



2026 USHJA Outreach Program Specifications
Effective December 1, 2025 – November 30, 2026

The USHJA Outreach Program engages and connects riders and owners with the USHJA by providing the opportunity to participate in USHJA branded classes, earn **Outreach** points toward year-end awards, and a chance to **qualify for** the prestigious USHJA Affiliate National Championships.

The USHJA Outreach Program offers Show Management **two** levels of participation which can be tailored to offer safe, fair, and sportsmanlike competition.

I. Outreach Program Categories

- A. **Category 1** – USHJA Outreach classes offered within **a competition that is not licensed by USEF.**
 - 1. Category 1 Outreach classes are overlays on a competition's established class offerings.
 - 2. **Outreach classes may be combined or divided at management's discretion.**
- B. **Category 2** – USHJA Outreach classes offered within a USEF licensed competition.
 - 1. Category 2 USHJA Outreach classes are held in conjunction with a USEF **licensed** competition.
 - 2. **Outreach** classes should be held in a dedicated ring or session: Per GR 301.
 - a. **Equitation classes may be held in the Hunter ring, the Jumper ring, or a separate ring.**
 - 3. Outreach classes may be combined or divided at management's discretion.
 - 4. Riders may cross enter into USEF recognized classes but will be subject to related USEF and USHJA recognized competition fees.

II. Show Personnel Requirements

- A. **Category 1**
 - 1. Staff may be volunteer or paid position.
 - 2. The judge(s), steward, and emergency personnel **may not** compete at the show.
 - 3. Show Manager **Requirements:**
 - a. **Current** USHJA **member** at the Education/Non-Competing level or higher.
 - b. **Current** Safe Sport Training **throughout the competition.**
 - c. At least 21 years of age.
 - d. May not serve as judge **or** steward of their own competition.
 - 4. Judge **Requirements:**
 - a. Current USHJA Active/Competing member or a USEF Licensed Official.
 - b. **Current** Safe Sport Training **throughout the competition.**
 - c. At least 21 years of age.
 - 5. Steward **Requirements:**
 - a. **Current USHJA Active/Competing member or a USEF Licensed Official.**
 - b. **Current Safe Sport Training throughout the competition.**
 - c. **At least 21 years of age.**
 - 6. Course Designer **Requirements:**

- a. Current USHJA Active/Competing member or a USEF Licensed Course Designer.
- b. **Current** Safe Sport Training **throughout the competition.**
- c. At least 21 years of age.
- d. Course Designing resources are available on the USHJA website.
7. Emergency Personnel **trained in basic life support and CPR certified must** be present on the competition grounds during competition.
8. Veterinarian and farrier contact information **must be** posted and made available during competition.
9. Management should utilize the U.S. Center for Safe Sport list provided by USEF to ensure the safety and welfare of all competitors: **<https://www.usef.org/safe-sport/sanction-list>**

B. Category 2

1. Show Manager **Requirements:**
 - a. **Current** USHJA **member** at the Education/Non-Competing level or higher.
 - b. **Current** Safe Sport Training **throughout the competition.**
 - c. At least 21 years of age.
2. Judge **Requirements:**
 - a. Current USHJA Active/Competing member.
 - b. USEF Licensed Official.
 - c. **Current** Safe Sport Training **throughout the competition.**
 - d. At least 21 years of age.
3. Steward **Requirements:**
 - a. **Current USHJA Active/Competing member.**
 - b. USEF Licensed Steward.
 - c. **Current** Safe Sport Training **throughout the competition.**
 - d. **At least** 21 years of age.
 - e. Familiar with the USHJA Outreach specifications and serve in the capacity of a mediator and to resolve any disputes.
 - f. Competition management should contract stewards based on guidelines set forth in GR1211.4.
4. Course Designer **Requirements:**
 - a. Current USHJA Active/Competing member.
 - b. USEF Licensed Course Designer.
 - c. **Current** Safe Sport Training **throughout the competition.**
 - d. At least 21 years of age.
5. Emergency Personnel **trained in basic life support and CPR certified** must always be present on the competition grounds during competition.
 - a. The USHJA Outreach classes may use the medics from the USEF competition.
 - b. Management must factor in the USHJA Outreach show ring when determining the correct number of medics needed.
6. A veterinarian **and farrier** must always be on call during competition. The veterinarian and farrier may be “shared” with concurrent USEF show, providing that minimum USEF requirements are met.
7. Show Secretary **Requirements:**
 - a. Current USHJA Active/Competing member.
 - b. At least 21 years of age.
8. Management must utilize the Safe Sport and medical suspension lists provided by USEF to ensure the safety and welfare of all competitors: **<https://www.usef.org/safe-sport/sanction-list>**

