



**USHJA OUTREACH PROGRAM
HOST COMPETITION AGREEMENT**

**Between
United States Hunter Jumper Association,
Inc and**

This agreement (Agreement), dated _____, is entered into by and between the United States Hunter Jumper Association, Inc., a New York not-for-profit corporation with its principal place of business at 3870 Cigar Lane, Lexington, KY 40511 (“USHJA”) and _____ (“Competition Manager”) with its principle place of business at _____ [Address]. The Competition Licensee and Competition Manager shall hereinafter be collectively referred to as Host Competition.

This agreement is binding upon the parties for consideration and upon the following terms and conditions:

Section 1. Term of Agreement - This Agreement shall be effective and binding upon the parties from the date of signing of this Agreement through _____.

Section 2. Host Competition - The Host Competition will host the USHJA Outreach Competition (“Event”) to be held on the dates and at the location and upon the terms specified and agreed upon in this Agreement.

Section 3. Host Competition Requirements - The Host Competition agrees to host the Event in accordance with the following terms and conditions:

A. Host Competition will hold the subject Event as follows location(s):

1. Competition Name:
2. Dates of competition:
3. City
4. State

B. Changes to Format, Class Specifications: Any request by Host Competition to change the format or class specifications of this Event from the above agreed upon terms must be submitted in writing and received by USHJA at least fifteen days (15) days prior to the agreed upon original Event date. Requests for changes of format or class specifications not received at least fifteen (15) days prior to the previously agreed upon date(s) will not be considered. Host Competition acknowledges and agrees that USHJA is not required to approve any changes and said decision(s) remains solely in the discretion of USHJA. Upon approval, Host Competition must notify exhibitors of the change(s) via website, e-mail, signage and prize list. Any deviations from the Event class specifications or format are not permitted without the prior written consent from the USHJA. Exception: Should an act of God occur within thirty (30) days of the scheduled Event and force a Host Competition to conduct the Event in a manner not agreed upon under this contract, Host Competition must notify USHJA in writing of the change within ten (10) days of the conclusion of the Event.

C. Changes to Location, Date, or Management: If Host Competition wishes to change the location, date, or management written notice must be submitted to USHJA. Notices of change location, dates, or management, must be received by USHJA at least ten (10) days prior to the original recognized Event date.

D. Loss of Host Competition Facility: Host Competition agrees that if their facility becomes unavailable for hosting the Event, Host Competition shall notify USHJA immediately and shall seek to secure an alternate facility to host the Event on the agreed upon date(s), subject to USHJA approval.

E. Host Competition shall fulfill all the Classes and competition requirements that are outlined in the **Exhibit A** (Outreach Competition Application located at ushja.org) and **Exhibit B** (Outreach Program Specifications), which are attached to and fully incorporated into this Agreement. Host competition shall fulfill the post competition requirements outlined in Exhibit B (Outreach Program Specifications) and will complete a post competition report, **Exhibit C**.

F. Host Competition Manager: I acknowledge I have read the USHJA Outreach Code of Conduct, understand it, and agree to ensure the competitive environment of the Outreach Competition supports the principles of USHJA Code of Conduct document (**Exhibit D**), and further acknowledges USHJA reserves the right to inspect horses, and as such may contract with USEF to draw blood or urine samples at the USHJA Outreach Competition.

G. This Agreement must be signed by the Competition Manager and must be returned to USHJA along with the required per competition host fee outlined in Exhibit A within thirty (30) days of competition. Delivery which provides acknowledgement of receipt is recommended. The USHJA is not responsible for items which are not delivered.

H. Signage: Host Competition agrees to hang USHJA Outreach posters by show office or area with prominent pedestrian traffic.

I. Event Cancellation: Host Competition acknowledges and agrees that if USHJA should have to cancel Event for any reason whatsoever; USHJA shall not be responsible for payment to or reimbursement of Host Competition for any fees, costs or other expenses related to hosting Event.

Section 4. USHJA Requirements

A. USHJA shall provide a listing of all Outreach Competitions on the USHJA Website (www.ushja.org) and other appropriate media outlets.

E. USHJA shall provide access to the Association's discount ribbons, awards and trophies web portal.

Section 5. USHJA Property - The USHJA Outreach Competition Events are exclusive properties of the USHJA and may only be held with prior, written USHJA permission and only in accordance with the terms of this Agreement and the specifications as listed in Exhibit B, which is attached to and is fully incorporated into this Agreement.

