



**USHJA Zone 2 Committee Meeting Minutes**

**Monday March 26, 2018 - 10:00 a.m. ET**

**Zone 2 Members Participating:** Mark Leone (Chair), Troy Hendricks (Vice Chair), Wendy Chapot Nunn (Treasurer), James Benedetto, Katie Benson, Michael Dowling, Kerry Kocher, Claudine Liberatore, and Tobey McWilliams (9)

**Zone 2 Members Not Present:** Naomi Blumenthal, Mary Drueding, Judy Garofalo Torres, Karin Immerman, Andrew Philbrick, and Cynthia Williams (6)

**Also Present:** April Hammond (Assistant Managing Director of Zones & Affiliates), Erin Keating (Managing Director of Sport Programs), and Kristin Rover (Regional Communications Coordinator) (3).

**I. Welcome and Roll Call**

Mr. Leone called the meeting to order and Ms. Hammond called roll. A quorum was met with nine committee members present.

**II. Approve the minutes**

*Ms. Chapot Nunn motioned to approve the minutes from the January 22, 2018 Meeting; Mr. Benedetto seconded and the motion was approved.*

**III. 2019 Zone 2 Specifications**

The committee reviewed the 2019 specifications; *Ms. McWilliams motioned to approve the specifications as written; Mr. Dowling seconded. The specifications draft was approved and will be posted online for member comment.*

**IV. Zone Financials**

A. The committee reviewed the zone financial pre-funded and proposed allocations. Committee members discussed keeping most amounts the same as last year. They discussed potentially creating an ad with the IHSA National Championships prize list (pending their deadlines) or New York Equestrian magazine for Zone 2 scholarships.

B. Jumper Championship Trainer Incentive Awards

Ms. Keating explained information about the Trainer Incentive Awards, which supports trainers and could help increase participation. *Mr. Benedetto motioned to support the Incentive Awards with \$2,375; Mr. Hendricks seconded and the motion*

*was approved.*

**V. 2019 ChAA Hunter and Zone Jumper Team Championships**

*Ms. McWilliams motioned to combine with Zone 1 for both the Children's & Adult Amateur Hunter and Zone Jumper Team Championships; Ms. Liberatore seconded and the motion was approved.*

**VI. Chef d'Equipe Information**

A. The committee discussed the Chefs d'Equipe.

1. Raulph Caristo will be the Chef for the North American Youth Championships.
2. James Benedetto will be the Chef for Zone 2 Jumper Team Championships.
3. Zone 2 will need to choose a Chef for the Pony Jumper and Children's & Adult Amateur Championships.

**VII. Zone 2 Hunter HOTY Championships**

Ms. McWilliams informed the committee members that she is researching ways to improve the Championships next year. She will prepare information for the committee.

**VIII. Zone 2 Equitation Championships**

Ms. Hammond informed the committee that due to a mileage exemption the 2018 Zone 2 Equitation Championship host application will be reopened to all Zone 2 managers. Following the host application deadline the committee will meet again at the end of April to review applications. The committee's preference will be sent to the Working Group and then the Executive Committee for final approval.

**IX. Old Business**

There was no old business discussed.

**X. New Business**

- A. Mr. Leone suggested Zone 2 could host a concussion protocol. Mr. Hendricks suggested the concussion protocol could be hosted during a TCP Clinic or another clinic.
- B. *Ms. Benson motioned to allocate \$2,000 for two clinics based on safe sport and concussion training; Ms. Chapot Nunn seconded and the motion was approved.*

**XI. Adjourn**

There being no further business the meeting was adjourned at 10:47 a.m. ET.

Respectfully Submitted,

April Hammond  
Assistant Managing Director  
of Zones & Affiliates