	17	18	19	20

In the event full four member teams not available the Chefs and USHJA representative will meet to draw which teams will have only three members. **The teams of three members will utilize a Designated Point Rider (DPR) system. One rider will serve as the DPR, and that rider will be the winner of the First Individual Qualifying class. The DPR system will be utilized for the Team Competition to ensure that all teams have four scores to allow to drop score. The DPR's score (faults only) will count for all teams of less than four, and their home team. The rider's home team is the team which they were placed on using the California Split. The DPR will only receive awards for their home team.**

- D. Regardless of method used to form a team, only one professional per team will be allowed, unless Junior and Amateurs are unavailable. A California Split will be used to place professionals without a team.

#### V. **ZONE HOTY CHAMPIONSHIP POINTS**

- A. Platinum Championships: Because the zone HOTY Championship points for this section are awarded to competitors based upon money won, and because the amount offered can vary, the USHJA will assign a minimum amount of money to this championship height of \$25,000. Classes offering more than \$25,000 will be capped at 25,000 points, thus pointed the same as a \$25,000 class.

*The USHJA Platinum Championships and the related format and specifications are the sole properties of the USHJA and may only be held, conducted or used upon the terms and conditions specified by the USHJA. USHJA reserves the right to change language in documents related to the conduct of the USHJA Platinum Championships as necessary for the purposes of consistency and clarity. Any deviations from the class specifications for the USHJA Platinum Championships are not permitted without the express written permission from USHJA prior to the printing of the prize list. For any rules not specified above, please refer to the current USEF Rule Book.*



Due to the Covid-19 pandemic, all USHJA programs, properties, events and related specifications are subject to change in accordance with federal, state and local laws and regulations.

### **2021 Platinum Individual and Team Jumper Championship Specifications**





**USHJA**

# **COMMITTEE HANDBOOK**



## Table of Contents

### **USHJA Policies and Procedures Governing All Committees**

<u>Category</u>	<u>Page</u>
<a href="#"><u>Introduction</u></a>	4
<a href="#"><u>Value Proposition</u></a>	4
<a href="#"><u>Mission Statement</u></a>	5
<a href="#"><u>Vision Statement</u></a>	5
<a href="#"><u>Purpose of Committee</u></a>	5
<a href="#"><u>Eligibility to Serve</u></a>	5
<a href="#"><u>Vacancies</u></a>	5
<a href="#"><u>Term of Service</u></a>	5
<a href="#"><u>Committee Role</u></a>	5
<a href="#"><u>Committee Chair Responsibilities</u></a>	6
<a href="#"><u>Committee Liaison Responsibilities</u></a>	6
<a href="#"><u>Committee Member Responsibilities</u></a>	7
<a href="#"><u>Committee Structure</u></a>	7
<a href="#"><u>Committee Meetings</u></a>	8
<a href="#"><u>Meeting Minutes</u></a>	10
<a href="#"><u>Balloting and Voting</u></a>	11
<a href="#"><u>Committee Actions and Resolutions</u></a>	11
<a href="#"><u>Confidentiality</u></a>	12
<a href="#"><u>Conflict of Interest</u></a>	12
<a href="#"><u>Discharge of Duties</u></a>	13
<a href="#"><u>Committee Planning Cycle</u></a>	13
<a href="#"><u>Program Planning Process</u></a>	13
<a href="#"><u>Budget and Budget Cycle</u></a>	13
<a href="#"><u>Process and Approval within USHJA</u></a>	14
<a href="#"><u>Rule Change Process</u></a>	14
<a href="#"><u>USHJA Logo, Brand Name &amp; Fundraising</u></a>	17
<a href="#"><u>Public Relations</u></a>	17
<a href="#"><u>Sponsorship and Fundraising Activities</u></a>	18
<a href="#"><u>USHJA Trademarks</u></a>	18

### **Additional USHJA Policies and Procedures Specific to Zone Committees**

<a href="#"><u>Website</u></a>	18
<a href="#"><u>Social Media Guidelines</u></a>	19
<a href="#"><u>Zone Treasurer Responsibilities</u></a>	19
<a href="#"><u>Zone Funding Requests and Payment of Invoices</u></a>	19
<a href="#"><u>Zone Chef d'Equipe and Coordinator</u></a>	20
<a href="#"><u>Chef d'Equipe Responsibilities</u></a>	20
<a href="#"><u>Coordinator Responsibilities</u></a>	20
<a href="#"><u>Award Requests for Zone Championships, Banquets and Other Events</u></a>	21
<a href="#"><u>Zone HOTY/Stirrup Cup Championships and Special Equitation Classes</u></a>	21
<a href="#"><u>Zone Banquets</u></a>	22



<a href="#"><u>List of Programs, Scholarships, Fundraisers and Forums</u></a>	22
<a href="#"><u>General Guidelines and Criteria for Zone Scholarship and Grant Programs</u></a>	23
<a href="#"><u>Criteria for Scholarship and Grant Programs</u></a>	23
<a href="#"><u>Funding Approval Process for Grants and Scholarships</u></a>	23
<a href="#"><u>Bylaws and Policies Pertaining to Zones</u></a>	24

## **Appendix**

<a href="#"><u>Conflict of Interest Statement and Ethics Policy (A1)</u></a>	30
<a href="#"><u>Disclosure and Affirmation Statement (A2)</u></a>	32
<a href="#"><u>USHJA Committee Program Planning (B1)</u></a>	34
<a href="#"><u>USHJA Program Planning Guide Checklist (B2)</u></a>	35
<a href="#"><u>USHJA Program Modifications Checklist (B3)</u></a>	36
<a href="#"><u>USEF Standard Rule Change Proposal Flow Chart (C1)</u></a>	37
<a href="#"><u>Proposed USEF Rule Clarification Flow Chart (C2)</u></a>	38
<a href="#"><u>USEF Extraordinary Rule Change Proposal Flow Chart (C3)</u></a>	39
<a href="#"><u>USHJA Organization Chart (D)</u></a>	40
<a href="#"><u>USHJA Approval Process Chart (E)</u></a>	41



## **USHJA Policies and Procedures Governing All Committees**

### **Introduction**

The USHJA Committee Handbook provides educational information and guidelines for the conduct of committees and committee members. In order to ensure that the USHJA maintains compliance with all Federal, State and Local regulations, as well as our own financial policies and procedures, the USHJA has established policies and procedures for the operation of USHJA committees. In cases where the USHJA Bylaws and Policy Manual are different than the information contained herein, the USHJA Bylaws and Policies will supersede the information in this Handbook. Please contact the office if you require clarification on any of the information contained in this Handbook.

***For purposes of this Handbook, all USHJA committees, Working Groups, task forces, and councils are referred to as committees.***

A committee appointment makes you a part of the fabric of both our sport's governance and the USHJA. All committee members should strive to support the sport as a whole, while understanding the USHJA's mission, vision, and objectives of the specific committee tasks at hand.

Serving as a committee member is both challenging and rewarding and carries with it a great degree of responsibility. The USHJA provides resources, such as this handbook, to help committee members fulfill their role and meet the goals and objectives of the USHJA. If you would like more information or assistance, please contact any Executive office staff member or your committee liaison, who will be happy to assist you.

In governance, all of us are obligated to represent the viewpoint and interests of the organization. Committee members are expected to bring experience and knowledge to the table without trying to represent a personal point of view, or that of a barn, state, or some other group.

There are times when you may not agree on a point or task, and the disagreement must be resolved in a professional manner focusing on the issue and not on the personalities. Clearly understanding the organization's objectives is a valuable tool for reaching consensus. Even if we disagree with a decision, we must agree to speak with one voice once a decision has been reached.

### **USHJA Value Proposition, Mission and Vision**

#### **Value Proposition**

USHJA provides to its membership competition programs, awards and recognition, educational programs, and experiential opportunities. The competitive programs are appropriate and accessible to all levels of hunter and jumper sport. The Association distributes awards and recognition to competitors through championship events and year end awards in a wide variety of divisions and skill levels. We promote fair sport, sportsmanship, and horse welfare. Through our governance structure, the USHJA provides representation, advocacy, and regulatory input.



### USHJA Mission Statement

The mission of the United States Hunter Jumper Association is to unify and represent the hunter and jumper disciplines of equestrian sport through education, recognition, and sport programs.

### USHJA Vision Statement

Our vision is to increase awareness of and participation in programs and services for all involved in hunter/jumper competitive sport. We strive to provide value to our community such that USHJA is the pathway to excellence and education in equestrian sport.

## **Committee Service**

### Purpose of the Committee

Every committee has a description to guide the committee's efforts, goals, and future planning. Use this purpose to guide the direction of the work of the committee. The USHJA staff liaison can be of assistance in providing a copy of the committee job description.

### Eligibility to Serve

Unless otherwise specified herein, any individual holding a seat on any committee within the USHJA must be a Senior Active Member of USHJA in good standing.

### Vacancies

Except as otherwise noted in the Bylaws, a vacancy shall be filled by the President.

### Term of Service

Unless otherwise specified, all members of any committees within the structure of the USHJA shall be elected and/or appointed to a term of one (1) to four (4) years, except in cases of an individual appointed to fulfill the balance of a term due to a vacancy or an individual appointed during a current committee term.

### Committee Role

- Committees create open dialogue on topics within the hunter/jumper industry related to their specific purpose.
- Depending on their mission and purpose (Committee Charter/Job Description) **and in alignment with the USHJA Strategic Plan and Working Group (WG) strategic direction** committees may make recommendations on programs for consideration by the Executive Director, Officers, Executive Committee or Board of Directors, review proposed rule changes, make recommendations for rule changes and perform such other duties as may be specified within the USHJA Bylaws or assigned to the committee by the Executive Director, Officers, Executive Committee or Board of Directors.
- Committees hold meetings and/or forums as required by the USHJA Bylaws throughout the year.
- Committee meetings may not be held without a USHJA staff representative present.



### Committee Chair Responsibilities

- **Familiarize yourself with the Committee job description, [USHJA Strategic Plan](#), any WG strategic directions, Committee Budget, and Program Planning Guide.**
- In collaboration with the USHJA staff liaison, the Committee Chair oversees the logistics of the committee's operations and serves as spokesperson to the Executive Director and President for the committee.
- In coordination with the USHJA staff liaison, the Committee Chair oversees the logistics of the committee's operations and serves as spokesperson for the committee to the Executive Director, WG Chairs, and President.
- Supports the objectives and policies of the USHJA.
- Conducts and facilitates committee business in a manner that encourages open dialogue and leads to effective decision making.
- Assigns work to the committee members, sets the agenda, conducts meetings, and works with the USHJA staff liaison to ensure timely distribution of meeting materials and minutes.
- A chair may vote, but is not required to vote, except to break ties.
- A chair does not make or second motions.
- A chair provides training, reviews recent discussions and past projects of the committee for new committee members.
- Review your committee's budget (if applicable) quarterly with your liaison.
- If your committee has any related program Standard Operating Procedures, review this document with your liaison.

### Committee Liaison Responsibilities

The USHJA staff liaison functions as a resource and is the USHJA representative during all Committee meetings. The liaisons may not be able to answer every question immediately, but they have an excellent understanding of the USHJA and can obtain information you need or put you in touch with the people who can.

