



**USHJA EAP Committee Meeting
Monday, February 24, 2020
12:00pm ET**

Members Present: Amy Center (Vice Chair), Ann De Michele, Karen Healey, Sally Ike (Chair), Colleen Reed (NVA), Kip Rosenthal, Mary Roskens, Stacie Ryan, Nanci Snyder (NVA), Sunny Stevens, Anne Thornbury (NVA), Julie Winkel (NVA) (12)

Members Not Present: Mary Babick, Tracy Forman, James Morris (3)

Also Present: Eileen Cody (Committee Liaison)

I. Welcome and Roll Call

- Sally Ike called the meeting to order at 12:01pm ET and Eileen Cody performed roll call. A quorum was met with 8 voting members present.

II. Approval of Meeting Minutes from 12/11/19

- *Ms. Roskens moved to approve the minutes from December 11, 2019. Ms. Ryan seconded. There was no discussion. The motion passed with seven in favor and one abstention.*

III. Application Review/Use of the Rubric

- Mrs. Ike updated the committee on how the changes made to the application process would affect the committee's application review process, including the requirement to review applications to both height sections rather than only the higher height section, as the lower section will no longer be accepting applicants on a first-come, first-served basis.

IV. Update on Committee Representation at Regional Training Sessions

- Mrs. Ike and Ms. Cody informed the committee that all Regional Training Sessions with the exception of Los Angeles Equestrian Center have a committee representative at this time. Mrs. Ike asked any committee member who would be able to serve at LAEC to contact Ms. Cody as soon as possible.

V. 2020 Regional Training Sessions

- Mrs. Ike updated the committee on new responsibilities of committee representatives at Regional Training Sessions.
- Mrs. Ike asked for input from stable managers on the use of the written exam at Regional Training Sessions. The committee was in agreement that the written exam has not been used as a formal "test" for several years, but rather as a study guide/discussion tool for stable management sessions, and that, as a result, references to the written exam in communications to participants should be removed.
- The committee discussed the use of written report cards at Regional Training Sessions. *Ms. Ryan moved to eliminate written report cards from Regional Training Sessions, to be*

replaced with a designated time for feedback from each clinician. Ms. Roskens seconded. There was no discussion; the motion passed unanimously.

VI. Age Waiver for EAP Participation

- Mrs. Ike shared a request from the Jumper Working Group to consider an age waiver for individuals who are considered 11 years old per USEF rules and thus ineligible for EAP participation, but will be 12 by actual age prior to the start of EAP.
- *Ms. Stevens moved to decline to offer age waivers for individuals under age 12 per USEF rules. Ms. De Michele seconded. After discussion, the motion passed with six in favor and two opposed.*

VII. Status of Mini EAP

- Ms. Center and Ms. Cody shared the final outline of the proposed Mini EAP program. *Ms. Ryan moved to approve the continued development and launch of Mini EAP in the proposed format. Ms. Stevens seconded. There was no discussion; the motion passed unanimously.*

VIII. Career Opportunities for EAP Alumni

- The committee discussed ways to share job opportunities with EAP alumni. They were in agreement that the EAP Alumni web page could be updated to include information and that use of the USHJA job board should be promoted more.

IX. Update on National Training Session Clinicians

- *Ms. Roskens motioned to invite Peter Wylde to serve as the 2020 EAP National Training Session riding clinician, and either Anne Thornbury or Colleen Reed to serve as the stable management clinician, with the decision on the stable manager to be made based on Anne and Colleen's availability closer to the session. Ms. Ryan seconded. There was no discussion; the motion passed unanimously.*

X. Old Business

- There was no old business to discuss.

XI. New Business

- There was no new business to discuss.

XII. Adjourn

- The meeting was adjourned at 1:05pm ET.

Respectfully Submitted,
Eileen Cody
USHJA Education Program Coordinator/Committee Liaison