

Due to the Covid-19 pandemic, all USHJA programs, properties, events and related specifications are subject to change in accordance with federal, state and local laws and regulations.



**USHJA Outreach Affiliated Competitions and all participants will follow all COVID-19 requirements set forth by US Equestrian Federation, state, and local officials. In the case where requirements conflict, the strictest requirement will apply. Please take the time to read and familiarize yourself with all requirements prior to arrival at the competition.**

## **USHJA** **Outreach Competitions**

### 2020 OUTREACH COMPETITION SPECIFICATIONS

#### **I. Competition Requirements**

- A. Outreach shows may be offered as a Category 1 (**standalone**) or Category 2 (**within USEF competition**) competition.
- B. Outreach show organizers must apply to the USHJA in order to be given USHJA Outreach approval. Outreach shows must meet all the requirements and deadlines set forth by the USHJA.
- C. Shows must apply to the USHJA before publishing their prize list. Shows must receive USHJA approval (written/email) before announcing that the show is approved as a USHJA Outreach Show. This includes, but is not limited to the prize list, websites, calendar listings, press releases, etc. Shows submitting complete applications will receive notification from the USHJA within fourteen days. Incomplete applications may take longer. At a minimum, shows must apply for Outreach approval **30** days before the start of the show.
- D. Outreach shows must offer, at minimum, two USHJA Outreach classes.
- E. Outreach shows organizers must post promotional posters in high traveled area on show grounds.
- F. Outreach shows are preferred to be approved or sanctioned by an affiliate organization that is a [USHJA Affiliate Member Organization](#).
- G. Outreach shows must follow all the rules, requirements, and standards of the sanctioning AMO.
- H. Specific Requirements for Category 1 shows:**
  - 1. Registration fee: \$25 per competition day.
  - 2. Competition Management must include USHJA as an Additional Insured on the Competition insurance policy with at least One Million Dollars (\$1,000,000) single liability for the Events. Coverage shall be on an occurrence rather than a claim made basis. A copy of the Insurance Form must be submitted to USHJA a minimum of thirty (30) days before competition begins.
  - 3. Prize List must be provided to the USHJA 30 days prior to the competition.

4. Category 1 Outreach Shows held in a dedicated ring must meet the following minimum standards regarding officials and staff:
  - a. Judges must be Active/Competing Members of USHJA, must have passed Safe Sport training, and must be at least 21 years of age. We strongly recommend the use of USEF licensed officials. If you are not using USEF licensed officials, you agree to protect our minors by performing criminal background checks on your officials.

- b. Show Managers must be Active/Competing Members of USHJA, have passed Safe Sport training and at least 21 years of age.
  - c. Steward or Adjudicator. Shows must have either a USEF Steward serve in this capacity or an Adjudicator who must be Active/Competing Members of USHJA, have passed Safe Sport Training and at least 21 years of age. This person must be familiar with USHJA Outreach rules and specifications and serves in the capacity of a mediator and to resolve any disputes.
  - d. Course Designer must be an Active/Competing Member of USHJA, have passed Safe Sport Training, and at least 21 years of age.
  - e. Emergency Personnel such as an EMT or First Responder must be present on the competition grounds at all times during competition. Emergency personnel is defined as someone who has been trained in basic life support and is CPR certified. This person may not have any other duties in relation to the Outreach Show or any other activity that may be occurring at the facility.
  - f. A veterinarian must be on call at all times during competition.
  - g. A farrier must be on call at all times during competition.
  - h. In no case may the show manager serve as a judge, steward or adjudicator of their own competition.
  - i. In no case may the judge(s), show manager, steward or adjudicator, course designer, and EMT or First Responder have any other official duties during the show and these individuals may not compete at the show or any other activities occurring at the facility.
5. There is no limit on the types of classes the Outreach Show can offer beyond the USHJA Outreach Classes. However, points will only be awarded to USHJA recognized Outreach Classes.

**I. Specific Requirements for Category 2 shows:**

- 1. Registration fee: \$100
- 2. Competition Management must include USHJA as an Additional Insured on the Competition insurance policy with at least One Million Dollars (\$1,000,000) single liability for the Events. Coverage shall be on an occurrence rather than a claim made basis. A copy of the Insurance Form must be submitted to USHJA a minimum of thirty (30) days before competition begins.
- 3. Outreach entries must be made on a separate entry blank and a separate prize list must be provided, even if it is distributed within a larger prize list for the USEF show, 30 days prior to the competition.
- 4. A Category 2 USHJA Outreach Show may be held in up to two rings dedicated solely to Outreach classes, or USHJA Outreach classes may be held within a USEF show provided that the Outreach classes are held in discrete sessions among the USEF Recognized classes. No more than two Outreach sessions may be held in a given ring on a given day. Outreach sessions must be clearly indicated in the schedule of classes.
- 5. Category 2 Outreach Shows are limited to the additional classes they may offer beyond the USHJA pointed Outreach Classes. These limits are:
  - a. Total prize money offered may not exceed \$500.
  - b. No hunter class may exceed 2'9" and no jumper class may exceed .95m.
  - c. Only one open hunter class and jumper class at each fence height (corresponding with USHJA pointed Outreach Classes) may be held. These classes are designed to allow riders to warm up and trainers to