- Serve as the link between the committee and the Executive Director, Officers, Executive Committee or Board of Directors.
- Collaborates with the Committee Chair and members to ensure compliance with the USHJA Bylaws and Policies.
- Collaborates with the Committee Chair and members to provide program or service update and recommendations.
- Collaborates with the Committee Chair to prepare presentations of new programs or projects for consideration by the Executive Director, Officers, Executive Committee or Board of Directors.
- If applicable, collaborates with the Committee Chair to prepare and monitor the



committee budget.

- If applicable, collaborates with the Committee Treasurer to facilitate Funding Requests.
- Schedules and notices committee meetings.
- Provides the committee members with meeting materials, minutes and any data necessary to conduct business.

#### Committee Member Responsibilities

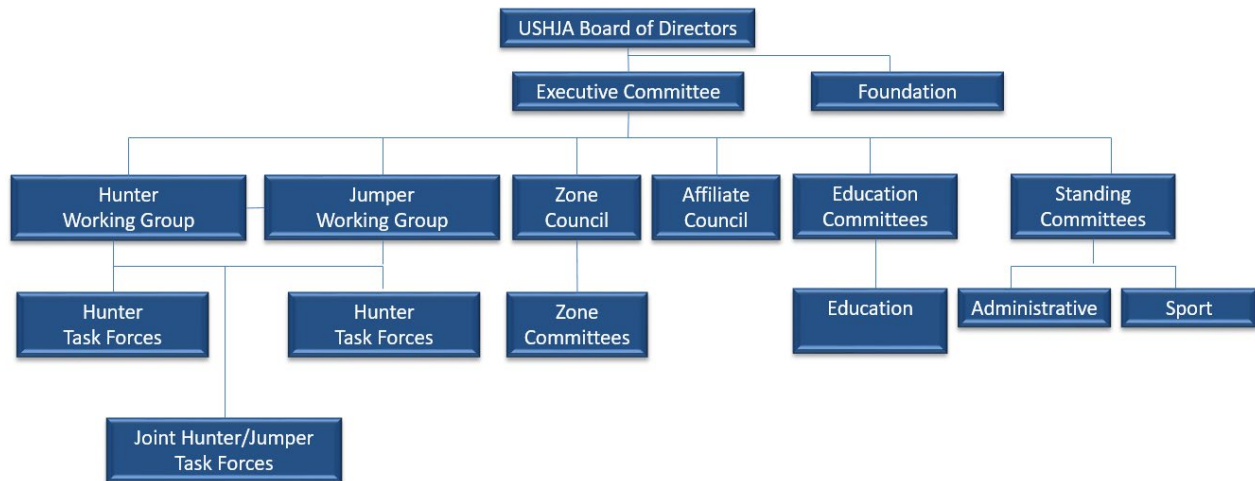
- Each member, by accepting a seat on a USHJA committee, shall be bound by and discharge his duties in good faith and in accordance with the applicable fiduciary duties, the USHJA Bylaws and Policies, and the Conflict of Interest Statement and Ethics Policy. Failure to comply with these standards may result in the removal from committee seat(s) that the individual holds pursuant to the policies approved by the Board of Directors.
- All individuals holding a seat must attend a minimum of seventy-five (75%) of the meetings of that committee each year. A committee member who fails to attend the required number of meetings may be removed from the committee by the President of the USHJA and replaced with another individual, in accordance with Board of Directors approved policies and procedures.
- Consider matters from the broader perspective, putting the needs of the sport and organizations ahead of personal interests and/or interests of specific groups, individuals, constituencies of the membership or stakeholders.
- Understand and respect that the opinions of others are valuable to them and encourage dialog from alternative perspectives without recrimination.
- Refrain from lobbying other committee members which may create factions and prevent open discussion by intimidating other members.
- Once a committee decision has been approved by a majority vote, defend and support that decision even if your personal viewpoint is different. This includes not disclosing different opinions within the committee to others outside the committee.
- Speak for the committee or organization only when authorized by the USHJA.
- The President and Executive Director are ex-officio members of all committees, except where specified in the Bylaws.

#### **Where do you and your Committee fit within USHJA?**

The USHJA Committee Flowchart pictured below will assist you in understanding where you and your committee fit within the framework of USHJA. Further, it will assist you in understanding to which committee and committee chair your committee reports.



# USHJA Structure



## Committee Meetings

### General Guidelines

- Become familiar with Robert's Rules of Order, which are used as a guide for meeting conduct and process.
- **USHJA strongly recommends creating an established committee meeting calendar for the entire competition year.** Collaborate with your staff liaison to develop a calendar and distribute it to the committee at the beginning of the year.
- Strive to keep committee meetings under one hour. This may require setting agendas with fewer topics and scheduling a separate committee call with additional topics for a later date.
- Set the expectation that all committee members are to attend the entire meeting.
- Minimize cross talk by managing the call, calling on each committee member for input, and if necessary, giving them an allotted amount of time.
- Remind committee members to identify themselves before speaking. Committee members may not recognize each other's voices on a teleconference call. This is also extremely helpful to the liaison as they write the meeting minutes.
- Be cognizant of people who dominate conversations. A single individual does not necessarily need to weigh in on every point.
- Committees are required to conduct a minimum of three (3) meetings annually including the one (1) in-person meeting held during the USHJA Annual Meeting, unless otherwise specified within the USHJA Bylaws. The President may waive the requirement to hold a committee meeting at the Annual Meeting. Working Group Task Forces will meet at the direction of the Working Group Chair.
- The Committee Chair or USHJA President shall have the power to call a meeting of the



committee at any time and the staff liaison shall provide notice of such meeting to the committee a minimum of seven (7) days prior to the meeting.

- Unless otherwise provided in the Bylaws or Policies, the greater of three (3) members or one-third (1/3) of a committee constitutes a quorum.
- Meeting by teleconference is permitted for all meetings except the in-person meeting held during the USHJA Annual Meeting.
- All committee meetings by teleconference are recorded and records are maintained in accordance with USHJA retention policies; however, these telephonic recordings are only to be used internally, and are not to be shared or disseminated even between/among fellow committee members.
- A USHJA staff liaison must be present at all committee meetings.

### **Before the Meeting**

It is responsibility of all members to be familiar with the agenda items, materials, and past discussions. Be informed by preparing for the meeting with the help of your liaison.

- Review the meeting's agenda, materials, and minutes.
- Discuss the topics of the call, goals, and potential issues with your liaison before the call.
- Encourage committee members to attend the call so their knowledge and opinions can be shared.
- Understand the requirements for a meeting to achieve a quorum.
- Three members or 1/3 of the total members, whichever is greater, constitutes a quorum.

### **During the Meeting**

- If an agenda item requires an action, a committee member (other than the chair) must make a motion for the committee to take that specific action. Another committee member (other than the chair) must second the motion. Any discussion must take place after the motion is seconded. Following discussion, the committee shall vote to approve or disapprove the motion. Motions are typically made in the positive, but this is not a requirement.
- Topics that require multiple votes may be put on the floor for discussion as one block with a motion and second. This removes the need for individual motions and allows a vote (approve/disapprove) on each underlying item.
- Monitor participation to ensure all committee members have an opportunity to contribute. You may want to consider calling on committee members who have not provided an opinion during a meeting.
- A Motion to Table is utilized when committee members wish to discuss a matter later in the meeting or to put it off until the next meeting. The motion would be to postpone consideration of the matter until a certain or definitive time has elapsed. If a subcommittee or taskforce is created to work on the matter in more detail and bring back a recommendation to the committee, the motion would be to refer the matter to the subcommittee or task force.
- When debate on a pending motion has been ongoing, a committee member may make a



motion to “call the question” on the pending motion. This motion must be seconded and approved by two-thirds (2/3) vote of the committee members present. If approved, a vote on the pending motion must be taken immediately with no allowance for further debate.

- Ex-officio and non-voting member attendees do not make motions or cast votes.
- Committee actions resulting in a recommendation for program changes are subject to additional review in accordance with Board of Directors approved policy. (Refer to Appendix E– Process/Approval Chart, and Appendix B Program Planning checklist)
- Committees must direct any resolutions regarding organization policy to the Board of Directors for consideration.
- Committees make recommendations, and their actions are not binding on the organization.
- Recognize when the conversation is going off track and firmly but politely remind the speaker of the topic being discussed. The longer a chairperson allows a conversation to wander, the more difficult it is to keep the committee functional and all members engaged.
- Develop a strategy for contentious issues. For example, see below for an effective strategy to discuss difficult topics:
  1. State the issue.
  2. Explain the rules for addressing the issue.
  3. State how the vote will be conducted. For a contentious issue, it is highly recommended that the vote be conducted by secret ballot.
  4. Once the procedure is explained, the chairperson will call on each person to comment. If there are some members of the committee who tend to dominate a conversation, implement a time limit. One strategy is to call on the dominant individual(s) last.
  5. One-to-two minutes is usually adequate time to make a point and encourages people to organize their thoughts. Once everyone has spoken the chairperson calls on everyone once again. This is an opportunity to state what points they agree with and/or don't agree with, and to state something new. The majority of the time the chair can accurately determine what the status of the issue is and either call for a vote or determine that the issue needs more work before being voted on.

### **After the Meeting**

- If you have been assigned tasks, check in with the Committee Chair and liaison with status updates.
- Review your notes after the meeting to prepare for the next call.

### **Between Meetings**

Your role does not end when your committee's call ends. As an ambassador of the USHJA, you should encourage fellow members to reach out and voice their opinions.

- Reach out to fellow members for advice.
- Discuss topics with committee members between meetings.
- Connect with your liaison if any comments or issues have been brought to the USHJA

### **Meeting Minutes**

Unless specified in the Bylaws, meeting minutes only include what was done at a meeting,



not what was said. Therefore, the minutes are not a record of every word spoken. Minutes must contain the following.

- Organization name.
- Committee name.
- Date and time.
- Roll Call - Name of committee members present, name of committee members absent, name of guests or staff present and name of staff liaison present.
- Determination of a quorum.
- Any motions made, discussion points related to the agenda items, the final wording of a motion, and the final action (vote) by the committee as it relates to the motion.

### **Balloting and Voting**

- In matters related to committee actions, any duly appointed or elected members of a USHJA committee may vote on matters in connection with committee actions provided the person does not have a conflict of interest regarding the agenda item.
- A Conflict of Interest is defined as “a situation in which a person is in a position to derive personal benefit from actions or decisions made in their official capacity”. Members must state the conflict of interest at the beginning of the meeting and recuse themselves from the meeting when the conflicting agenda item is addressed.
- Any committee member present during a meeting or the Executive Director or the President may request the use of a secret ballot during a committee vote. The staff liaison will notify the committee of any such request.
- Balloting shall be conducted in accordance with the Board of Directors established policies and may utilize E-mail, secure telephonic and/or USPS Mail ballots, provided that the matter or matters to be voted upon have been discussed at a scheduled committee meeting and the minutes reflect which method stated above shall be utilized.
- If a committee decides to hold an email vote, the item under consideration for email vote must have appeared on a prior meeting agenda or have been discussed during a previous meeting of the committee. Only those present in the initial meeting where the topic was discussed can participate in the email vote.
- Members who are not present at a scheduled committee meeting are not permitted to vote on the matter(s) being considered by the committee.
- A majority vote is a majority of the votes actually cast. If the vote is tied, the motion fails. Abstentions are not votes and are not counted in determining a majority vote.
- A Committee Chair may vote but is not required to vote except to break ties.