Section 6. Trademarks - USHJA is the sole owner of certain trademarks, including but not limited to any logo(s) provided to Host Competition for use by Host Competition in conjunction with its hosting of the Event. The USHJA name and/or logo may not be used by Host Competition for any purposes other than that limited use specified herein. Host Competition may not provide logo(s) to any other entity or individual for any purpose whatsoever. Use of the USHJA logo(s) on items for re-sale is strictly prohibited without a written licensing agreement between USHJA and Host Competition. Host Competition must receive express, written permission from USHJA prior to using the USHJA logo, name, or brand in order to promote or support any event or program.

Host Competition may secure any sponsor for the USHJA Outreach Competition Event being hosted with the exception of those which are in conflict with USHJA Official Sponsors.

Charles Owen
Professional's Choice
CWD
Rood & Riddle Equine Hospital
Standlee Hay

<http://www.ushja.org/content/sponsors.aspx>

Should a Host Competition secure a sponsor, the wording and title of the listed sponsorship shall be as follows:

USHJA Outreach Program Competition
Hosted or Supported by Local Sponsor.

Please note that due to trademark regulations, your sponsor cannot be included in the title line.

Section 7. Penalties and Forfeiture - Host Competition acknowledges and agrees that failure to comply with and fulfill the terms and conditions of this Agreement may result in all proper and necessary action by USHJA including, but not limited to the following: (1) USHJA refusal to accept future applications for similar Events from Host Competition and/or Competition Manager, (2) the termination and/or modification of

existing Agreements for Events with Host Competition, Competition Licensee and/or Competition Manager and (3) removal of current Event from Host Competition, Competition Licensee and/or Competition Manager and (4) all legal and other remedies which may be deemed appropriate.

Section 8. Agreement Termination - Either party may terminate this Agreement by providing ninety (90) days written notice to the other delivered by overnight service with proof of delivery.

Section 9. Entire Agreement - This Agreement, once it is signed by the parties, is the final and entire Agreement and supersedes all prior and contemporaneous oral or written communications between the parties, their agents and representatives. There are no representations, promises, terms, conditions or obligations other than those contained herein.

Section 10. Amendments - This Agreement contains the entire agreement of the parties and may not be modified, supplemented, amended or revised except in writing and upon the mutual agreement of the signing parties.

Section 11. Assignment - This Agreement may not be assigned without the express written consent of the parties.

Section 12. Authority to Contract - Each party represents and warrants that it has the right, power and authority to enter into this Agreement, grant the rights and benefits herein described and satisfy the obligations hereunder.

Section 13. Release of Liability and Hold Harmless Provision - In consideration for its participation in the USHJA Outreach Program Competition, Host Competition agrees to fully and forever release the United States Hunter Jumper Association, Inc (USHJA) from any and all liability due to accident, injury, damage or loss, economic and non-economic, that may occur during or as a result of the subject USHJA Outreach Program Competition hosted by Host Competition. In addition, Host Competition agrees to forever defend, hold harmless and indemnify USHJA from any and all claims, damages, actions, losses, both economic and non-economic, and related costs, including reasonable attorney's fees, which may arise out of or in conjunction with Host Competition's participation in the USHJA Outreach Program Competition and the hosting of the subject Event.

Section 14. Governing Law and Dispute Resolution - This Agreement is governed by and intended to be as broad and inclusive as allowed by the laws of the State of New York. If any portion thereof is held invalid, the remainder of the Agreement shall continue in full legal force and effect. Any legal action arising from or related to this Agreement must be brought in an appropriate court of jurisdiction in the State of New York.

