



USHJA Instructor Credential Examiner Application

The primary objective of the Instructor Credential examiner position is to assess Instructor Credential candidates' teaching and coaching competencies and ability to effectively instruct and coach riders. Examiners must have the knowledge, experience, and temperament to determine whether applicants are qualified to be Credentialed Instructors. For more information on the requirements of this position, please review the USHJA Instructor Credential Examiner Job Description.

Examiner Applicant Name: _____ USHJA ID: _____

City/State: _____ DOB: _____

Phone: _____ Email: _____

Along with this form, please submit the following:

Resume-Your resume must outline and chronologically document your experiences as a riding instructor and/or coach for at least eight years. Include information that best illustrates your ability to effectively educate riders and improve rider skills.

Three references -References should be able to speak to your dedication to the American Hunter/Jumper Forward Riding System, your ability to provide effective and honest feedback to students, and your commitment to fair and objective evaluation. Reference requirements include:

- One reference from a USHJA committee member
- One reference from a USEF-declared professional in the industry
- One reference of your choice
- References may not be a relative of the examiner applicant nor a currently approved examiner

References may only be submitted using the provided web form. Click [here](#) to access the online form.

Please be advised: The typing of your name below shall be considered to be an electronic signature and shall be considered to have the same legal effect and validity as your handwritten signature. Therefore, in so typing your name in the field below, you are confirming this verification statement and the truth of the contents of this document.

Signature of Examiner Applicant

Date

Submit this application form and resume to USHJAInstructor@ushja.org.