### **Committee Actions and Resolutions**

- If an agenda item requires an action, a committee member must make a motion for the committee to take that specific action. Another committee member must second the motion. Any discussion to take place must happen following the motion. Following discussion, the committee shall vote to approve or disapprove the motion. Motions are typically made in the positive.



- A Motion to Table is utilized when a committee member wishes to discuss a matter later in the meeting or to put it off until the next meeting. A motion to Table must be seconded and approved or disapproved by majority vote. The motion would then be to postpone consideration of the matter until a certain or definitive time. If a subcommittee or task force is created to work on the matter in more detail and bring back a recommendation to the committee, the motion would be to refer the matter to the sub- committee or task force. This motion would be seconded and then approved or disapproved by majority vote.
- When debate on a pending motion has been ongoing, a committee member may make a motion to “call the question” on the pending motion. This motion must be seconded and approved by two-thirds (2/3) vote of the committee members present. If approved, a vote on the pending motion must be taken with no further debate.
- Committee actions resulting in *a recommendation* for program changes are subject to additional review in accordance with Board of Directors approved policy.
- Committees must direct any recommendations regarding organization policy to the Board of Directors for final consideration. However, no committee recommendation may be presented to the Board of Directors without first proceeding through the appropriate levels of review by other higher levels of authority.
- Committees make recommendations and their actions are not binding on the organization.
- Once a vote is taken it is their duty of each committee member to support the decision of the committee.

### Confidentiality and Conflict of Interest

#### **Confidentiality**

- The members of any USHJA committee are required to maintain the confidentiality of USHJA business. Confidentiality will be maintained until it is stated in writing by the USHJA that such confidentiality is no longer required, unless otherwise required by law.
- In the course of a committee’s work, members may receive material that is marked Confidential. These materials, as well as all working documents of the committee, must be kept confidential. When a committee’s work product is deemed suitable for public review, then all confidential materials shall be shredded, and all earlier versions of the work product shall be deleted from committee member’s personal computers.
- Strict observance of confidentiality is required, and any breach may result in the removal of the individual from his/her committee seat by a majority vote of the Executive Committee.

#### **Conflict of Interest**

- All committee members shall be bound by the USHJA Bylaws and policies regarding conflicts of interests and shall follow all disclosure and reporting procedures as adopted by the organization.
- A conflict of interest is any personal, family, business or financial relationship, whether direct or indirect, which could influence or be perceived to influence objectivity when



representing or conducting business for or on behalf of USHJA. For the purposes of this policy, a family member is defined as an individual's spouse, domestic partner, parent, child, grandchild, great-grandchild, sibling, half-sibling or spouse of sibling or half-sibling, ancestor or the spouse of the individual's child, grandchild, great-grandchild or sibling or any other individuals with a significant familial or familial-like relationship including in-laws.

- Conflicted persons may not be present at or participate in committee deliberations, discussions or votes on any matters giving rise to the conflict, and they are prohibited from attempting to influence such deliberations or vote.

### **Discharge of Duties**

Each member, by accepting a seat on a USHJA committee, shall be bound by and discharge his duties in good faith and in accordance with the applicable fiduciary duties, the USHJA Bylaws, policies, and Conflict of Interest Statement and Ethics Policy. Failure to comply with these standards may result in the removal from committee seat(s) that the individual holds pursuant to the policies approved by the Board of Directors

### **Committee Planning Cycle**

As a committee, you have the primary role of working closely with the USHJA staff liaison in the development of the committee plan (2-Year Plan) as it relates to any programs under the committee's responsibility. The Committee Planning Cycle should be such that when a committee is meeting in the current competition year, it is focusing on current program issues within the current year's budget and conducting committee/program planning for the following competition year and one additional competition year beyond. This Planning Cycle is imperative to the budget development cycle which is outlined below.

### **Program Planning Process**

Committee members should familiarize themselves with the Program Planning Guide (USHJA Policy GA106). The USHJA staff liaison, using the Program Plan Planning Guide, will take the lead as the project manager and assist the committee with the steps required for planning, developing and implementing a new or amended program. (Appendix B)

### **Budget and Budget Cycle**

The USHJA fiscal year is December 1 to November 30. Budget planning and development for the following year begins September 1 and is finalized with the approval of the budget at the November meeting of the USHJA Board. It is therefore essential that, in their 2-Year Planning Cycle, committees complete new program proposals and current program modifications, and receive all appropriate approvals prior to September 1.



### Process and Approval within the USHJA

The committee chairperson and members must understand when discussion topics need to be approved and how they are approved through the USHJA governance structure. The committee must work with the liaison to ensure all deadlines are acknowledged by the committee and necessary committee work is completed before established meeting deadlines. An approval chart has been developed to aid the USHJA staff, which clarifies the order in which items are originated, presented and previewed, and considered for final approval (Appendix E; USHJA Policy GA117).

### Rule Change Process

Committees often assume a significant role in the rule change process, which is multi-leveled and involves several steps at each level. Although formalized review and action on rule change proposals is not undertaken by committees until late fall of each year, the timeline for their creation and submission occurs much earlier in the year.

Any committee, or individual member, may draft and submit a proposal for a change, or clarification to a rule within the USEF Rule Book. Due to the multiple steps involved and the timeline necessary to facilitate the review process, an internal deadline of July 1 for all General Rule Change Proposals and September 15 for Working Groups and standing committees/task forces has been established for submission of all USHJA Standard Rule Change Proposals for all discipline rules. A brief description of the process is outlined below.

### Prior to USHJA Annual Meeting

- Leading up to the USHJA Annual Meeting internal rule change proposal submission deadline of July 1/September 15 (whichever is applicable for your Proposed Rule Change). USHJA liaisons will coordinate directly with task force, Zone committee, standing committee and/or Working Group leadership to facilitate the process of writing and submitting their draft rule change proposals. Volunteer leadership and USHJA staff may obtain assistance from relevant USEF staff as needed.
- Please note that each Proposed Rule Change must have been considered by the originating committee/task force with a documented motion, second, and approval by majority vote recorded in meeting minutes before it can be sent forward to the next step in the process.
- Approximately mid-October, these RCPs will be sent to the USHJA Rules Committee for the purpose of determining to which USHJA committees and task forces the RCPs will be referred for comment and committee action, as well as providing comment and feedback to the respective official proponent (i.e., Hunter Working Group, Jumper Working Group or standing committee) requesting revision or rework, if necessary. In addition to the RCPs originating from USHJA, these referred rule change proposals might also include additional RCPs originating from USEF Committees not previously seen or considered by USHJA.



- Throughout the month of October and early November, USHJA committees/task forces meet to consider proposals referred to them and provide official committee actions. At this time, all active Rule Change Proposals will be posted on the USHJA website
- Approximately late November/early December, USHJA will post on the USHJA website the “yellow book” of currently active rule change proposals to be considered at USHJA’s Annual Meeting.
- At the USHJA Annual Meeting, any final revisions and review by Working Groups and standing committees are made, and the USHJA Board of Directors votes on all Rule Change Proposals.
- Occasionally, the Board may choose to refer a proposal rather than take action on it during Annual Meeting. All referred proposals are reconsidered at a meeting held after USHJA’s Annual Meeting but prior to March 1.
- All approved Rule Change Proposals are entered into the USEF PRC System by March 1.

#### During the USHJA Annual Meeting in December

- Following the rule change presentations at the Annual Meeting, standing committees and Working Groups will meet and revisit any proposals they feel need further attention. Working Group task forces and subcommittees may provide suggestions and input during Annual Meeting, but final determination with respect to making amendments to any USHJA rule change proposals rests with the Working Groups or proponent standing committees.
- Approved, disapproved and voting calendars will be created from the standing committee and Working Group actions.
- The USHJA Board of Directors will vote on approved, disapproved and voting calendars during the final meeting of the Board at the Annual Meeting.

#### During the Final Meeting of the USHJA Board of Directors at the Annual Meeting

- Board of Directors will vote to forward the approved and disapproved consent calendars to the USEF recommending their approval or disapproval accordingly.
- Board of Directors will discuss and take action on the voting calendar proposals and approve their addition to the appropriate consent calendars following actions.
- USHJA actions are reported to the USEF National Hunter Committee (NHC) and the National Jumper Committee (NJC) through submission of the consent calendars.



Following the USHJA Annual Meeting, the RCPs are considered by various USEF committees and councils who provide comment and take committee action before all RCPs are eventually forwarded to the USEF in similar format – approved, disapproved, and voting calendars – for final vote by the Federation Board of Directors.

## **USHJA Program Specification Regulation**

In October of 2018, USHJA entered into a Memorandum of Understanding (MOU) regarding point calculation and Federation regulation of USHJA program specifications. This document ensures Federation regulation of the specifications thereby making language specific to USHJA programs within the USEF Rulebook unnecessary. The MOU also guarantees that USEF will calculate points specific to USHJA programs on behalf of USHJA.

### **Summary of MOU Components**

1. USHJA creates and publishes specifications for programs under its governance. USHJA is solely responsible for the content of the specifications, specifically the qualifying criteria for the program and the manner in which classes are to be conducted.
2. Specifications will be locked and must be provided to USHJA members and the Federation a minimum of 60 days prior to the beginning of the competition period.
3. Changes to specification point values must be provided to the Federation a minimum of 60 days prior to the beginning of the competition period.
4. Changes to specifications other than point values (formulas, calculations, etc.) must be provided to the Federation a minimum of 120 days prior to the beginning of the competition period. Within 30 days of receipt of these requests, the Federation will inform USHJA if the requested changes cannot be accomplished within the 120 days.
5. Specifications cannot be altered during the applicable qualifying period, except for instances of safety or welfare. However, amendments to specifications which do not alter selection, qualification or eligibility in a manner that may negatively affect participants may be made during the first year of a new program upon approval of the USHJA Board of Directors and the Federation CEO or his designee. Grammar, spelling and typos in specifications may be corrected providing they do not alter selection, qualification or eligibility. Any such corrections will be provided to the Federation immediately upon correction.
6. In the event specifications are altered, communication to all potential participants shall be the sole responsibility of USHJA.
7. Upon request by USHJA, USEF may tabulate points and maintain point records for classes held under the specifications. USEF may, in its sole discretion, deny USHJA's request to tabulate points should it be deemed infeasible as a result of limited staff availability, increased cost to the Federation, or any other reasonable deterrent. Upon acceptance of USHJA's request, USEF will tabulate and maintain such point records for the duration of the applicable competition year. USEF shall not unreasonably withhold its I.T. services from USHJA for purposes of maintaining points earned from classes held under the Specs. USEF will manage all point disputes in accordance with USEF rules.



8. I.T. services that are required to perform services under this MOU will be invoiced pursuant to the separate agreement between the Parties concerning such services.
9. USEF shall enforce the specifications through its Hearing Committee and provide individuals a forum to present arguments regarding the Specs, application of the specifications, and other grievances related to the specifications. USEF reserves the rights to intervene in the interpretation of the specifications, in its sole discretion.
10. The term of this MOU shall begin upon the full execution of the MOU and shall run perpetually. Either Party can terminate this MOU upon 180 days written notice.

#### USHJA Staff Organizational Chart

In order to understand USHJA services and the respective staff members associated with them, please refer to the USHJA Organizational Chart (Appendix D). Your first point of reference, however, should always be your committee liaison.