Host Competition

By: _____

Name: _____

Title: _____

Date: _____

**Name
Competition Manager**

By: _____

Name: _____

Title: _____

Date: _____

**United States Hunter Jumper
Association, Inc.**

By: _____

Name: Kevin P. Price

Title: USHJA, Executive Director

Date: _____



USHJA
Outreach Competitions

2019 OUTREACH COMPETITION SPECIFICATIONS

I. Competition Requirements

- A. Outreach shows may be offered as a Category 1 (**standalone**) or Category 2 (**within USEF competition**) competition.
- B. Outreach show organizers must apply to the USHJA in order to be given USHJA Outreach approval. Outreach shows must meet all the requirements and deadlines set forth by the USHJA.
- C. Shows must apply to the USHJA before publishing their prize list. Shows must receive USHJA approval (written/email) before announcing that the show is approved as a USHJA Outreach Show. This includes, but is not limited to the prize list, websites, calendar listings, press releases, etc. Shows submitting complete applications will receive notification from the USHJA within fourteen days. Incomplete applications may take longer. At a minimum, shows must apply for Outreach approval **30** days before the start of the show.
- D. Outreach shows must offer, at minimum, two USHJA Outreach classes.
- E. Outreach shows organizers must post promotional posters in high traveled area on show grounds.
- F. Outreach shows are preferred to be approved or sanctioned by an affiliate organization that is a [USHJA Affiliate Member Organization](#).
- G. Outreach shows must follow all the rules, requirements, and standards of the sanctioning AMO.
- H. **Specific Requirements for Category 1 shows:**
 1. Registration fee: \$25 per competition day.
 2. **Competition Management must include USHJA as an Additional Insured on the Competition insurance policy with at least One Million Dollars (\$1,000,000) single liability for the Events. Coverage shall be on an occurrence rather than a claim made basis. A copy of the Insurance Form must be submitted to USHJA a minimum of thirty (30) days before competition begins.**
 3. Prize List must be provided to the USHJA 30 days prior to the competition.
 4. Category 1 Outreach Shows held in a dedicated ring must meet the following minimum standards regarding officials and staff:
 - a. Judges must be Active Members of USHJA, **must have passed Safe Sport training, and must be at least 21 years of age.**

- b. Show Managers must be Active Members of USHJA, **have passed Safe Sport training** and at least 21 years of age.
 - c. Steward or Adjudicator. Shows must have either a USEF Steward serve in this capacity or an Adjudicator who must be Active Members of USHJA, **have passed Safe Sport Training** and at least 21 years of age. This person must be familiar with USHJA Outreach rules and specifications and serves in the capacity of a mediator and to resolve any disputes.
 - d. Course Designer must be an Active Member of USHJA, **have passed Safe Sport Training**, and at least 21 years of age.
 - e. EMT or First Responder must be present on the competition grounds at all times during competition. This person may not have any other duties in relation to the Outreach Show or any other activity that may be occurring at the facility.
 - f. A veterinarian must be on call at all times during competition.
 - g. A farrier must be on call at all times during competition.
 - h. In no case may the show manager serve as a judge, steward or adjudicator of their own competition.
 - i. In no case may the judge(s), show manager, steward or adjudicator, course designer, and EMT or First Responder have any other official duties during the show and these individuals may not compete at the show or any other activities occurring at the facility.
5. There is no limit on the types of classes the Outreach Show can offer beyond the USHJA Outreach Classes. However, points will only be awarded to USHJA recognized Outreach Classes.

I. Specific Requirements for Category 2 shows:

1. Registration fee: \$100
2. **Competition Management must include USHJA as an Additional Insured on the Competition insurance policy with at least One Million Dollars (\$1,000,000) single liability for the Events. Coverage shall be on an occurrence rather than a claim made basis. A copy of the Insurance Form must be submitted to USHJA a minimum of thirty (30) days before competition begins.**
3. Outreach entries must be made on a separate entry blank and a separate prize list must be provided, even if it is distributed within a larger prize list for the USEF show, **30** days prior to the competition.
4. A Category 2 USHJA Outreach Show may be held in up to two rings dedicated solely to Outreach classes, or USHJA Outreach classes may be held within a USEF show provided that the Outreach classes are held in discrete sessions among the USEF Recognized classes. No more than two Outreach sessions may be held in a given ring on a given day. Outreach sessions must be clearly indicated in the schedule of classes.
5. Category 2 Outreach Shows are limited to the additional classes they may offer beyond the USHJA pointed Outreach Classes. These limits are:
 - a. Total prize money offered may not exceed \$500.
 - b. No hunter class may exceed 2'9" and no jumper class may exceed 3'0"/.95m.
 - c. Only one open hunter class and jumper class at each fence height (corresponding with USHJA pointed Outreach Classes) may be held. These classes are designed to allow riders to warm up and trainers to

