



Important Information for the WCHR Exhibitors in 2025

2025 WCHR enrollment must be completed online in your USHJA Member Portal. Only enrollment applications completed online will be accepted and considered valid. Applications received by USHJA using any other method are invalid and will be returned unprocessed to the individual submitting the application. Riders and owners, including Farm/Business owners, must be enrolled in the WCHR Program by midnight Eastern Time of the final licensed day of a competition for points from that competition to count toward WCHR standings and awards. **Reminder Any Category or Region changes are due by July 1, 2025 to be valid.** Check in your USHJA Member Portal and make sure your category and region are correct prior to July 1 2025. Points lock per competition 30 days after the last day of the competition; therefore all point inquiries must be done prior to the lock date.

Important Registry Information. A \$70 Farm/Business Owner enrollment requirement is still in effect for those owners interested in accumulating points toward Owner awards for horses whose owners of record are farms or businesses. The WCHR Program follows the USEF model by requiring the owner of record of each horse competing to be currently enrolled in the WCHR Program, in order to accumulate points toward WCHR Owner awards and trophies. If a horse's recorded owner is a farm/business, the farm/business must be currently enrolled in the WCHR Program at the time of competition for owner points earned by that horse to be considered valid. WCHR considers the owner of record to be the owner(s) of record with USEF.

If the ownership of a horse changes during the year, the new owner must be enrolled in the WCHR Program also, in order for the previously accumulated owner points to transfer and/or continue to accumulate. Owner points only transfer for the Rox Dene, Alabama Clay and Small Town trophies.

For more information, please contact Kara Knott at kknott@ushja.org or (859)-217-6740.



How to enroll in the WCHR Program

By Phone:



Click on QR Code. Login into your USHJA Member Portal. Click on “My Program”, Go to “Non-Enrolled Programs”, Go to USHJA World Championship Hunter Rider Program Click on “Enroll “.scroll down *Verify your email. Click on your region and category selections, click WCHR Program Enrollment Fee, and “Continue”.

By Computer:

Go to USHJA.org in right corner Click on “Member Account” Login in to your USHJA Member Portal. Click on “My Programs” go to Non Enrolled Programs go to World Champion Hunter Rider Program Click on “Enroll” scroll down and *Verify your email, click and choose your Category and Region , Click on WCHR Enrollment Fee, and “Continue”.

If you have WCHR Enrollment issues during off-USHJA business hours or on the weekend email me prior to the end of the competition and we will take care of your WCHR enrollment on the next business day.

WCHR Enrollment problems Contact **Kara Knott** at: kknott@ushja.org

Kara Knott Office direct line: **(859) 217-6740** Or the Call the USHJA Office: **(859) 225-6700**



How to login in to your USHJA Member Portal:

The below instructions only work if you have not logged into your online account post 12/1/2021. If you have already logged in, you will just log in like normal. Here is the process for first time users.

Here are the steps to create an account with your Original ID.

Step 1: Use your USEF/USHJA ID # **[INSERT NUMBER]** as the username and ANY random password, then click log in.

Step 2: You should get taken to a second screen that asks to verify your Last Name. Organizations will get a page asking them to verify their Zip Code.

Step 3: You will get a new prompt asking you for two factor authentication. You can choose to receive that 2FA via email or text. I find the text option is quicker. (If the phone number we have on file isn't a cell phone, please let me know your cell phone number and I can add it to your account.)

Step 4: It will have you create a new password and re-enter it. Since it is a new member portal it is making everyone create a new password. It must contain 6-16 characters, with a capital, at least 1 number and 1 special character. It also asks to you to choose a username that is not your email address and not your ID with no spaces or punctuation.

It then should take you into your dashboard and you will be good to go! The next time you go to login you can use either your USEF/USHJA ID # **[INSERT ID]** or the username you created and the new password you created

Problems with USHJA login email membership at: membership@ushja.org

Or Call the Main USHJA Office: **(859) 225-6700**