**USHJA National Hunter Derby Task Force Meeting Minutes**

March 23, 2020 – 5 p.m. ET via Teleconference

**Committee Members Participating:** Louise Serio (Chair), Jenny Karazissis, Kalea Maxwell, Traci Brooks, Christopher Gilman, Jane Ehrhart, Debbie Sands (7)

**Committee Members Not Present:** Heather Irvine, Kimberly Brunson, Kara Austin (3)

**Also Present:** Eva Van Heeke, USHJA Sport Programs Coordinator (1)

I. **Welcome and Roll Call**

Ms. Van Heeke performed the roll call; with 7 members present, a quorum was met.

II. **Approve Minutes from January 27, 2020**

Mr. Gilman made a motion to approve the meeting minutes from January 27, 2020; Ms. Maxwell seconded and the motion was approved unanimously.

III. **2021 Regional Championships Program Proposal Review**

The task force reviewed the suggestions made by the board for the 2021 National Hunter Derby Regional Championship Proposal and decided to accept the board's suggestion to implement a host fee, they agreed upon a $300 host fee for the Regional Championships. The task force did not implement the other suggestions made by the board pertaining to the splitting verbiage, or changing the sections to Pro and Non-Pro. **Mr. Gilman made a motion to accept the new Host fee to the 2021 NHDRC Proposal; Ms. Sands seconded and the motion was approved unanimously.**

A. **Host Application Questions**

The task force reviewed some example Host Application questions that could be used for the National Hunter Derby Regional Championship Host Application. With the exception of one question, the task force agreed upon the questions provided in the materials. **Ms. Sands made a motion to approve the Host Application questions; Mr. Gilman seconded and the motion was approved unanimously.**
IV. **Old Business**
No old Business was discussed.

V. **New Business**
No new business was discussed.

VI. **Adjourn**
There being no further business, the meeting adjourned at 5:26 p.m. ET. *Ms. Maxwell made a motion to adjourn; Ms. Karazissis seconded and the motion was approved unanimously.*

Respectfully Submitted,

Eva Van Heeke, USHJA Sport Programs Coordinator and Task Force Liaison