USHJA Horsemanship Quiz Challenge Program Committee Meeting Minutes

November 2, 2018 – 1:30 PM ET via Teleconference

Horsemanship Quiz Challenge Committee Members Participating: Terri Young (Chair), Cricket Stone (Vice Chair), Lilli Bieler Biedermann, Kirstie Lynn Dobbs, Julia Hogan, Elaine Schott (6)

Horsemanship Quiz Challenge Committee Members Not Present: Brooke Mallin, Mary Babick (NV Advisor) (2)

Also Present: Sarah Hartmann (USHJA Education Program Coordinator), Leigh Anne Claywell (Director of Operations) (2)

I. Welcome and Roll Call
Ms. Young called the meeting to order and Ms. Hartmann called roll; with six members present, a quorum was met.

II. Approval of Meeting Minutes of September 24, 2018
Ms. Stone made a motion to approve the meeting minutes from September 24, 2018. Ms. Dobbs seconded and the motion was approved unanimously.

III. Nationals
Ms. Young discussed final details before Nationals including the schedule, committee arrival times, and materials needed for each testing element. Ms. Hartmann will reach out to the point person at the University of Findlay to confirm the number of horses available for the Practicum Exams as well as if they have any student that would be willing to volunteer to act as the scribe and timer for the Practicum A exam.

IV. Old Business
Ms. Young outlined the deadlines for the study guide rewrite. Committee members are to submit their updated sections of the study guide to USHJA no later than November 30th. Ms. Young and Ms. Stone will make final edits during Annual Meeting in December and the updated Study Guide will be sent to the editing company for review shortly following so that it is complete before the quizzes open on February 1st.

V. New Business
No new business was discussed.

VI. Adjournment
There being no further business, *Ms. Schott motioned to adjourn and Ms. Bieler Biedermann seconded. All members present approved.* The meeting adjourned at 2:09 PM ET.

Respectfully Submitted,

Sarah Hartmann
USHJA Education Program Coordinator