III. Host Management Requirements

- A. All hosts must complete the online application via the USHJA member portal.
 1. Hosts must apply for USHJA approval no less than 30 days in advance of the start of the competition.
 2. Hosts must remit a host fee of \$30 per competition at the time of application.
 3. Applications will only be accepted via the online application portal. No emailed, phoned, or faxed dates will be accepted.
 4. Applying hosts will receive **notification of receipt** from USHJA within seven (7) business days.
- B. **To have the application approved to host USHJA Outreach Program classes, the following documentation must be submitted and approved by USHJA:**
 1. The Outreach Program Host Agreement **must be completed, signed, and submitted** no later than 30 days prior to the start of competition.
 - a. **Agreements must be submitted in full, with no pages omitted. Agreements submitted in part will not be accepted.**
 2. **The Prize List must be submitted for approval no later than 30 days prior to the start of competition. Prize List must be approved by USHJA prior to publication and include the following:**
 - a. **Mention of the USHJA Outreach Program and memberships.**
 - b. **Notification that riders and horses wishing to earn points toward USHJA Outreach awards must be registered with USHJA on or before the first day of competition to earn points.**
 - c. **A statement that riders who compete in one Outreach class are eligible to compete in Outreach Festivals.**
 - d. **The ID of the competition hosting Outreach classes.**
 - e. Classes participating in the USHJA Outreach Program **must include the following in the class title:**
 - i. Outreach or OR
 - ii. The section (Hunter, Jumper, Equitation, Medal)
 - iii. The fence height
 - f. **Points will not be calculated from classes that are not properly designated.**
 3. Certificate of Insurance must be submitted no later than 15 days prior to the start of competition. Must include USHJA as an “Additional Insured” on the Competition insurance policy with at least One Million Dollars (\$1,000,000) single liability for the Events. Coverage shall be on an occurrence rather than a claim made basis.
- C. Post Competition: Management must submit the following information within ten (10) days of the end of competition.
 1. Five dollars (\$5.00) for every horse entered that competes in a USHJA Outreach Program class.
 - a. Show Management may seek local sponsorship for USHJA Outreach Program fees. Sponsor must not conflict with any USHJA Corporate Sponsors **and cannot be listed as a title sponsor. Highest level available is presenting sponsor** and must be listed as “USHJA Outreach Program classes presented by <sponsor>”. **If USHJA secures a presenting sponsor, competition management will be made aware.**
 2. Detailed competition results for each horse and rider having entered in a USHJA Outreach Program class.
 - a. Results must be submitted electronically.
 - b. Results must be in .dat (USEF) format or .csv format. PDF copies of results will not be accepted.
 - c. Results must include USHJA IDs. Management must utilize the search tool provided via the USHJA member portal. Results lacking complete IDs will not be processed.
 - d. **If classes include a range of heights, management must submit a detailed report of which height each competitor jumped.**

D. Additional Requirements

1. Competition Management must offer a minimum of two (2) USHJA Outreach Program classes.
2. There are no restrictions on the number of USHJA Outreach Classes that may be offered. There are no restrictions on the type of additional classes that shows may offer.
3. The combining, dividing, and running of concurrent classes is at the discretion of show management.
4. **If requirements are not met, competitions may face removal from the Outreach Program or fees associated with late submission.**

IV. Exhibitor, Trainer, and Horse Requirements

- A. Points will be accrued during the USHJA Competition Year dating December 1 – November 30 of the following year.
- B. Riders must be a USHJA Outreach member or higher on or before the first day of competition to **earn Outreach** points.
- C. A rider's home USHJA Zone will be determined by their place of residence **in their USHJA member account** during the current competition year (December 1 – November 30). If a rider changes Zones, because of school, work, or other, rider must request permission change his home Zone in writing to the USHJA for competition points to follow the rider from one Zone to the next.
- D. A Junior Rider has not reached his/her 18th birthday as of December 1st of the previous year.
- E. An Adult Amateur is no longer eligible as a Junior Rider and is an Amateur according to USEF Rules **(GR1306)**.
- F. **Trainers must be a USHJA Outreach member or higher on or before the first day of competition to be eligible for Outreach Trainer awards.**
- G. **Horses must be registered with USHJA on or before the first day of competition to earn Outreach points.**
- H. Horses are not required to be USHJA Registered or microchipped to participate in USHJA Outreach Program classes.

V. Awards

- A. Horse and Rider **Outreach** points shall be awarded in designated USHJA Outreach Program classes on the following scale
 - 1st place: 10 points
 - 2nd place: 6 points
 - 3rd place: 4 points
 - 4th place: 2 points
 - 5th place: 1 point
 - 6th place: 0.5 points
- B. At least three (3) entries must **compete for** the class for points to be awarded.
- C. Points will only be calculated from USHJA Outreach program classes. Section Champion and Reserve points not to count **for year-end standings.**
- D. Points will only be awarded to riders who are USHJA members and horses that are registered with USHJA (see IV. Exhibitor, trainer, and horse requirements above)
- E. **Rider** Year-End Awards:
 1. **Rider** Year-End Awards for competing in USHJA Outreach Program classes will be based on total cumulative points across all sections (Hunter, Jumper, and Equitation) as follows:
 - a. Bronze Level: riders must earn 50-**99.5** points during the competition year.
 - b. Silver Level: riders must earn **100-199.5** points during the competition year.
 - c. Gold Level: riders must earn **200** points during the competition year.
- F. **Horse Year End Awards:**
 1. **The 20 highest pointed horses in each Zone will be recognized as Year End High Point Outreach Horse.**