#### USHJA Logo, Brand Name and Fundraising

- In order to use the USHJA name, logo or brand in order to promote or support an event, program, activity or idea, you must obtain written permission from the USHJA and use a USHJA approved vendor if applicable.
- The process for obtaining this permission is very simple, easily accomplished and the USHJA staff will assist you with all your needs. If you should have any questions regarding the use of the logo or to obtain permission for use of the logo, please contact your liaison who will coordinate the request with the USHJA Marketing and Communications Department.
- Providing the USHJA logo to printers and embroiderers or using the USHJA brand name without USHJA's knowledge and permission, exposes the organization to an array of problems, challenges and potential legalities and is not permitted.
- Improper use of the USHJA logo or brand name may jeopardize the USHJA's nonprofit status and trademark.

#### Public Relations

- You are an ambassador for the USHJA, and we encourage you to promote the work of the USHJA, while remembering that your actions and words impact the organization whether intentional or not.
- USHJA is here to help facilitate media opportunities, and if you are approached by a member of the media about a USHJA-related topic, we recommend the following steps:
  - Ask the reporter about the topic they want to discuss.
  - Ask for their deadline and when they expect the story to run.
  - Ask if there is anyone else with whom they are speaking for the story.
  - Let the reporter know that either you or someone else will call them back as soon as possible.
  - Note the answers to these questions and contact your USHJA liaison who will




coordinate with the USHJA Marketing and Communications Department. USHJA can help provide guidance on the best way to address the topic and even provide recommendations on possible other interviewees that may be helpful.

- If you are contacted by a media outlet to provide content, such as an article, for the outlet on a topic related to the work of the USHJA, we ask that you notify your liaison who will communicate the request to the USHJA Marketing and Communications Department. We request the opportunity to review any editorial materials developed by volunteers about the Association.
- If you have any questions concerning information released to a media source, please contact the USHJA for immediate clarification.
- All promotional materials for committee programs, such as banners, signs, etc., must be created through USHJA. This ensures the quality and consistency of the materials being distributed. Please work with your USHJA liaison to fulfill these needs.

#### Sponsorship and Fundraising Activities

- All sponsorship and fundraising efforts must be conducted in accordance with Board of Directors approved policies and following the lead of the applicable USHJA Sponsorship and/or Development Department staff.
- Committees are prohibited from maintaining or operating bank accounts.

#### USHJA Trademarks

You should be aware that the USHJA logo (flying horse) , the acronym “USHJA”, the name “United States Hunter Jumper Association,” and the “United States Hunter Jumper Association Foundation” and other properties of USHJA are all trademarks of the USHJA. As a committee member you have a duty to protect these marks. Use and reproduction of these marks for any purposes must first approved by the USHJA. Further, any production of materials, such as banners, signs, etc., must be created through the USHJA. This ensures the quality and consistency of the materials being distributed. Please work with your liaison for assistance.

### **Additional USHJA Policies and Procedures Specific to Zone Committees**

*\* The following information is in addition to the general Committee information provided above.*

#### Website

The USHJA provides a place for each Zone to publish any information the zone committee wishes to make available to the membership on our website at [www.ushja.org](http://www.ushja.org). USHJA Zones are not permitted to create or maintain their own websites. If you have any questions, please contact the Marketing and Communications Department at [zonenews@ushja.org](mailto:zonenews@ushja.org).



### Social Media Guidelines for Facebook, Twitter, Instagram, etc.

Zones are not permitted to create independent social media accounts. USHJA has created individual Zone Facebook pages to promote local, relevant information. USHJA staff will manage these accounts and administrative rights may be granted to individuals as deemed appropriate by both USHJA staff and Zone Committees. Zones may request additional social media channels, but USHJA will manage and create all accounts tied to the Association. Please see the USHJA Social Media Policy for more information.

### Zone Treasurer Responsibilities

- Manage the finances of the Zone Committee in coordination with the USHJA staff liaison and Finance Department and advise the committee regarding any fiscal matters related to the budget.
- Sign and submit the committee approved Funding Requests.
- Give Treasurer's report at committee meetings.
- Provide input and approval on all expense requests that are not included in the original budget.
- Provide directives to committee members and vendors to have all invoices, checks, et cetera... submitted to USHJA in a timely manner for payment.
- Provide directives to members to submit all Donation Forms for Cash, In Kind or Silent Auction Donations and Bid Sheets to USHJA in a timely manner.
- All invoices from vendors must list USHJA on the invoice for reimbursement.
- Provide directives to committee members when obtaining quotes for merchandise, awards, et cetera.
- Review all bids received and recommend to USHJA staff liaison which vendor fits the needs of the function in a cost-effective manner. If a bid is granted to a vendor that exceeds the USHJA supplier bid it must be approved, in writing, by the Executive Director before any orders can be placed.
- Coordinate with USHJA staff liaison to have all expenses that exceed \$1,000 approved, in writing, by the Executive Director.

### Zone Funding and Payment of Invoices

Each Zone must develop and receive approval for all Zone Funding Requests. The staff liaison and Accounting Department shall assist the Zone Chair and Treasurer with this process. Zone Funding Requests must provide the detail necessary for the Accounting Department to process and pay invoices. Example: A line item for Zone Finals must include the specific categories which have been approved for payment such as ribbons, awards, catering fees, etc.

- USHJA shall only approve payment of the approved expenses detailed in a Zone Funding Request.
- All invoices must include the name and contact information of vendor/service provider, the USHJA name on the invoice, a description of the goods and/or services and the amount of the expense. All budget expenditures must have appropriate receipts attached to check requests.
- ***All invoices must be received by the USHJA office no later than December 15 of the***



***year in which the expense was incurred in order to be approved for payment. Invoices received after this date will not be paid.***

- It is the responsibility of a host of any Zone event to contact the Zone Chair and staff liaison to determine whether there is an allocation for the payment of any expenses associated with the Zone event. It is the responsibility of the host to notify any potential vendor/service provider of the above requirements regarding invoices.

#### Zone Chef d'Equipe and Coordinator

A Coordinator will be appointed by the Zone Committee and does not have to be a committee member. Listed below are some of the duties of the Chef d'Equipe and Coordinator for the North American Youth Championships, USEF National Junior Jumper Championships, USEF Pony Jumper Championships, USHJA Zone Team Jumper Championships and the USHJA Children's/Adult Amateur Hunter Championships. Equally important to these duties is the ability of the Chef d'Equipe and the Coordinator to work as a team. In addition, if a Zone decides to name one person to fill both positions, we recommend that help is provided in the form of an assistant.

- Chef d'Equipe Responsibilities
  - Attend technical and/or rider meetings for the competition.
  - General management and fitness of horses entered in the competition including observance of drug rules for competition.
  - General management, fitness and behavior of riders entered in the competition. Declaration and scratches of competitors and horses entered at the competition.
  - Notifying organizer of order of go in which the team of horse and rider combinations have been selected to compete in the team competition.
  - As needed, provide coaching assistance, e.g. with warm-up, walking courses, etc. A Chef d'Equipe may not perform any other official duties at the competition.
- Coordinator Responsibilities
  - Communicate Championship rules and Selection Procedures to interested individuals.
  - Once standings are complete, coordinate with riders in order of their placement on the standings until a full team has been established.
  - Conduct a meeting of the team members and their trainers for their recommendation of a Chef d'Equipe for the Championship to recommend to the Zone Committee for approval.
  - Assist riders with required documents for entry into Championship (for example: passports, health certificates, entry blanks, accreditation requests, etc.).
  - Send entries for riders to USHJA by date specified from USHJA and coordinate with Zone for any financial reimbursement.
  - As needed, assist and/or coordinate transportation and housing.



#### Award Requests for Zone Championships, Banquets and Other Events

Award requests for Zone Championships, Banquets or other events must be sent in writing to USHJA and the expenditure must be included in the current Zone budget.

- A host is not required to order the ribbons and awards through USHJA. If you purchase your own ribbons and awards, you must notify the USHJA in advance and the USHJA will provide your chosen vendor with the required language and logos for use on the ribbons and awards. ***Any reimbursement for ribbons and awards must be approved by USHJA prior to the host placing an order.***
- A host may order the ribbons and awards through USHJA. The cost of the ribbons and awards will be paid for by the applicable Zone Committee within the budgeted allocation. If the total cost of the ribbons and awards exceeds the budgeted amount, the host competition is responsible for paying the balance due to USHJA within 30 days of the date the order is placed. If a host is interested in ordering the ribbons and awards through USHJA, the order must be completed on the Zone Championship Ribbon and Award Form and returned by the deadline. If the host does not return the completed form by the posted deadline, USHJA is not responsible for placing a rush order or for the cost of the ribbons and awards.
- There is a due date for award and ribbon requests. Requests are not submitted by this deadline cannot be guaranteed for delivery. Ribbons are non-refundable and cannot be returned for credit. In the event a competition has unused ribbons at the completion of the show, USHJA recommends donating the ribbons to an equine charity.
- For USHJA year-end Zone and Stirrup Cup Awards, USHJA will select coordinated awards for all Zones. Individual Zones will not have the option to select these awards. This does not preclude you from acquiring donations of additional awards for your events.
- If awards/items are not purchased through USHJA, without prior approval, USHJA may refuse payment.

#### Zone HOTY Championship Event Stirrup Cup Championship Event and Special Equitation Classes

- USHJA Zone HOTY Championships, Stirrup Cup Championships or Special Equitation Class host competitions are determined on an annual basis by evaluating applications, geographical balance, variance of dates and host history. All applications are reviewed by the applicable Zone Committee and Working Group, with the USHJA Executive Committee making the final determination of host competitions. The purpose of conducting a bid process for host site selection is to provide the USHJA Zone Committee with potential venues from which to choose a site that offers facilities and amenities worthy of hosting a USHJA Championship competition. All applications must be presented and voted upon, by the Zone Committee before any action may be taken to plan the event.
- ***USHJA shall only approve payment of the approved expenses detailed in a Zone budget.***
- ***It is the responsibility of a host of any Zone event to contact the Zone Chair and Staff***



***Liaison to determine whether there is an allocation for the payment of any expenses associated with the Zone event and the requirements for payment of invoices.***

- ***It is the responsibility of the host to notify any potential vendor/service provider of the requirements regarding invoices.***

In considering applications, the Zone Committee must be very aware of any perception of conflict of interest and remember that these properties are not intended to promote or assist a competition that is struggling or to reward a particular organizer, sponsor or member of the Zone Committee for service to the Zone.

Criteria to be considered in selecting a site shall include, but is not limited to, the following:

- Any bid that is not complete will not be considered. Application information must be addressed in detail.
- Each site will be considered on its own merits.
- All infrastructure required to host this event must be in existence at the facility at the time the bid is submitted. If the facility does not meet all the criteria set forth in this packet, the facility will not be considered to host this event.
- Consideration will be given to accessibility and affordability for potential participants.
- Consideration will be given to the knowledge and experience of potential host site organizers and management.
- Completed bids and any supporting materials must be received by USHJA by the posted deadlines.

The USHJA Zone Committee may request the committee liaison to obtain additional information from other parties regarding applications. All applications shall be reviewed by the applicable Zone Committee(s) and Zone Council, with the USHJA Executive Committee making the final determination of host competitions.

If USHJA, in its sole discretion, determines that no bids have been submitted that meet the criteria for selection, the USHJA may select and approve a facility that has not met the criteria or has not submitted a bid for consideration.

