

**USHJA Executive Committee Meeting Minutes**

**January 2, 2018 – 6:00 p.m. ET via Teleconference**

Members Participating: Mary Babick, John Bahret, Shelley Campf, David Distler, Margie Engle, Dianne Johnson, Charlotte Skinner-Robson, Larry Langer, Anne Kursinski, Britt McCormick, Cheryl Rubenstein

Members Absent: None

Others Present: Kevin Price, Leslie Mangan

I. Roll Call

Roll call was conducted and a quorum was met.

II. Adoption of Agenda

*A motion was made and seconded to adopt the agenda. The motion was unanimously approved.*

III. Approval of Meeting Minutes

*A motion was made and seconded to approve the minutes from the December 4, 2017 Executive Committee meeting, as presented. The motion was unanimously approved.*

*A motion was made and seconded to approve the minutes from the December 11, 2017 Executive Committee meeting, as presented. The motion was unanimously approved.*

VI. Consideration of Mandatory Fee and USEF Special Competition Requests

*A motion was made and seconded to place all Mandatory Fee and USEF Special Competition requests on the floor for discussion and vote. the motion was unanimously approved.*

- **Mandatory Fee Collection Request – Pacific Coast Horse Shows Association**  
The committee reviewed the materials provided and noted that PCHA has not yet renewed its USHJA Affiliate Association membership which is a requirement under GR1210.12.b for being eligible to request collection of non-USEF participation fees. Additionally, the group noted that the IRS Form 990 for the 2016 tax year is the same document that was reviewed during last year's request. The committee members feel that, in order to provide an informed recommendation for this request, it will need to review more up-to-date financial information than was provided. As a result, the committee agreed to table consideration of this request until more recent financial information could be obtained and the membership situation was resolved.

*A motion was made and seconded to table consideration of the PCHA's request to collect mandatory participation fees in 2018, until more up-to-date financial information can be obtained and the affiliate association membership requirement is resolved. The motion was unanimously approved.*

- **Special Competition Status – 2018 Chicago Hunter Derby**  
The committee reviewed the materials provided and noted that the Chicago Hunter Derby event, if approved, will conflict with the Showplace Fall Classic Preview which is scheduled to host a USHJA National Hunter Derby class. Although Special Competitions are technically exempt from the mileage rule, the committee felt it was important to mitigate, to the extent possible, schedule conflicts with other competitions within the mileage and as a result, requests that the Chicago Hunter Derby be asked to schedule their National Hunter Derby class on a day other than the date on which Showplace Fall Classic Preview is hosting its National Hunter Derby.

*A motion was made and seconded to recommend approval of the Special Competition status request for the 2018 Chicago Hunter Derby, but with the stipulation that the National Hunter Derby class be run on a competition day other than when Showplace Fall Classic Preview runs its National Hunter Derby class. The motion was unanimously approved.*

- **Special Competition Status – 2018 Le Bocage’s Lake Area Charity Horse Show**  
The committee reviewed the materials provided and discussion took place regarding the understanding of some committee members that the venue to be utilized for this proposed event has never previously hosted a licensed competition. Concerns were raised over the fact that no documentation was presented confirming either the quality of the facility or the venue’s ability to meet the minimum standards required of a Special Competition. The committee feels strongly that the venue should undergo assessment and/or inspection to ensure it can comply with competition standards prior to being issued permission to run.

*A motion was made and seconded to recommend disapproval of the request for Special Competition status for the 2018 Le Bocage’s Lake Area Charity Horse Show at this point in time, but agreed to reconsider this request if verification of adequate facility and venue requirements is provided. The motion was unanimously approved.*

- **Special Competition Amended Application - 2018 USHJA National Championship at the Las Vegas National CSI4\* - W**

*The Executive Committee identified a conflict of interest with respect to consideration of this request and therefore recused itself from review, discussion, and vote.*

## VII. Consideration of Proposed Rule Change Clarifications

*A motion was made and seconded to place the proposed rule change clarifications on the floor for discussion and vote. Mr. Bahret seconded, and the motion was unanimously approved.*

Ms. Babick explained to the committee that a compliance issue has been identified with a particular microchip manufacturer that has caused production of microchips that are not compliant with the current USEF rule because they have a shared code and can result in duplicative numbers. To date, 75 horses have been identified as having been implanted with one of these non-compliant microchips, and although the Federation has agreed to make exception and honor the identification numbers, a clarification to the current rules will have to be adopted in order to correct the issue going forward. As a result clarification language has been drafted for the three locations within the USEF rulebook that are affected. The proposed clarification language is as follows and if approved, will be inserted into HU101.3.2, EQ103.3.2, and JP100.3.2:

3.2 A microchip used to verify identity must be ***implanted in the nuchal ligament of the animal. The fifteen-digit chip must be compliant with both a fifteen-digit ISO compliant 11784/11785 and ICAR registration and therefore neither a duplicate number nor a shared code.*** ~~chip and be implanted in the nuchal ligament of the animal.~~

*Hearing no further discussion, the Executive Committee voted unanimously to approve the proposed rule change clarification language to HU101.3.2, EQ103.3.2, and JP100.3.2, as presented.*

VIII. Consideration of WCHR Kavar Kerr Award Nominee

*A motion was made and seconded to place consideration of the 2018 WCHR Kavar Kerr Distinguished Service Award Nominee on the floor for discussion and vote. Mr. Langer seconded, and the motion was unanimously approved.*

The committee considered a request originating with the WCHR Task Force and presented by the USHJA Awards Committee calling for approval of naming Geoff Teall as the 2018 recipient of the WCHR Kavar Kerr Distinguished Service Award for his years of dedication, commitment, and service to the WCHR program. Lengthy discussion ensued about the nomination as well as the genesis of the award itself. Ms. Rubenstein spoke on behalf of the Awards Committee and communicated that the committee had worked closely with the WCHR Task Force in crafting the award specifications and eligibility criteria and confirmed that the nominee does meet the criteria. At the conclusion of discussion, it was unclear from the conversation that an audible vote could be effectively taken, so Ms. Babick called for a roll call vote.

*At the conclusion of the roll call vote, the Executive Committee approved naming Geoff Teall as the 2018 recipient of the WCHR Kavar Kerr Distinguished Service Award by a majority vote of 5 to 4, with one abstention recorded.*

IX. Old Business

None

X. New Business

None

XI. Adjournment

There being no further business, a motion was made and seconded to adjourn, and the meeting adjourned at 6:50 p.m. EST.

Minutes respectfully submitted by:  
Larry Langer, Secretary