G. Special Awards

1. Year End High Point Trainer: **The Trainer of the highest cumulative pointed Junior or Amateur rider in each Zone will be recognized as the Year End High Point Outreach Trainer.**
 - a. Only one trainer per Zone will be awarded the High Point Outreach Trainer Award.
2. Outreach Backstage Pass
 - a. The Outreach Backstage Pass will be awarded to the highest cumulative pointed **Junior or Amateur** rider in each Zone.
 - b. The qualifying period will run from December 1, 2025 – August 1, 2026
 - c. Only one individual per Zone will be awarded the Outreach Backstage Pass.
 - d. The winner will be awarded the opportunity to compete at the Affiliate National Championship.
 - i. USHJA will cover the **section or class** entry fees for Affiliate National Championship sections for a maximum of two (2) competition horses per Outreach Backstage Pass winner.
 - ii. Outreach Backstage Pass winners must compete in a comparable Affiliate National Championship section as they earned their Backstage Pass.
 - e. The winner will also be invited to participate in educational sessions and course walks at the USHJA National Championship.

VI. USHJA Outreach Program Sections and Classes

- A. Course Requirements for all USHJA Outreach classes:
 1. All courses must have at least seven (7) obstacles (Exception: Ground Poles).
 2. Courses should be appropriate for the level of competition.
 3. Oxers and combinations are discouraged for any class below 2'6" or .75m.
 4. Each height may be offered as Open, Junior, Amateur, Pony, Young Horse, etc. as best fit the demographics of the competition.
 5. Resources regarding courses are available at:
<https://www.ushja.org/competition/Outreach/hostmanagement>
- B. **Outreach classes may run concurrent with local or Affiliate classes.**
- C. Classes may be combined, divided, or run concurrently at management discretion.
 1. If two or more heights are combined, management must submit a detailed report of which height each competitor jumped.
- D. USHJA Outreach Hunters – A **minimum of two (2) and a** maximum of three (3) over fences **classes**, and one under saddle **class** per competition day will be counted for points.
 - USHJA Outreach Walk Trot Poles
 - USHJA Outreach Hunters Crossrails or 18"
 - USHJA Outreach Hunters 2'
 - USHJA Outreach Hunters 2'3"
 - USHJA Outreach Hunters 2'6"
 - USHJA Outreach Hunters 2'9"
 - USHJA Outreach Hunters 3'
- E. USHJA Outreach Equitation – A **minimum of two (2) and a** maximum of three (3) over fences **classes** and one flat class per competition day will be counted for points.
 - USHJA Outreach Equitation Walk Trot
 - USHJA Outreach Equitation Walk, Trot, Canter
 - USHJA Outreach Equitation Crossrails or 18"
 - USHJA Outreach Equitation 2'
 - USHJA Outreach Equitation 2'3"
 - USHJA Outreach Equitation 2'6"
 - USHJA Outreach Equitation 2'9"

- USHJA Outreach Equitation 3'
- F. USHJA Outreach Jumpers – A minimum of two (2) and a maximum of three (3) classes per competition day to count for points.
- USHJA Outreach Jumpers .60m
USHJA Outreach Jumpers .65m
USHJA Outreach Jumpers .70m
USHJA Outreach Jumpers .75-.80m
USHJA Outreach Jumpers .85m
USHJA Outreach Jumpers .90-.95m
- G. USHJA Outreach Hunter Derby
1. May be offered at 18", 2', 2'3", or 2'6", with option fences set no more than 3" higher than the course height.
 2. At management discretion, the Outreach Hunter Derby must be offered as either a two round format with classic and handy rounds, or a "Hunt and Go" format as outlined in the current USHJA 2'6" Junior/Amateur Hunter Derby Specifications.
 3. The judge will use the open numerical scoring system.
 4. After the judge's score is given, one point will be added for each high option fence jumped successfully (no knockdowns or refusals).

VII. USHJA Outreach Program Contact

- A. Please contact USHJA if questions arise pertaining to the USHJA Outreach Program that cannot be answered by the Show Steward or Management based on the class specifications provided.

Ellie Toothaker – USHJA Sport Programs Coordinator (859) 225-6722

USHJA Sport Department, (859) 225-6700, Option 2 for Outreach

The USHJA Outreach Program and the related format and specifications are the sole properties of the USHJA and may only be held, conducted or used upon the terms and conditions specified by the USHJA. USHJA reserves the right to change language in documents related to the conduct of the USHJA Outreach Program as necessary for the purposes of consistency and clarity.

Any deviations from the class specifications for the USHJA Outreach Program are not permitted without the express written permission from USHJA prior to the printing of the prize list.

In all sport or education related matters, where there are either discrepancies or deficiencies in the specifications, procedures or any unforeseen circumstances related to a USHJA property, the President and Executive Director will consult with the Task Force/Committee Chair (if applicable), the Officers of the USHJA and USHJA legal counsel (if applicable) before making any final decisions.