### Zone Banquets

Each Zone may host a Zone Banquet to recognize the award winners of the Zone Horse of the Year Awards Program. Each Zone must complete the USHJA Zone Banquet Form and return it to USHJA by the posted deadlines.

### List of Program, Scholarships, Fundraisers and Forums

- Zones must provide the USHJA office a complete list of Zone programs, scholarships, fundraisers and forums they plan to offer. The USHJA shall promote your Zone events through the USHJA website, USHJA eNews, USHJA In Stride and other media outlets as appropriate.
- Zones must provide the staff the necessary information they need to respond to member



inquiries within the established deadlines.

#### General Guidelines and Criteria for Zone Scholarship and Grant Programs

USHJA Zone Committees may raise funds for and establish a scholarship program to benefit deserving Zone members.

- Only education grants and scholarships, used for college, university or other continuing education/advanced training may be awarded.
- Scholarship funds will be maintained through the USHJA Foundation

As a 501 (c) 3 organization, the USHJA is required to maintain and file criteria and documentation with the IRS regarding all scholarship programs. In order to protect our tax-exempt status, we have created the following general guidelines and criteria for our Zone Committees to use when developing their programs.

- All Zone Grant or Scholarship programs must receive written approval by the Executive Director and/or Executive Committee prior to implementation.
- To request approval, all documentation including criteria, selection process, scholarship amount, methods for solicitation, and the like must accompany the written request.
- Additional information may be requested by the Executive Director and/or Executive Committee before granting approval of the program.

#### Criteria for Scholarship and Grant Programs

- Each Zone may award one or more scholarships.
- The total amount of funds distributed by each Zone may not exceed \$50,000.00 in any one USHJA fiscal year.
- Each Zone Committee may create their own criteria to determine those individuals who will be recommended as scholarship recipient(s) which shall be approved by the Executive Director. However, recipient(s) cannot be relatives of Zone committee members, USHJA Executive Committee members, Directors, or substantial contributors.
- Each Zone Grant Program, including selection criteria, will be publicized on the USHJA website. All Zones must use the standard application forms provided by USHJA.
- Full biographical, financial and academic information for each applicant must accompany their application and copies of same must be submitted to the USHJA.
- Applicants must be United States citizens/legal residents, USHJA members, residents of the awarding Zone and must meet the academic, leadership/work/community service, financial need and/or other requirements of their Zone Grant Program to be eligible for a scholarship award.
- Funds awarded to recipients will be paid by USHJA directly to the educational institution or service provider.
- If funds are paid to the educational institution per semester, recipient(s) must supply proof of continued enrollment.
- All funds raised must be accounted for and held in accordance with USHJA/Zone accounting and banking procedures.



### Funding Approval Process for Grants and Scholarships

- Each Zone shall recommend to the USHJA Executive Director and/or Executive Committee those individuals who they have deemed eligible for a scholarship and the amount requested.
- All materials and application shall be sent to the USHJA staff liaison.
- The Executive Director and/or Executive Committee shall review grant disbursement requests on a monthly basis.

## **BYLAWS UNITED STATES HUNTER JUMPER ASSOCIATION, INC. (USHJA)**

**(The following language is taken from the USHJA Bylaws and Policy Manual)**

### **Zone Structure**

Section 1. General. The Zone Committees are education based geographic committees which facilitate communication between members and leadership through the Working Groups, create Zone programs and educational opportunities for the benefit of their constituents. The Zone Committees shall make suggestions and provide member feedback to the applicable Working Groups regarding rules, conduct and programs within the disciplines.

a. Definition of Zones. The United States shall be divided into twelve (12) combined Hunter and Jumper Zones composed of the fifty (50) States and the District of Columbia as follows:

Zone 1 New England: Maine, Vermont, New Hampshire, Massachusetts, Connecticut and Rhode Island.

Zone 2 Northeast: New York, New Jersey and Pennsylvania.

Zone 3 Mid-Atlantic: Delaware, Maryland, Virginia, West Virginia, District of Columbia and North Carolina.

Zone 5 Southeast: Georgia, Alabama, Mississippi, Florida, South Carolina and Tennessee.

Zone 5 North Central: Kentucky, Illinois, Indiana, Ohio and Michigan.

Zone 6 Midwest: Wisconsin, Minnesota, Iowa, North Dakota, South Dakota and Nebraska.

Zone 7 South Central: Kansas, Missouri, Oklahoma, Texas, Arkansas and Louisiana.

Zone 8 Mountain: Utah, Colorado, New Mexico and Arizona.

Zone 9 Northwest: Washington, Oregon, Idaho, Montana and Wyoming.

Zone 10 Southwest: California and Nevada.

Zone 11 Hawaii.

Zone 12 Alaska.

Section 2. General. The Zone Council. The Zone Council is composed of Zone Chairs and Vice Chairs. Its function is to share information regarding sport and education between the twelve USHJA Zone Committees.



## **Composition and Term Limits for Zone Committees**

Section 1. Composition of Zone Committees. Each Zone Committee shall be composed of fifteen (15) members of which 40% must be designated hunter and 40% must be designated jumper. Six (6) members (3 Hunter and 3 Jumper) will be elected by the members of each Zone. As pursuant to the Policy Manual, four (4) members will be appointed by the four (4) largest Affiliate Member Organizations. Five (5) members will be appointed by the President with Executive Committee approval.

Section 2. Composition of the Zone Council. The Zone Council shall be composed of the Chairs and Vice Chairs of each Zone. One must be hunter designated and the other jumper designated.

Section 3. Term Limits. The maximum service as an officer of the Zone Committees in any capacity, or any combination of capacities, for an individual shall be limited to two (2) Terms.

Section 4. Zone Committee officers not serving as an officer on the Zone Committee for a period of three hundred thirty (330) consecutive days or for the period of time between Annual Meetings of the Board of Directors, whichever is less, shall be eligible to again serve as a Zone Committee officer without consideration of prior service in determining Term limits.

## **USHJA Zone Election Timeline & Procedures**

### **December**

Each hunter and jumper zone shall appoint a Zone Nominating Committee (ZNC).

- Each of the Zone Committees shall hold a meeting to recommend three individuals for appointment to the ZNC and the USHJA President shall appoint a minimum of three additional members to the ZNC.
  - These appointments must be Senior Active or Associate members in good standing of the USHJA, reside within the zone per USHJA Bylaws and may or may not be members of the Zone Committee.
- The President shall appoint the Chairman of the ZNC.
- The ZNC will be responsible for insuring a minimum of three (3) and a maximum of six (6) hunter designated nominees and a minimum of three (3) and a maximum of six (6) jumper designated nominees has been met and that the nominees have met all requirements.

### **January**

- Nominations for Zone Committee members will open January 1.
- Nomination forms will be available on the USHJA website home page and also on each individual Zone's page.
- Recommendations for nominations may be submitted to the USHJA office by Senior Active or Senior Associate Members in good standing of the USHJA. Recommendations must be accompanied by the name and USHJA membership number of the individual



making the recommendation, a short biography of the individual being recommended including their equestrian participation and governance experience.

- As nominations are received, each Nominee will be sent Nominee Packet which will include the USHJA Code of Conduct and Conflict of Interest Policy, Zone Committee member job description, and a Nominee Response Form to be returned indicating the Nominee's understanding and acceptance of the conditions of service and indicating their willingness to serve if elected.

### **March**

- Nominations Close on March 1. Incomplete recommendations or late nominations will not be eligible for inclusion on the ballot.
- On or before March 1. Affiliates must have provided association membership data (senior active members or the AMO's highest equivalent member category) based on November 30 information to substantiate eligibility to serve as one of the four largest AMOs.
- The names of all nominees meeting eligibility requirements will be forwarded to the Zone Nominating Committee for their consideration.
- Zone Nominating Committees may add nominees to the ballot should the minimum required number of nominees not be met.
  - If additional nominees must be added, the Zone Nominating Committee must analyze the nominees with regard to: Zone level experience, geographic balance, technical expertise, governance expertise, constituency representation.
  - All additional nominees put forward for the ballot by a Zone Nominating Committee must meet the eligibility requirements and will be sent the Nominee packet and only those who return the completed Nominee Response Form by April 30, 2020 will be added to the Zone Ballot.
- If the number of nominees exceeds the maximum allowed, the Zone Nominating Committee shall analyze the nominees with regard to: Zone level experience, geographic balance, technical expertise, governance expertise, constituency representation and shall select the candidates who are best qualified to represent these interests and the interests of the zone members.

### **May**

- On May 15, the ballots and biographies will be posted on each USHJA Zone webpage.
- Members will be required to log in on a secure site and through log-in their eligibility to vote will be verified. The election materials will consist of the following:
- A ballot containing the names of candidates determined by the Zone Nominating Committee.
- A biographical statement provided by each candidate.
- The attendance record for Zone Committee meetings of each incumbent.

### **July – September**



- On July 1, Zone Elections close and sign-in on the secure voting site will no longer be possible.
- On or about July 15, the USHJA office will notify each newly elected Zone Committee member of his or her election by email following the finalization of the election results.
- On or before July 31 the four (4) largest USHJA Affiliate Member Organizations in each zone, as determined by their number of members, will be contacted by the ED to recommend a candidate for appointment by the President to the Zone Committee. Notification shall include the names of the elected individuals.
- The Executive Committee shall meet and perform its duties with regards to the appointment of additional members to the Zone Committees.
- Once the seating of each Zone Committee is completed, the ED will conduct a call with each Zone Committee to receive their recommendations on Chair and Vice-Chair.
  - The Executive Committee shall meet and perform their duties with regards to the appointment of the Chair and Vice-Chair of the Zone Committees. In the event that the EC chooses to recommend to the Board individuals other than those recommended by the Zone Committees, the ED shall communicate their decision to the Zone Committee members by conference call.
- EC recommendations will go forward to the Board for their review.
  - Zone Chairs and Vice-Chairs will be seated following BOD approval.

### **October**

- Newly created Zone Committees will attend the October Zone Committee teleconference meeting.
- These meetings will serve to inform and educate the newly formed committees as to the progress of the Zone's work.

### **November**

- Newly created Zone Committees shall be seated.
- Following seating the Zone Committees shall elect a treasurer.

### **Zone Committee Responsibilities**

Section 1. USHJA Zone Committee Duties. The duties of Zone representatives shall include the following:

- a. Providing a forum to discuss and create nationwide Hunter and Jumper programs that tie the individual Zone programs together.
- b. Exchanging ideas across Zones, communicating with other Zones, and interfacing on a national level with other Hunter/Jumper constituents.
- c. Communicating with the Zone's Hunter and Jumper constituency.
- d. Providing Zone input for the Zone Championships and Finals.
- e. Recommending, creating, and coordinating education opportunities and programs taking place in each Zone.
- f. Raising funds for Hunter and Jumper Programs.



g. Providing input and feedback regarding the various USHJA Hunter and Jumper awards programs.

Section 2. USHJA Zone Committee Duties for Jumper Representatives. The duties of Jumper Zone representatives shall include the following:

a. Recommending two (2) individuals who have designated Jumper as his/her primary discipline for appointment to the Jumper Working Group.

b. Participating in the USHJA Annual Convention on behalf of the Zone and its Jumper constituents, providing input and feedback on Jumper issues and Rule Change Proposals to the Jumper Working Group.

c. Recommending any Jumper education programs to the Jumper Working Group.

d. Working with the USHJA staff and the USEF Jumper Liaison to develop Zone selection criteria for the FEI Junior Championship, FEI Young Rider Championship, National Junior Jumper Championship, and National Pony Jumper Championship in accordance with USHJA procedures.

e. Coordinating and monitoring selection events leading to the team selection for the above championships.

f. Working with the USHJA staff and the USEF Jumper Liaison to develop Zone Specifications for Children's and Adult Amateur Jumpers in accordance with USHJA procedures.