- school horses for Outreach riders.
- d. Additional classes for junior and amateur riders are allowed as long as they adhere to the prize money and fence restrictions listed in 1 and 2 of this section.
 6. Category 2 Outreach Shows held within a USEF show must follow all USEF requirements for officials and staff.
 7. Category 2 Outreach Shows held in a dedicated ring must meet the following minimum standards regarding officials and staff:
 8. Judges must be Active Members of USHJA, at least 21 years of age, **and must have passed Safe Sport Training.**
 9. Show Managers must be Active Members of USHJA, **have passed Safe Sport Training,** and at least 21 years of age.
 10. Steward or Adjudicator. Shows must have either a USEF Steward serve in this capacity or an Adjudicator who must be Active Members of USHJA, **have passed Safe Sport Training,** and at least 21 years of age. This person must be familiar with USHJA Outreach rules and specifications and serves in the capacity of a mediator and to resolve any disputes.
 11. Course Designer must be an Active Member of USHJA, **have passed Safe Sport Training,** and at least 21 years of age.
 12. EMT or First Responder must be present on the competition grounds at all times during competition. This person may not have any other duties in relation to the Outreach Show or any other activity that may be occurring at the facility. The Outreach Show may use the medics at the USEF provided that the correct number of medics factors in the Outreach Ring when determining the minimum EMT's needed.
 13. A veterinarian must be on call at all times during competition.
 14. A farrier must be on call at all times during competition.
 15. The veterinarian and farrier may be "shared" with concurrent USEF show providing that minimum USEF requirements are met.
 16. Show Secretary must be Active Members of USHJA, and at least 21 years of age.

II. Membership Requirements

- A. **Outreach Membership is free. All Outreach class participants must join as a USHJA Outreach member to be eligible for awards.**
- B. For Show Official membership requirements, refer to Category 1 and Category 2 specific requirements.
- C. Horses are not required to be registered with USHJA to compete in Outreach classes.

III. Class Sections and Points

A. Hunter Sections

1. All courses must have at least seven jumps and no combinations are allowed. Oxers are discouraged for any class with fences below 2'6". At one day USHJA Outreach Shows, only the first two numbered over fences classes (hunters), regardless of how many classes are held, and one hunter under saddle class in each hunter section will count for USHJA Outreach points. At multiple day USHJA Outreach Shows, only the first three numbered over fences classes, regardless of how many classes are held, and one under saddle class in each hunter section will count for USHJA Outreach points.

- a. **USHJA Outreach Hunters 18” or Cross rail - Riders must be juniors or amateurs, and** may not compete in any class where the fences exceed 2’0” at the same show.
- b. **USHJA Outreach Hunters 2’0”**- Riders may not compete in any class where the fences exceed 2’3” at the same show.
- c. **USHJA Outreach Hunters 2’3”**- Riders may not compete in any class where fences exceed 2’6” at the same show.
- d. **USHJA Outreach Hunters 2’6”**- Riders may not compete in any class where the fences exceed 2’9” at the same show.
 *May only be offered at Category 1 Outreach competitions.
- e. **USHJA Outreach Hunters 3’0”**- Riders may not compete in any class where the fences exceed 3’3” at the same show.
 *May only be offered at Category 1 Outreach competitions.
- f. **USHJA Outreach Hunter Derby** is held over a single-round course of at least 10 fences at 2’6” in height, with three option fences set at 2’9”. The course will consist of hunter classic and hunter handy style lines, turns and jumps. The judge will use the open numerical scoring system. After the judge’s score is given, one point will be added for each high option fence jumped successfully (no knockdowns or refusals) for a maximum of three additional points added to the judge’s score. Only one Derby may be held during a given show.

B. Equitation Sections

- 1. **All courses must have at least seven jumps and no combinations are allowed. Oxers are discouraged for any class with fences below 2’6”. At one day USHJA Outreach Shows, only the first two numbered over fences classes, regardless of how many classes are held, and one equitation flat class in each equitation section will count for USHJA Outreach points. At multiple day USHJA Outreach Shows, only the first three numbered over fences classes, regardless of how many classes are held, and one flat class in each equitation section will count for USHJA Outreach points. Riders must be juniors or amateurs.**
 - a. **USHJA Outreach Equitation Walk/Trot - Riders may not compete in any over fences class at the same show. Riders to show at a walk and trot both ways of the ring.**
 - b. **USHJA Outreach Equitation 18” or Crossrails - Riders may not compete in any class where the fences exceed 2’0” at the same show.**
 - c. **USHJA Outreach Equitation 2’0” - Riders may not compete in any class where the fences exceed 2’3” at the same show.**
 - d. **USHJA Outreach Equitation 2’3” - Riders may not compete in any class where fences exceed 2’6” at the same show.**
 - e. **USHJA Outreach Equitation 2’6” - Riders may not compete in any class where fences exceed 2’9” at the same show.**
 *May only be offered at Category 1 Outreach competitions.
 - f. **USHJA Outreach Equitation 3’0” - Riders may not compete in any class where the fences exceed 3’3” at the same show.**

