



USHJA Zone 7 Committee Meeting Minutes

Monday March 12, 2018 - 11:00 a.m. ET

Zone 7 Committee Members Participating: Nancy Jones (Chair), Joey Brumbaugh (Treasurer), Janis Collette, Matt Cyphert, Genie Harper, Kalea Maxwell, John McQueen, and Bill Whisenant (8)

Zone 7 Committee Members Not Present: Carl Hansen (Vice Chair), Jennifer Cleere, Laura Connaway, Kelly McCabe-Cyphert, Sarah Mechlin Duhon, Frank Owens, and Brody Robertson (7)

Also Present: April Hammond (Assistant Managing Director of Zones & Affiliates), Erin Keating (Managing Director of Sport Programs), and Kristin Rover (Regional Communications Coordinator) (3)

I. Welcome and Roll Call

Ms. Jones called the meeting to order. Ms. Hammond called roll, with eight committee members present, a quorum was met.

II. Approve the minutes

Ms. Maxwell motioned to approve the minutes from the January 16, 2018 meeting; Mr. McQueen seconded and the minutes were approved.

III. 2019 Zone 7 Specifications

A. Ms. Jones opened up the specifications for discussion. Ms. Hammond detailed the specifications will be open for member comment until May 16th, the committee may review member comments and then make adjustments before the specifications will be sent forward to the Working Groups, the Executive Committee and then to USEF by August 1st.

B. Ms. Harper suggested to add the language “may, but are not required to” in reference to combining for the Children’s Hunter Horse, Children’s Hunter Pony, and Adult Amateur Hunters.

C. *Mr. McQueen motioned to approve the 2019 specifications with the added language; Ms. Harper seconded and the motion was approved.*

IV. Zone Financials

A. Ms. Hammond reviewed the 2017 yearend financials, the potential for USEF

program donations, and the current grants offered.

- B. Ms. Jones informed the committee that a few members would like to put together a fund raising committee for the Zone 7 NAJYRC riders. Mr. Cyphert detailed that fund raising would be for bonnets, scrim, and other gear.
- C. Mr. Cyphert volunteered to be the Chef d'Equipe for the NAJYRC, Zone Jumper Team Championships, and potentially the Children's & Adult Amateur Championships.
- D. The committee discussed the clinic host grant from Valhalla Equestrian Center with their TCP Bernie Traurig Clinic. *Mr. Whisenant motioned to approve the clinic host grant with \$1,000; Mr. McQueen seconded and the motion was unanimously approved.*
- E. Ms. Keating informed the committee of the Leading Jumper Championship Trainer Incentive Program. The NAJYRC Task Force and Jumper Working Group approved it. *Mr. Whisenant motioned to approve the \$2,375 in support of the program; Mr. McQueen seconded and the motion was approved.* The program proposal will move forward to the USHJA Board of Directors.

V. 2019 ChAA Hunter and Zone Jumper Team Championships

- A. Ms. Jones opened up combining or not combining for the two 2019 Championships. Zone 7 did have the required 60 or more Children's and Adult Amateur Hunters and Jumpers last year. The committee members discussed that Zone 7 encompasses a large area and it is difficult for members to travel when zones host combined Championships.
- B. Mr. McQueen recused himself.
- C. *Mr. Whisenant motioned for Zone 7 to host their own ChAA Hunter and Zone Jumper Team Championships next year; Ms. Harper seconded and the motion was approved.*

VI. Chef d'Equipe Information

- A. Mr. Cyphert recused himself.
- B. Martien Van Der Hoeven will serve as the Chef d'Equipe for Prix des States.
- C. Matt Cyphert will serve as the Chef d'Equipe for the NAJYRC, Zone Jumper Team Championships and possibly cover the Children's and Adult Amateur Hunter Championships
- D. *Mr. McQueen motioned to approve Mr. Cyphert and Mr. Van Der Hoeven; Mr. Whisenant seconded and the motion was approved.*
- E. The committee discussed allocating \$1,500 of Chef d'Equipe travel reimbursement per five events this year. *Mr. Brumbaugh motioned to add the \$1,500 per event for Chef d'Equipe travel reimbursement; Mr. Whisenant seconded and the motion was approved.*
- F. *Mr. McQueen motioned to approve the budget; Mr. Brumbaugh seconded and the motion was approved.*

VII. Old Business

There was no old business discussed.

VIII. New Business

There was no new business discussed.

IX. Adjourn

There being no further business to discuss the meeting was adjourned at 12:26 p.m. ET.

Respectfully Submitted,

April Hammond
Assistant Managing Director
of Zones & Affiliates