Section 3. USHJA Zone Committee Duties for Hunter Representatives. The duties of the Hunter Zone Committees shall include the following:

a. Recommending two (2) individuals who have designated Hunter as their primary discipline for appointment to the Hunter Working Group.

b. Participation in the USHJA Annual Convention on behalf of the Zone and its Hunter constituents, providing input and feedback on Hunter issues and Rule Change Proposals to the Hunter Working Group.

c. Working with the USHJA staff and the USEF Hunter Liaison to develop Zone Specifications for the, Children's and Adult Amateur Hunters in accordance with USHJA procedures.

d. Submitting written proposals for administrative and program expenses to be reviewed by the Hunter Working Group.

## **Alaska and Hawaii.**

Section 1. Zone 12 Alaska and Zone 11 Hawaii.

These Zones will follow the provisions set forth in Article 1100 with the following exceptions:

a. The initial elected size of a Combined Hunter/Jumper Zone shall be three (3) members, one (1) of whom must have designated Jumper as their primary affiliation.

b. The Zone Committee will act as both the Hunter Zone Committee and the Jumper Zone Committee with regard to the provisions of Article 1100 wherever applicable.



## **AFFILIATE ORGANIZATIONS**

### **Affiliate Organization**

#### **Section 1. Definition of Affiliate Organizations.**

Affiliate Organizations. Affiliate Organizations shall consist of any local, state, regional and/or national organization, club, association, including educational institutions which offer equine competitions and/or equine related programs, and corporations or other entities approved for membership by the Board of Directors. Affiliate Organizations are not eligible to serve as Affiliate Member Organizations on the Zone Committee or Affiliate Council.

#### **Section 2. Affiliate Member Organizations: Definition and Eligibility to serve on Zone Committees.**

These organizations must be:

- Members in good standing with USHJA as per the requirements listed in the Policy Manual
- Have bylaws
- Be governed by a volunteer board of directors with a minimum of five (5) members
- Be either a non-profit or mutual-benefit organization recognized as such by both its home state and the IRS
- Hold a minimum of fifteen (15) sanctioned shows in at least three (3) different venues
- Hold at least one annual educational activity.

Geography. Affiliate Member Organizations will be counted for representational purposes by the Zone in which their principal place of business is located.

### **Affiliate Council**

#### **Section 1. Composition.**

The Affiliate Council shall be composed of one elected Affiliate Organization member from each Zone plus a representative from the four (4) scholastic formats which include IHSA, NCEA, ANRC and IEA.



## **Appendix A.1**

### **CONFLICT OF INTEREST STATEMENT AND ETHICS POLICY**

As the Federation Recognized Affiliate representing and governing the hunter and jumper disciplines, the United States Hunter Jumper Association, Inc. (USHJA) must conduct all its activities and business in accordance with the highest level of responsibility and trust owed to its members and the sport. USHJA expects and requires its volunteers and staff to conduct all Association business with integrity and to maintain a standard of ethical conduct consistent with the values, spirit, and ideals upon which the Association was founded.

#### **ETHICS POLICY**

Accordingly, the Association requires its volunteers and staff to observe the following Ethics Policy:

- Conduct all dealings with honesty, openness and fairness.
- Respect the rights of all volunteers and staff to fair treatment and equal opportunity, free from discrimination or harassment of any type.
- Know, understand, and comply with the laws, regulations, and codes of conduct governing the business and activities of the USHJA.
- Ensure that all transactions are handled honestly and recorded accurately.
- Protect information that belongs to USHJA, our donors, sponsors, suppliers, volunteers and staff.
- Avoid conflicts of interest, both real and perceived.
- Use USHJA assets and information only for the betterment of the organization and its members.
- Recognize that the appearance of misconduct or impropriety can damage the reputation of the USHJA and act accordingly.
- Maintain the confidentiality of committee business as instructed by the Committee Liaison or Chairman.

#### **CONFLICT OF INTEREST POLICY**

The USHJA Ethics Policy provides a framework of integrity for interactions with or on behalf of USHJA. All Officers, Directors, Staff and volunteers of USHJA are expected to be familiar with and govern their conduct in accordance with USHJA By-Laws, policies and procedures.

Our Conflict of Interest Policy provides for the following:

- (1) Circumstances. A conflict of interest is any personal, family, business or financial



relationship, whether direct or indirect, which could influence or be perceived to influence objectivity when representing or conducting business for or on behalf of USHJA. For the purposes of this policy, a family member is defined as an individual's spouse, domestic partner, parent, child, grandchild, great-grandchild, sibling, half-sibling or spouse of sibling or half-sibling, ancestor or the spouse of the individual's child, grandchild, great-grandchild or sibling or any other individuals with a significant familial or familial-like relationship including in-laws.

(2) Disclosure. Conflicts or potential conflicts must be disclosed in accordance with the following procedures: Directors, Officers, Working Group members and Key Employees must complete, sign and submit annual conflict of interest disclosure statements to USHJA and, in the case of new Directors/Officers, prior to commencing term of office. Other Staff and volunteers shall acknowledge and disclose in their formal acceptances of either employment or committee seating. Conflicts and potential conflicts must also be disclosed accordingly as they arise.

(3) Participation. Conflicted persons may not be present at or participate in Board of Directors or Committee deliberations, discussions or voting on any matters giving rise to the conflict and they are prohibited from attempting to influence such deliberations or vote.

(4) Documentation. The existence and resolution of any conflicts must be documented in USHJA records, including the minutes of any meeting at which the conflict was discussed or voted upon.

(5) Related Party Transactions. Related party transactions as defined in USHJA By-Law Article 1310 must be disclosed in writing to the Board of Directors upon occurrence. The Board of Directors must (a) consider alternative transactions to the extent available prior to entering into the transaction, (b) approve the transaction by not less than a majority vote of the directors present, excluding the related party, if applicable and (c) contemporaneously document in writing the basis for the Board approval, including its consideration of alternative transactions.



## Appendix A.2



### **DISCLOSURE AND AFFIRMATION STATEMENT**

I have received a copy of the USHJA Conflict of Interest Statement and Ethics Policy and have read carefully and fully understand these policies.

If any relationships, positions, or circumstances have arisen within the last twelve (12) months or since my last signing of the disclosure and affirmation statement, that may have or appear to have a potential conflict of interest, I must disclose such relationships, positions, or circumstances to the Board of Directors of USHJA by submitting written disclosure of same to the USHJA Executive Director immediately and hereby agree to do so.

I hereby affirm that I have read and understand the Conflict of Interest Statement and Ethics Policy of the United States Hunter Jumper Association currently in effect and I agree to act in accordance with those policies and all applicable By-Laws. I further understand and agree that it is my duty to inform the Board of Directors of any circumstances or relationships that create or represent a real or potential conflict of interest.

I acknowledge and understand that a breach of these Policies may result in my removal from the Board of Directors, committee, task force and/or council seat(s) that I hold.

I understand that the USHJA is a charitable organization and that, in order to maintain its federal tax exemption, must engage in and appropriately conduct those activities which further its tax-exempt purposes.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name







## **Appendix B.1**

### **USHJA COMMITTEE PROGRAM PLANNING**

This planning guide is a required tool for all USHJA committees to use as they consider the creation or modifications of programs. *All new and modified programs if approved by the Board of Directors will be approved on a pilot basis of three (3) years, at which time the program will be evaluated for continuation, modification, or dissolution.*

This planning guide is designed to assist the committee in determining if a program will help the organization fulfill its mission and serve its constituents, as well as the cost of both human and economic resources and the feasibility of implementation.

Program proposals submitted to the Board of Directors for consideration must address the following topics:

1. How would you describe your program? Provide your big picture vision and the purpose of your completed endeavor.
2. What are your Goals? (The What) What are your objectives? (The How)
3. A goal might be that visitors to the USHJA website will easily be able to find the information they are seeking.
4. Objectives to support this goal might include: all major programs will be immediately accessible from the home page, every program will have a colorful and informative brochure as a downloadable PDF on the program's front page and it will take no more than three clicks to find any piece of program information.
5. Who will benefit from your program? Define your target audience. Be sure to include all constituents who will be impacted and consider what percentage of our overall membership this program will benefit.
6. Will you be creating any products and/or will you be providing any services?
7. What is the program timeline for development and implementation?
8. Will you have an incremental implementation process or a pilot program?
9. Are there any critical milestones within your implementation phases?
10. Will you need specific information, advice, special systems, equipment or tools?
11. How will responsibilities be divided between volunteers and staff? It is extremely important that you consider what responsibilities will be handled by volunteers and those that will be passed on to staff.
12. What are the costs (capital, human, ongoing) for successful implementation and how will these be paid?
13. Will the program generate revenue and become budget neutral or show a profit?
14. Will the program require sponsors to be sustainable?
15. How will you evaluate success?
16. How might your program evolve over time?
17. What potential risks should you plan to manage?

Attached are two resources to assist committees with creating and amending programs.

- USHJA Program Planning Guide Checklist
- USHJA Program Amendment Checklist



## **Appendix B.2**

### **USHJA PROGRAM PLANNING GUIDE CHECKLIST**

Task	Completed	Not Completed
Have you thoroughly described the vision, purpose and scope of your program?		
Have you outlined your goals (The What) for the 3 year pilot?		
Have you stated quantifiable objectives for the 3 year pilot? (The How)		
Have you defined your target audience including all of the constituents that will benefit from your proposed program?		
Have you researched the need to justify the development and establishment of this program?		
Have you outlined in detail any products or services that are a component of your proposed program?		
Have you created a realistic implementation timeline and plan to pilot and evaluate the program?		
Have you clearly outlined the volunteer responsibilities for implementation?		
Have you clearly outlined the staff responsibilities for implementation?		
Have you created a program budget?		
Have you identified a revenue source to support the program during the 3 pilot years?		
Have you identified IT services and associated costs that are required for program implementation?		
Have you established benchmarks and a timeline in which the program will be evaluated for success?		
Have you established a timeline for reporting benchmarks and evaluation findings to your oversight committee?		
Have any potential risks associated with the program been identified and addressed?		
Has the program budget been reviewed by staff?		
Have the Communications, Sponsorship/Advertisement, Awards, Arts and Graphic Departments been engaged to discuss related risks and opportunities?		
Has the program proposal been reviewed by legal?		
Has the program proposal been approved by the Executive Committee or Board of Directors?		