- school horses for Outreach riders.
- d. Additional classes for junior and amateur riders are allowed as long as they adhere to the prize money and fence restrictions listed in 1 and 2 of this section.
6. Category 2 Outreach Shows held within a USEF show must follow all USEF requirements for officials and staff.
  7. Category 2 Outreach Shows held in a dedicated ring must meet the following minimum standards regarding officials and staff:
    - a. Judges must be Active/Competing Members of USHJA, at least 21 years of age, and must have passed Safe Sport Training. We strongly recommend the use of USEF licensed officials. If you are not using USEF licensed officials, you agree to protect our minors by performing criminal background checks on your officials.
    - b. Show Managers must be Active/Competing Members of USHJA, have passed Safe Sport Training, and at least 21 years of age.
    - c. Steward or Adjudicator. Shows must have either a USEF Steward serve in this capacity or an Adjudicator who must be Active/Competing Members of USHJA, have passed Safe Sport Training, and at least 21 years of age. This person must be familiar with USHJA Outreach rules and specifications and serves in the capacity of a mediator and to resolve any disputes.
    - d. Course Designer must be an Active/Competing Member of USHJA, have passed Safe Sport Training, and at least 21 years of age.
    - e. Emergency Personnel such as an EMT or First Responder must be present on the competition grounds at all times during competition. Emergency personnel is defined as someone who has been trained in basic life support and is CPR certified. This person may not have any other duties in relation to the Outreach Show or any other activity that may be occurring at the facility. The Outreach Show may use the medics at the USEF provided that the correct number of medics factors in the Outreach Ring when determining the minimum EMT's needed.
    - f. A veterinarian must be on call at all times during competition.
    - g. A farrier must be on call at all times during competition.
    - h. The veterinarian and farrier may be "shared" with concurrent USEF show providing that minimum USEF requirements are met.
  8. Show Secretary must be Active/Competing Members of USHJA, and at least 21 years of age.

## **II. Membership Requirements**

- A. Outreach Membership is free. All Outreach class participants must join as a USHJA Outreach member to be eligible for awards.
- B. For Show Official membership requirements, refer to Category 1 and Category 2 specific requirements.
- C. Horses are **not** required to be registered with USHJA or be microchipped to compete in Outreach classes.

## **III. Class Sections and Points**

### **A. Hunter Sections**

1. All courses must have at least seven jumps and no combinations are allowed. Oxers are discouraged for any class with fences below 2'6". At one day USHJA Outreach Shows, only the first two numbered over fences classes (hunters), regardless of how many classes are held, and one hunter under saddle class in each hunter section will count for USHJA Outreach points. At multiple

day USHJA Outreach Shows, only the first three numbered over fences classes, regardless of how many classes are held, and one under saddle class in each hunter section will count for USHJA Outreach points.

- a. **USHJA Outreach Hunters Walk/Trot** – Riders may not compete in any over fences classes at the same show. Riders to show at a walk and trot both ways of the ring.
- b. **USHJA Outreach Hunters 18” or Cross rail** - Riders must be juniors or amateurs, and may not compete in any class where the fences exceed 2’0” at the same show.
- c. **USHJA Outreach Hunters 2’0”**- Riders may not compete in any class where the fences exceed 2’3” at the same show.
- d. **USHJA Outreach Hunters 2’3”**- Riders may not compete in any class where fences exceed 2’6” at the same show.
- e. **USHJA Outreach Hunters 2’6”**- Riders may not compete in any class where the fences exceed 2’9” at the same show.
- f. **USHJA Outreach Hunters 2’9”** – Riders may not compete in any class where the fences exceed 3’0” at the same show
- g. **USHJA Outreach Hunters 3’0”**- Riders may not compete in any class where the fences exceed 3’3” at the same show.  
\*May only be offered at Category 1 Outreach competitions.
- h. **USHJA Outreach Hunter Derby** is held over a single-round course of at least 10 fences at 2’6” in height, with three option fences set at 2’9”. The course will consist of hunter classic and hunter handy style lines, turns and jumps. The judge will use the open numerical scoring system. After the judge’s score is given, one point will be added for each high option fence jumped successfully (no knockdowns or refusals) for a maximum of three additional points added to the judge’s score. Only one Derby may be held during a given show.