C. Jumper Sections

1. All courses must have at least seven jumps and no combinations are allowed. Oxers are discouraged for any class with fences below 2'6". At one day USHJA Outreach Shows, only the first **three** numbered jumper classes in each section will count for USHJA Outreach points. At multiple day USHJA Outreach Shows, up to four Jumper classes in a section will count for points, with no more than two classes per day counting for points. Show organizers are encouraged to use USEF Jumper Table IV, Sections 1 or 2 (Optimum Time) for scoring USHJA Outreach Jumper classes. The only other tables allowed are Table II, Section 2, a,b,c, or d, and Table II, Section 1. No other USEF Jumper scoring tables are allowed.
 - a. **USHJA Outreach Jumpers 2'3" (.70m)** - Riders may not compete in any class where the fences exceed 2'6"/.75m at the same show.
 - b. **USHJA Outreach Jumpers 2'6" (.75m)** - Riders may not compete in any class where the fences exceed 2'9"/.80m at the same show.
 - c. **USHJA Outreach Jumpers 2'9" (.85m)** - Riders may not compete in any class where the fences exceed 3'0"/.90m at the same show.
 - d. **USHJA Outreach Jumpers 3'0" (.90m)** - Riders may not compete in any class where the fences exceed 3'3"/ 1.0m at the same show.

IV. Points

- A. At least three entries must complete the course or class for points to count.
- B. Points will accrue through sixth place for any class that has six or more entries. In classes with six or more entries, full points will accrue as follows: **10-6-4-2-1-.05.**
- C. **A rider's home zone will be determined by their place of residence during the current competition year. If a rider changes zones, because of school, work, or otherwise, he must request permission change his home zone to the USHJA in writing in order for his points to follow him. Points will follow the USHJA competition year, December 1, 2018 to November 30, 2019.**
- D. USHJA will provide certificates of merit in three categories in each USHJA Outreach section or class.
 1. Bronze Level: riders must earn at least 30 points during the competition year.
 2. Silver Level: riders must earn at least 50 points during the competition year.
 3. Gold Level: riders must earn at least 75 points during the competition year.
 4. Certificates will be awarded by zone, and if a zone banquet is held the zone committee is strongly encouraged to present USHJA Outreach certificates during the banquet. Otherwise certificates will be mailed. When a rider achieves Bronze the USHJA will mail the certificate at that time. Presentations of Silver and Gold certificates will be awarded at the end of the year.)

V. Post Competition

- A. Outreach shows must remit \$2 for every horse **and rider entered**. This fee may be passed along to the exhibitors.
- B. Shows must submit detailed competition results **for each horse and rider Outreach class entry. Results must be submitted electronically, using an authorized software provider (Show Pro, Horseshowtime, USEF results file, etc.) or USHJA Outreach results file**, along with an exhibitors list that includes the name, address, and email of all competitors **participating** in the Outreach show, **and or classes**.
- C. Post show materials and fees are due within fourteen days to the USHJA, along with any memberships submitted at the show.

VI. USHJA Contact Information

- A. If questions arise pertaining to the USHJA Outreach Program that cannot be answered from the class specifications provided, one of the following USHJA representatives must be contacted to resolve any questions regarding the judging procedure or class specifications:

Heidi Kurpaska, Sport Program Assistant, USHJA - (859) 225-6735

The USHJA Outreach Program and the related format and specifications are the sole properties of the USHJA and may only be held, conducted or used upon the terms and conditions specified by the USHJA. USHJA reserves the right to change language in documents related to the conduct of the USHJA Outreach Program as necessary for the purposes of consistency and clarity.

Any deviations from the class specifications for the USHJA Outreach Program are not permitted without the express written permission from USHJA prior to the printing of the prize list.