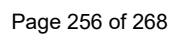
### **Appendix B.3**

#### **USHJA Program Modification(s): Development, Planning, Management Checklist**

Task	Completed	Not Completed
Have you evaluated the Program against the initial benchmarks to evaluate the program's success?		
Have you surveyed your target audience and all program constituents to determine if the areas in which the program has been successful or may need improvement?		
Have you determined if your initial goals and objectives are still appropriate for the program?		
Have you evaluated the program's financials to determine if budget objectives have been met? Exceeded? Need re-evaluation?		
Have you determined if your program's administrative needs have diminished? Remained constant? Increased?		
Have you created a realistic implementation timeline for planned changes?		
Have you identified how the suggested changes will impact: budget, participants, sponsors, volunteers, staff?		
Have you identified any new IT services and associated costs that are required to implement the proposed program changes?		
Have any potential risks associated with the proposed program changes been identified and addressed?		
Have you developed a three year strategic plan for the next step in the program's evolution?		
Has the modified/new program budget incorporating proposed changes been established?		
Have the Communications, Sponsorship/Advertisement, Awards, Arts and Graphic Departments been engaged to discuss related risks and opportunities?		
Has the proposed changes for the program been reviewed by legal?		
Has the program proposal been approved by the Executive Committee or Board of Directors?		

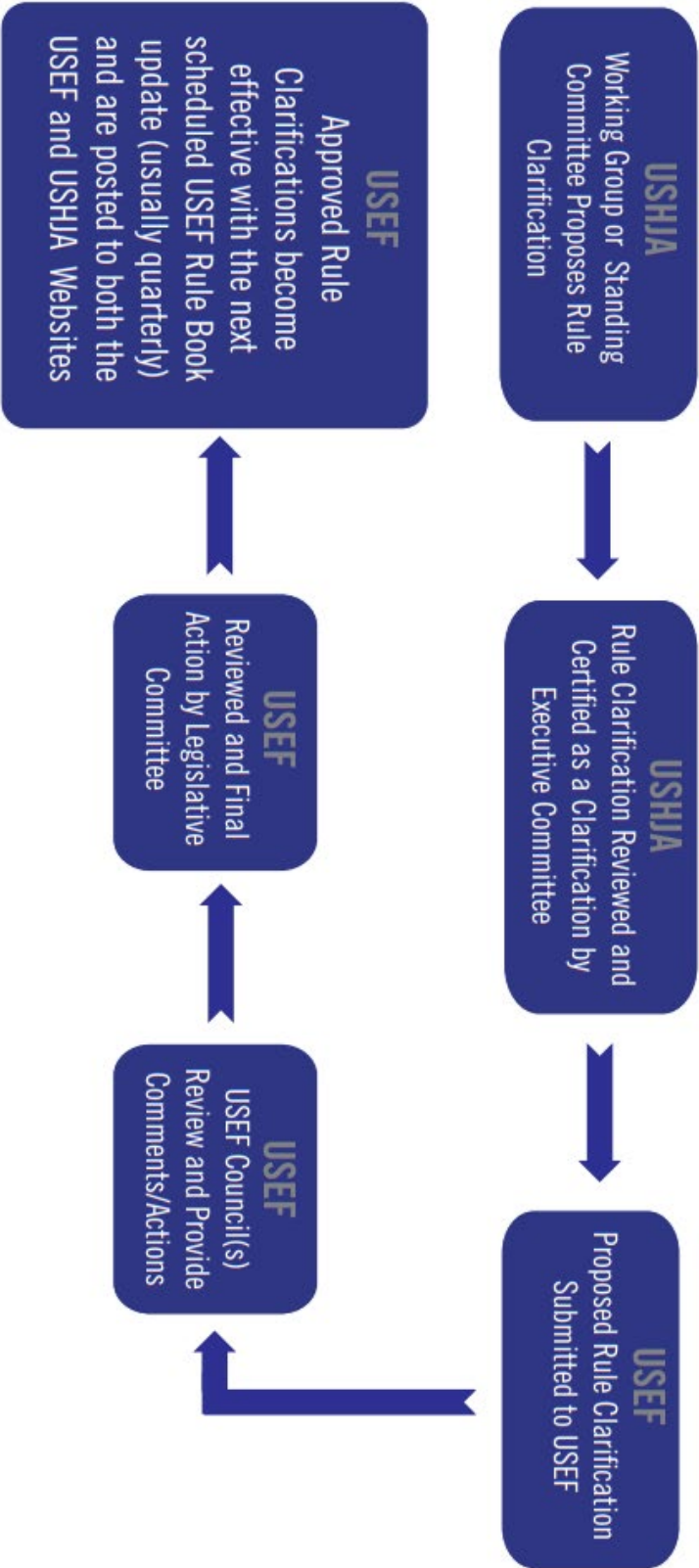


## Appendix C.1



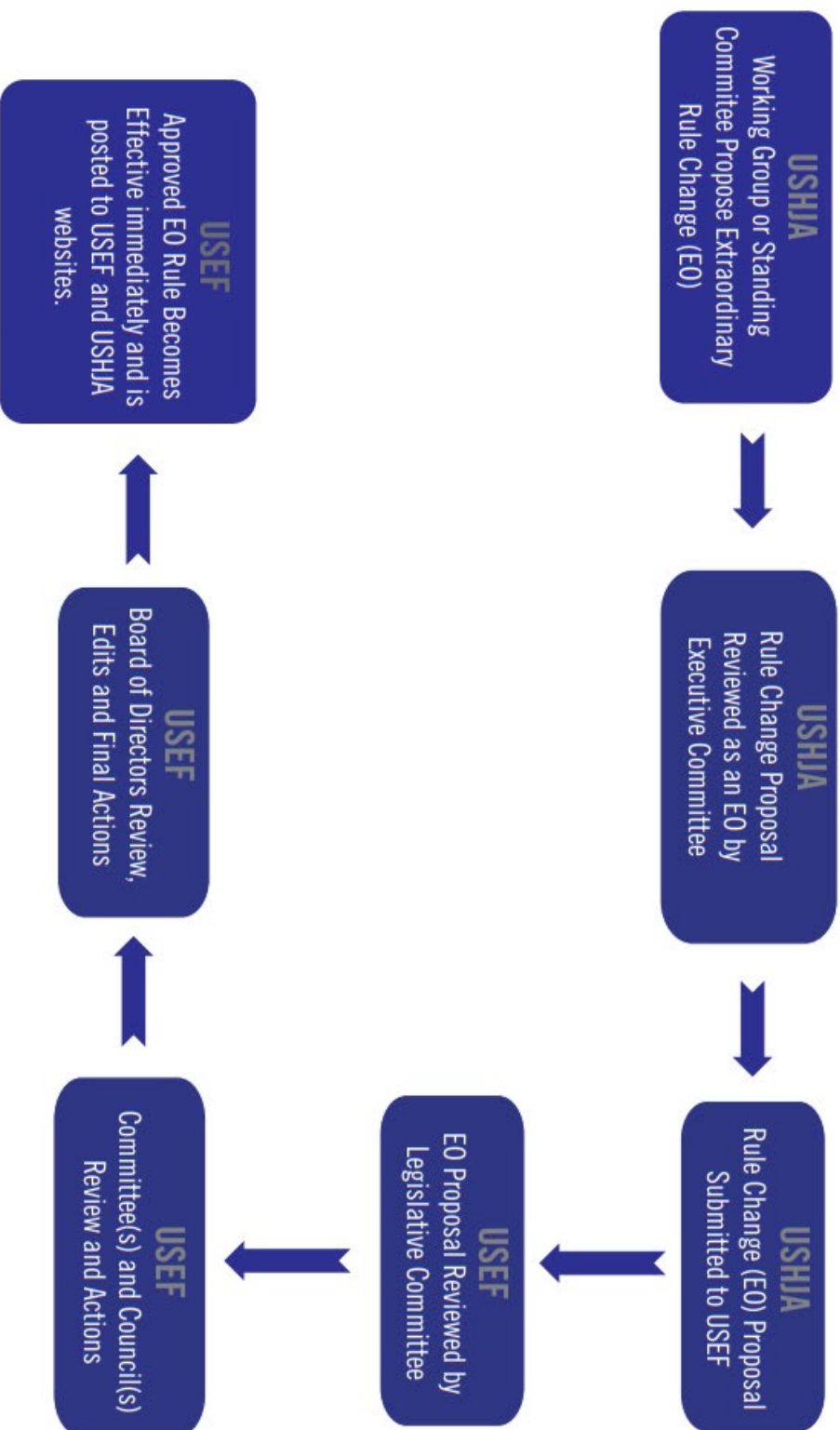


# Proposed USEF Rule Clarification Flow Chart





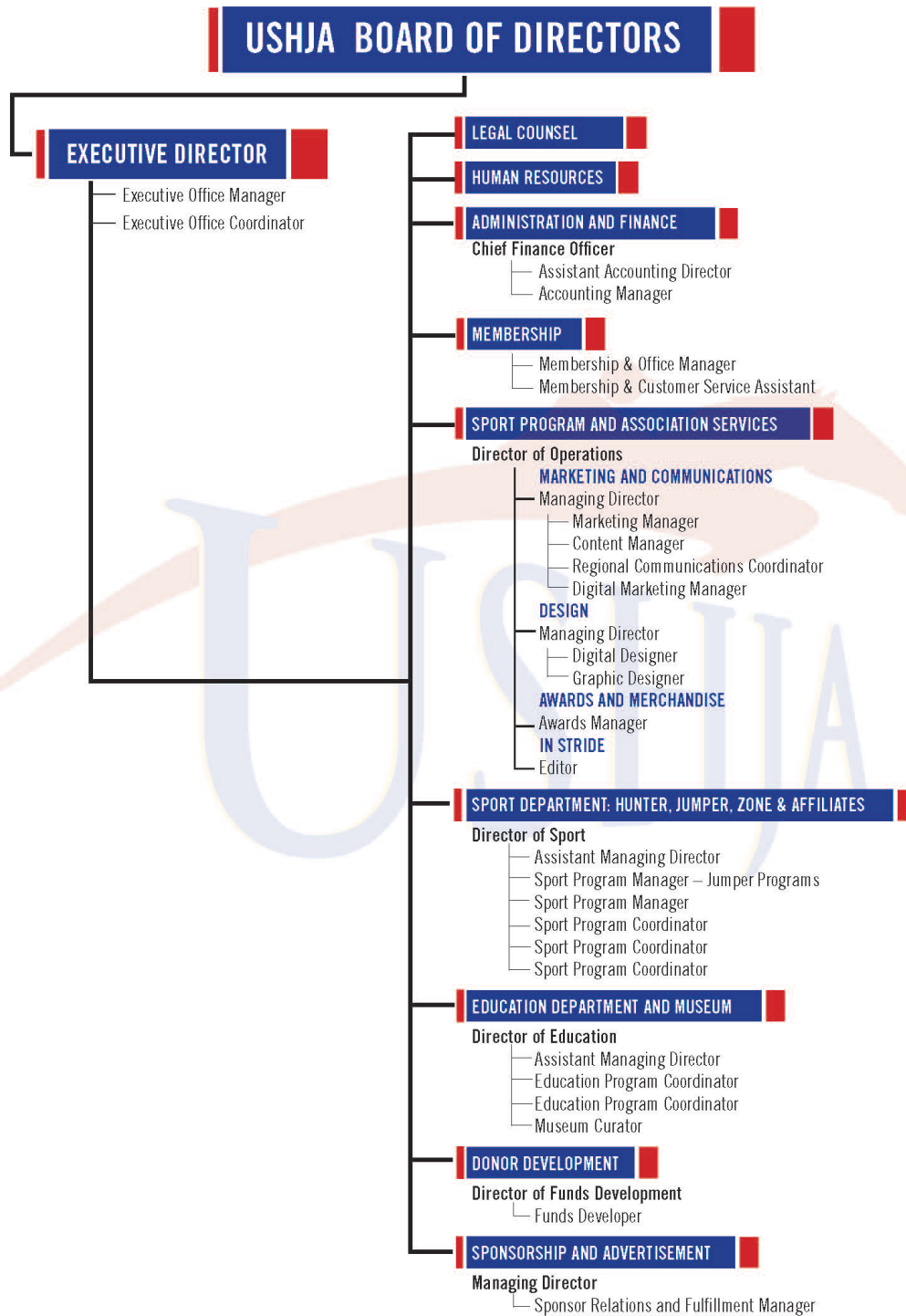
## USEF Extraordinary Rule Change Proposal Flow Chart