## B. Equitation Sections

1. All courses must have at least seven jumps and no combinations are allowed. Oxers are discouraged for any class with fences below 2’6”. At one day USHJA Outreach Shows, only the first two numbered over fences classes, regardless of how many classes are held, and one equitation flat class in each equitation section will count for USHJA Outreach points. At multiple day USHJA Outreach Shows, only the first three numbered over fences classes, regardless of how many classes are held, and one flat class in each equitation section will count for USHJA Outreach points. Riders must be juniors or amateurs.
  - a. **USHJA Outreach Equitation Walk/Trot** - Riders may not compete in any over fences class at the same show. Riders to show at a walk and trot both ways of the ring.
  - b. **USHJA Outreach W-T-C Equitation** – Riders may not compete in any over fences at the same show. Riders to show at a walk, trot, and canter both ways of the ring.
  - c. **USHJA Outreach Equitation 18” or Crossrails** - Riders may not compete in any class where the fences exceed 2’0” at the same show.
  - d. **USHJA Outreach Equitation 2’0”** - Riders may not compete in any class where the fences exceed 2’3” at the same show.
  - e. **USHJA Outreach Equitation 2’3”** - Riders may not compete in any class where fences exceed 2’6” at the same show.

- f. **USHJA Outreach Equitation 2'6"** - Riders may not compete in any class where fences exceed 2'9" at the same show.
  - g. **USHJA Outreach Equitation 2'9"** – Riders may not compete in any class where the fences exceed 3'0" at the same show
  - h. **USHJA Outreach Equitation 3'0"** - Riders may not compete in any class where the fences exceed 3'3" at the same show.
- \*May only be offered at Category 1 Outreach competitions**

#### C. Jumper Sections

1. All courses must have at least seven jumps and no combinations are allowed. Oxers are discouraged for any class with fences below .75m. At one day USHJA Outreach Shows, only the first **three** numbered jumper classes in each section will count for USHJA Outreach points. At multiple day USHJA Outreach Shows, up to four Jumper classes in a section will count for points, with no more than two classes per day counting for points. Show organizers are encouraged to use USEF Jumper Table IV, Sections 1 or 2 (Optimum Time) for scoring USHJA Outreach Jumper classes. The only other tables allowed are Table II, Section 2, a,b,c, or d, and Table II, Section 1. No other USEF Jumper scoring tables are allowed.
  - a. **USHJA Outreach Jumpers .70m** - Riders may not compete in any class where the fences exceed .80m at the same show.
  - b. **USHJA Outreach Jumpers .75-.80m** - Riders may not compete in any class where the fences exceed .85m at the same show.
  - c. **USHJA Outreach Jumpers .85m-** Riders may not compete in any class where the fences exceed .95m at the same show.
  - d. **USHJA Outreach Jumpers .90-.95m** - Riders may not compete in any class where the fences exceed 1.0m at the same show.

#### IV. Points

- A. At least three entries must complete the course or class for points to count.
- B. Points will accrue through sixth place for any class that has six or more entries. In classes with **six or more entries**, full points will accrue as follows: **10-6-4-2-1-.05**  
**5 entries: 6-4-2-1-0.5**  
**4 entries: 4-2-1-0.5**  
**3 entries: 2-1-0.5**
- C. A rider's home zone will be determined by their place of residence during the current competition year. If a rider changes zones, because of school, work, or otherwise, he must request permission change his home zone to the USHJA in writing in order for his points to follow him. Points will follow the USHJA competition year, December 1 to November 30.
- D. USHJA will provide certificates of merit in three categories in each USHJA Outreach section or class.
  1. Bronze Level: riders must earn at least 30 points during the competition year.
  2. Silver Level: riders must earn at least 50 points during the competition year.
  3. Gold Level: riders must earn at least 75 points during the competition year.
  4. Certificates will be awarded by zone, and if a zone banquet is held the

zone committee is strongly encouraged to present USHJA Outreach certificates during the banquet. Otherwise certificates will be mailed. When a rider achieves Bronze the USHJA will mail the certificate at that time. Presentations of Silver and Gold certificates will be awarded at the end of the year.)

## V. Post Competition

- A. Outreach shows must remit \$2 for every horse and rider entered. This fee may be passed along to the exhibitors.
- B. Shows must submit detailed competition results for each horse and rider Outreach class entry. Results must be submitted electronically, using an authorized software provider (Show Pro, Horseshowtime, USEF results file, etc.) or USHJA Outreach results file, along with an exhibitors list that includes the name, address, and email of all competitors participating in the Outreach show, and or classes.
- C. Post show materials and fees are due within fourteen days to the USHJA, along with any memberships submitted at the show.

## VI. USHJA Contact Information

- A. If questions arise pertaining to the USHJA Outreach Program that cannot be answered from the class specifications provided, one of the following USHJA representatives must be contacted to resolve any questions regarding the judging procedure or class specifications:

Melanie Mader, Sport Program Coordinator, USHJA Outreach - (859) 225-6700 or [Outreach@ushja.org](mailto:Outreach@ushja.org)

**The USHJA Outreach Program and the related format and specifications are the sole properties of the USHJA and may only be held, conducted or used upon the terms and conditions specified by the USHJA. USHJA reserves the right to change language in documents related to the conduct of the USHJA Outreach Program as necessary for the purposes of consistency and clarity.**

**Any deviations from the class specifications for the USHJA Outreach Program are not permitted without the express written permission from USHJA prior to the printing of the prize list.**