## Appendix D

### USHJA Organization Chart





## Appendix E - USHJA Approval Process Chart

Topics		USHJA Chain of Approval Chart																						
		Legal Counsel	Taskforce/Committee	Rules Committee	Standing Committee	Zones	HWG	JWG	HWG Chair	JWG Chair	Member Comment	Staff/Liaisons	Executive Director	Sport Director	Officers	Finance Department - Sr. Staff	Finance Committee	Audit Committee	Executive Committee	Directors (Volunteer)	Foundation	BOD	Destination (if outside USHJA)	
ASSOCIATION/ORGANIZATIONAL																								
Bylaw Amendments	2																							
Policies											F, C		1										Final	
Annual Budget											F, C		O										Final	
Sports Budget											F, O				O, C	1							Final	
Free Structure - Membership/Horse Registration, etc.											F, C		O	F	O		1						Final	
Program Related Fee Structures		O				1	1				F, C			F				Final						
Strategic Plan (Originates with Planning Committee)				O							F, C												Final	
Legal Report		O									C												Final	
Treasurer's Report											F, C			O									Final	
Audit															O		1						Final	
Annual Meeting Planning											O, F, C												Final	
New Program Development (Programs can originate with any approp. Comm or Wk Group)			O		1	2	2				F, C												Final	
Program Amendments			O			1	1				F, C												Final	
All New Grants											C, F, 1		O	2			3						Final	
EXISTING PROGRAMS - HUNTER																								
(Hunter Team Challenge, Green Challenge, Green Incentive, Int. Hunter Derby, Nat. Hunter Derby, Pony Hunter Derby, Sallie B Wheeler, USHJA Hunter Sections, Young Hunter Pony Champ, WCHR)																								
Hunter Program/Class specifications		O				1					F								Final					
Exceptions:																								
Pony Hunter Derby + Championships						O					O, F							Final						



42



USHA Chain of Approval Chart

Jumper Event Host Criteria/Application (New or Changes)	Legal Counsel	Taskforce/Committee	Rules Committee	Standing Committee	Zones	HWG	JWG	HWG Chair	JWG Chair	Member Comment	Staff/Liaisons	Executive Director	Sport Director	Officers	Finance Department - Sr. Staff	Finance Committee	Audit Committee	Executive Committee	Directors (Volunteer)	Foundation	BOD	Destination (if outside USHJA)
Jumper Host Selection & Date Change Requests	0					1				F, C								Final				
Exceptions:										F, C												
Gold Star Clinic	0					1				F, C	Final							Final				
Zone Team Jumper Champ.	1				0	2				F, C								Final				
Platinum Jumper Team Champ.	1				0	2				F, C								Final				
Zone Team Jumper and Platinum Exemption	1				0	2				F, C								Final				
Zone Team Jumper and Platinum Eligibility Waivers	1				0					F, C	Final											
EXISTING PROGRAMS - Education																						
Gold Star Host and Clinician Selection Specs/Criteria	0					1				F, C	2							Final				
Gold Star Clinician Selection	0					1				F, C	2							Final				
EAP Host Venue Selection	0					1				F, C	2							Final				
EAP Host and Clinician Selection Specs/Criteria					0					F	1							Final				
EAP Host Venue Selection					0					F	Final											
EAP Clinician Selection & Athlete Approval					0					F	Final											
Horsemanship Quiz Challenge Specifications/Criteria	0				1					F	2							Final				
LO Curriculum and tests					0					F, C	1											2 USEF
LO Host and Clinician Selection Specs/Criteria					0					F, C	1							Final				
LO Host Venue Selection					0					F, C	Final											
LO Host Clinician Selection					0					F, C	Final											
EXISTING PROGRAMS - OTHER																						



USHJA Chain of Approval Chart

		"O" = Originates; "C" = Collection Point; "F" = Facilitates; Then 1 to 2 = Chain of Review/Approval																					
		Legal Counsel	Taskforce/Committee	Rules Committee	Standing Committee	Zones	HWG	JWG	HWG Chair	JWG Chair	Member Comment	Staff/Liaisons	Executive Director	Sport Director	Officers	Finance Department - Sr. Staff	Finance Committee	Audit Committee	Executive Committee	Directors (Volunteer)	Foundation	BOD	Destination (if outside USHJA)
USHJA National Championships Specs/Criteria		O									F											Final	1 (USEF)
USHJA National Championships Host selection		O									F											Final	1 (USEF)
Outreach Competition Program Specifications											F	O		O				Final					
Recognized Riding Academy Program Specifications		O									F							Final					
USHJA/USEF Championship Officials (for discussion)											F												
AWARDS																							
Modifications to Existing or Creation of New Awards		O		1							F							Final					
RULES - (Originate with USEF)																							
USEF Mileage Exemption											C							1					USEF
USEF Special Competition/GR Requests											C							1					USEF
USEF Collection of Fees Request											C							1					USEF
USEF Heritage Competition App.											C							1					USEF
USEF Competition License Sale/Transfer Request											C	1		1									USEF
GR 915 Sport Requests											F							1					USEF
USHJA requires at least one week lead time to respond to request																							
Extraordinary RCP's			O		1		1		1		F,C											2	USEF
Rule Clarifications			O		1		1		1		F,C											2	USEF
Standard RCP's			O	2	0,1,3,5	0,3	0,1,3,5	0,1,3,5			4	F,C										6	7, USEF
ZONES																							
Zones, HQT, Stipend Cup, Zone Equitation, Zone Horsemanship, Zone Handy Hunter, Zone specific classes and championships, NAVC, PDS						O	2	2			1	F,C										3	USEF
All Zone Specifications																							
Exceptions:																							



USHJA Chain of Approval Chart

"O" = Originates; "C" = Collection Point; "F" = Facilitates; Then 1 to ? = Chain of Review/Approval																							
	Legal Counsel	Taskforce/Committee	Rules Committee	Standing Committee	Zones	HWG	JWG	HWG Chair	JWG Chair	Member Comment	Staff/Liaisons	Executive Director	Sport Director	Officers	Finance Department - Sr. Staff	Finance Committee	Audit Committee	Executive Committee	Directors (Volunteer)	Foundation	BOD	Destination (if outside USHJ)	
Zone HOTY Champ. Program & Championship Specifications					0	1	1			F, C								Final					
Zone-Specific Class/Program (e.g., Handy Hunter) Specs					0	1	1			F, C													
Zone Event Host Criteria/Application (Routine Updates)										O		Final											
Zone Event Host Criteria/Application (New or Changes)					0	1	1			F, C		Final											
Zone Host Selection & Date Change Requests					0	1	1			F, C		Final											
Exceptions:																							
Regional/Zone Special Championship					0	1	1			F								Final				USEF	
NAVJ Selection Criteria (Incl. Zone 10 selection trials procedures)					1					F, C								Final				USEF	
PDS Selection Criteria					1		2			F, C								Final				USEF	
Zone Chiefs d'Equipe					1					F, C		Final											
Zone Grants/Scholarships - Specs & Criteria					0			1	1	F, C		Final											
Zone Grants - Fulfillment					0					F		Final											
Zone Budgets										F, C					0						Final		
Finance Sr. Staff communicates Zone funding level to Zone/Affiliate Staff																							



# Zone Check Request Form



UNITED STATES

HUNTER JUMPER ASSOCIATION™

**INSTRUCTIONS** - COMPLETE ALL INFORMATION BELOW AND ATTACH INVOICES OR RECEIPTS TO SUPPORT DISBURSEMENT - INCOMPLETE INFORMATION, MISSING INVOICES OR MISSING APPROVAL SIGNATURE WILL DELAY PAYMENT

Zone \_\_\_\_\_

Approval Signature \_\_\_\_\_

**MAIL TO: ACCOUNTING DEPT., USHJA, 3870 CIGAR LANE, LEXINGTON KY 40511**

Date Requested \_\_\_\_\_

Date Needed \_\_\_\_\_

Vendor Tax ID # \_\_\_\_\_

Amount \_\_\_\_\_

Vendor Name \_\_\_\_\_

Vendor Address \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Vendor Telephone \_\_\_\_\_

## DISBURSEMENT INFORMATION

Date of service or receipt of goods: \_\_\_\_\_

Description \_\_\_\_\_

(MUST AGREE TO ACTIVITY DESCRIPTION ON ZONE BUDGET FORM)

Comments \_\_\_\_\_

\_\_\_\_\_

## Accounting Department Use Only

Account Code \_\_\_\_\_

Approved By: \_\_\_\_\_

Date Paid \_\_\_\_\_

Check # \_\_\_\_\_



USHJA ZONE DONATION AGREEMENT  
UNITED STATES HUNTER JUMPER ASSOCIATION



Please indicate exactly how you wish your published name to appear.

Donor Name: \_\_\_\_\_ Check here to remain anonymous: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Donor Address: \_\_\_\_\_

City: \_\_\_\_\_ ST: \_\_\_\_\_ Zip: \_\_\_\_\_

If contact person is different than the donor, please provide name, address, phone and email below.

Contact Name: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Contact Address: \_\_\_\_\_

City: \_\_\_\_\_ ST: \_\_\_\_\_ Zip: \_\_\_\_\_

I agree to provide (check one):

- ☐ The product(s) described below
- ☐ A cash donation of \$ \_\_\_\_\_
- ☐ I would like to make my donation with a credit card.
- ☐ Check here if you wish for your donation to remain anonymous

Zone: \_\_\_\_\_ Name and date of event for donation: \_\_\_\_\_

Please provide a description of donations:

1) \_\_\_\_\_ Value \$ \_\_\_\_\_

2) \_\_\_\_\_ Value \$ \_\_\_\_\_

3) \_\_\_\_\_ Value \$ \_\_\_\_\_

Credit Card Number \_\_\_\_\_

\*\* We recommend submitting payment forms containing credit card information via fax or mail. Please do not email credit card information as email is not a secure method for transmitting sensitive data.

Exp Date \_\_\_\_\_ 3 or 4 Digit Code \_\_\_\_\_ Billing Zip Code \_\_\_\_\_

Donor Signature \_\_\_\_\_

Date of Donation \_\_\_\_\_

The USHJA is a 501(c)(3) non-profit organization and contributions are tax deductible to the extent allowed by law. This form will assist us to properly record and acknowledge your generous gift.

USHJA, 3870 Cigar Lane, Lexington, KY 40511 Phone: (859) 225-6700 Fax: (859) 258-9033 [www.ushja.org](http://www.ushja.org)

**Please send donation agreement form via fax or mail only.**

*Thank you for your generous support! Tax acknowledgement letters will be mailed upon receipt of your prize awards.*









UNITED STATES HUNTER JUMPER ASSOCIATION  
3870 CIGAR LANE • LEXINGTON, KENTUCKY 40511  
P: (859) 225-6700 • F: (859) 258-9033  
USHJA.ORG